

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

February 04, 2026

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Family members of Andy Fey, Charlie Hockman- RPC representative, Jordan Irwin- Asst. Fire Chief, FF

Andy Fey, FF Braden Shull, FF Ryan Smith

Fire Department- Pin Andy Fey – new part time FF2/EMTP

Asst. Chief Jordan Irwin completed the pinning ceremony

REGIONAL PLANNING

Charlie Hockman attended the February Regional Planning meeting where Rushcreek Zoning Commission presented proposed language changes regarding Accessory Dwelling Units. Attached are the comments from RPC committee. The Board of Trustees expressed several concerns with the proposed language from multiple perspectives to include other language changes required throughout the Zoning Resolution, the intention of the proposal is good, the resulting long term outcome of the proposed changes could be impactful in negative ways, the board discussed could changes be made to the existing resolution to allow for a case by case process for exceptions at the BZA level that is currently happening; rather than broad modifications. Trustee Downard agreed to contact the Commission Chair, Dave Foltz and have discussions prior to any public approval or presentation of Resolution for the modification.

MINUTES

The Minutes from the February 4, 2026 regular meeting **Motion to accept:** Trustee Downard **Second:** Trustee Moyer

Roll Call: Chad: **Aye** Jim: **Aye** Rick: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 44186 through 44192 and EFT -202 through -202 in the amount of \$ 41,398.50
January Bank Reconciliation

Update to fire 2191-760-740-0000 for potential purchase of replacement siren. 20k to 30k
Permanent 2026 Budget was submitted to the County and should be approved at their February meeting.

Motion to accept and pay: Trustee Downard **Second:** Trustee Moyer

Roll Call: Chad **AYE** Jim **AYE** Rick **AYE**

Fiscal Office

Resolution 2026-8 Permanent Appropriation for FY2026.

2026 State of Ohio tax tables installed prior to 2/2 payroll

Delete and join for 4 parcels (2 for Fire Department, 2 for Road Department complete with County Demolition and Exemption request filed with County Auditor for 121 Mulberry. Delete and join for 121 and 127 cannot be completed until demolition and exemption is complete.

Fire

Medicount meeting – rate increase standard 2% or 2.5x Medicare, or Regional(custom) adjustment and Treatment no Transport billing. The Board discussed a possible resolution to have automatic 2 -2.5% increases in rates each year. They agreed a review should be conducted each year to determine if

increases were required and what the % should be. Additional discussions determined we should apply a 2% increase effective March 15th for commercial insurers. Medicare and Medicaid rates are set therefore beyond their control. Trustee Moyer will sign the Medicount Billing Change Request form for the 3/15/2026 increase and Lisa will return to our Medicount representative. In addition, the Board agreed to maintain the \$177.00 Treatment No Transport fee for calls outside of the Township. In discussions with Medicount we determined we can decide which of these type calls will be billed and continue to be pursued beyond the current soft bill process. Medicount did provide guidance and additional documents that will need to be completed and contact made with State of Ohio, Attorney General.

Earl Lehman donation of \$197.00 in response to a recent call for service Braden Shull and Matt Graham will attend a training class by the City of Lancaster. Asst. Chief Irwin provided a copy of the registration, W9 for the City, and Invoice for the class.

MARCs grant denied.

Chief Duvall conducted Ice rescue training at Angler's Paradise.

EMS	17	TRANSPORTS	9	
FIRE	4		0	
MVA	1			
MUTUAL AID	3	GIVEN	6	RECEIVED

	GIVEN	RECEIVED
Berne Township	0	<u>0</u>
Junction City	1	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>1</u>
Richland	1	<u>4</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex)	1	<u>0</u>
Air Evac.		<u>1</u>

Zoning

Letter sent to HQN properties on Pleasant View. Deck without permit Shuttleworth demolition scheduled for late April/May weather dependent. Trustee Moyer had conversation with Keith Shuttleworth.

King- 2445 Pumpkin Vine fence permit application

Road Department

Proposed list of 2026 Chip Seal roads distributed to the Board. Proposed level coat roads are Pleasant View and Durbin Run. Bid in April
2000 ton of cracked gravel for 2026 chip seal date for bid in April with Chip Seal and Level Coat process
Continue to plow and treat roads with assistance of Trustees Ashbaugh and Moyer
Building and equipment maintenance

Resident Bill Franklin who resides on Berne/Rushcreek line wanted to thank Road Department for keeping roads plowed back and courtesy of plowing past the Township line.

Minimum bid for the Durapatcher tabled until next meeting. Publish other items for sale in Towne Crier and on Website. Add the old Kohler generator that was at the Fire Department? Model 15RMy62, 15 KW 120v 62.5amps, natural gas with no minimum bid.

Administration

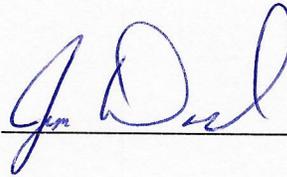
Trustee Downard working on Force Account documents to submit to the County for reimbursement of Zion Road culvert

Trustee Downard spoke to PA office – criminal division regarding the young men that defaced head stones. One was sent to diversion as a 1st time offender. 2nd offense for the other one that has a scheduled court date. Trustee Moyer confirmed that headstones had not been cleaned up. Both are tasked with clean up once the weather breaks.

Further Business:

Trustee Ashbaugh moved to adjourn at 8:03 p.m.









