

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING MINUTES
2/5/2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Tracy Shahan, Bill Myers, Ray Stemen

MINUTES

The minutes from the January 15, 2020 Regular Meeting and January 23 Work Session having been printed and distributed for review prior to the meeting were presented for approval. Lisa made a motion to accept the Minutes as presented. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT#37-2020 to 70-2020 (January 16 Payroll) and EFT #71-2020 to 104-2020 (February 1 Payroll) and Warrants #41814-41830 in the amount of \$65,809.97 were presented for approval:

The January bank reconciliation was presented for approval and signatures.

Purchase order #11-2020 for Fire Department medical insurance.

Chad made a motion to approve the financial items as they were presented. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

After the work session on January 23, 2020 the following list is being presented to the Board of Trustees for adoption as the Permanent Appropriations for the Fiscal Year 2020 along with revenue changes which will be sent to the Fairfield County Auditor.

Appropriations

Road & Bridge Fund		
2031-760-740 Machinery & Equipment		increase of \$175,000.00 (potential drag box, 1 ton truck and mini hoe)
Zoning		
2181-130-131 Salary		decrease to \$ 3,500.00
2181-130-211 OPERS		decrease to \$ 500.00
2181-130-213 Medicare		decrease to \$ 100.00

Fire Fund		
2191-220-111	Trustee Salary	decrease to \$ 14,300.00
2191-220-190	Firefighter Wages	increase to \$ 23,000.00
2191-220-212	FICA-Employer Share	decrease to \$ 8,000.00
2191-220-213	Medicare-Employer Share	decrease to \$ 4,800.00
2191-220-215	OP&F	increase to \$ 49,000.00
2191-22-221	Medical/Hospitalization	increase to \$ 12,000.00
2191-220-341	Telephone	increase to \$ 3,000.00
2191-220-360	Contracted Services	increase to \$ 15,000.00
2191-220-381	Insurance Property	increase to \$ 14,000.00
2191-220-420	Supplies-Operating	decrease to \$ 30,000.00
2191-230-400	EMS Supplies/Materials	increase to \$ 18,000