State Fire Marshal

Department of Commerce

com.ohio.gov

Mike DeWine, *Governor*

Sherry Maxfield, *Director*

February 04, 2026

FDID #23005
LISA BURNWORTH
213 MARIETTA STREET
BREMEN, OH 43107

Dear 2026 MARCS Grant Applicant:

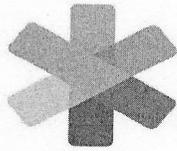
The Ohio Department of Commerce (DOC), Division of State Fire Marshal (SFM) would like to thank you for recently applying for the 2026 MARCS Grant.

SFM received applications for more than \$12,178,740.61 million from 511 applicants demonstrating a need that is far greater than funding availability of \$4 million. After careful review of all applications, we regret to inform you that the funds were exhausted before your request could be fulfilled. However, your interest in applying for the MARCS grant exhibits the usefulness of this program.

The State Fire Marshal looks forward to many more years of providing MARCS Grants to Ohio's first responders.

Sincerely,

Kevin Reardon
State Fire Marshal



Medicount

The EMS Billing Experts

Billing Rate Change Request

Date: 2-17-2026

Client Name: Rushcreek Township

Client Number: 275

Fill out the information below and submit through the Customer Portal using the "Send Files" page and choose "Rate Change Form" as the document type.

Charge Description	HCPCS	Current Rate	New Rate	Effective Date of Service
BLS Emergent	A0429	690.00	704.00	03/01/2026
BLS Non-Emergent	A0428			
ALS Emergent	A0427	865.00	882.30	03/01/2026
ALS Non-Emergent	A0426			
ALS 2	A0433	1195.00	1218.90	03/01/2026
Mileage	A0425	14.75	15.04	03/01/2026
Mileage Non-Emergent	A0425			
Treatment in Place (Treat Non-Transport)	A0998	177.00	177.00	
Other	N/A			

*Rate Change Request must be received 30 days before the effective date of the change.

*If your Department/Agency charges different rates for multiple types of Treatment in Place services, add them below or on a separate sheet with descriptions (i.e., refusals, lift assist, treatment with meds, etc.).

Signature: _____

Date: _____

2-17-26

Medicount Account Representative: _____
(AE Reminder – submit to Medicount operations via email AND on shared drive)



"I, Andrew Fey, do solemnly swear or affirm that I will support the Constitution of the United States, the Constitution of the State of Ohio, as well as the rules and resolutions of Rushcreek Township, and the orders and directives of the Township Trustees and the Officers appointed over me, that I make this oath on my own free will, and will faithfully discharge my duties as a Firefighter for the Bremen Rushcreek Fire Department in Fairfield County, State of Ohio, during the duration of my appointment."

2-4-26

Date

Rushcreek Township Board of Trustees

[Signature]

Chad Ashbaugh

[Signature]

Rick Moyer

[Signature]

James Downard

Signature

Attest:

[Signature]

Lisa Burnworth, Fiscal Officer

February 4, 2026

Lisa Burnworth
213 Marietta St
P.O. Box 88
Bremen, OH 43107

Dear Lisa Burnworth:

The Fairfield County Regional Planning Commission, at its February 3, 2026 meeting, reviewed Rushcreek Township's proposed zoning amendment to add a definition and section regarding Accessory Dwelling Units to its zoning code. The RPC adopted a motion to approve the staff recommendation of **approval** of the proposed rezoning, with the following RPC Staff comments:

- To clarify the permitted size of ADUs for consistency, as well as requirements within the regulations. Language should also be added to explain how the size of primary dwelling and ADU will be calculated.
- To consider reducing the minimum lot size required to permit an ADU.
- To submit ADU applications to the Fairfield County Health Department to review for septic/sanitary and well requirements.

Please refer to RPC staff's comments and recommendations in the attached report.

If you have any questions, please feel free to contact me.

Sincerely,

Nicholas Eastham, AICP Candidate
Regional Planner

Cc: Lisa Criner, Zoning Inspector

RUSHCREEK TOWNSHIP ZONING RESOLUTION AMENDMENT

Rushcreek Township has submitted several proposed changes to its zoning code. The proposed changes add an additional section. A summary of these changes is summarized below. A full copy of the proposed revisions is attached for reference.

SUMMARY OF CHANGES

- a) Accessory Dwelling Units (ADUs)
 - 1) Adds definitions
 - 2) Adds purpose and regulations
 - i) Regulations include permitted number, size, and location of ADU
 - ii) Includes required zoning district (RR – Rural Residential) and lot size (10-acre minimum) to permit ADU
 - iii) Includes permitted uses

ANALYSIS

Fairfield County Engineer's Comments:

The Fairfield County Engineer's Office shared that they did not have concerns with this text amendment.

Fairfield Soil and Water Conservation District Comments:

The Fairfield County Soil and Water Conservation District noted a discrepancy between the definition and regulation of ADUs, where the definition notes that ADUs are smaller, but the regulations permit an ADU "no larger than" the primary dwelling. They also had questions on how the measurements of the primary dwelling would be obtained. In addition, they had recommendations to verbiage of the regulations.

Fairfield County Health Department Comments:

The Fairfield County Health Department shared that they did not have concerns with this text amendment.

RPC Staff Comments:

1. If ADUs are proposed as a housing option/solution for vulnerable populations (as the purpose notes), requiring a 10.00-acre minimum could greatly limit how many are permitted. This would also be affected by potential subdivision.
2. As mentioned by the Fairfield Soil and Water Conservation District, the definition and regulations for maximum ADU size should be consistent. Language should also be added to explain how the size of primary dwelling and ADU will be calculated.
3. In reference to B2v., since the ADU is only permitted in RR - Rural Residential District, it may be more convenient to state the required setbacks instead of referring to them.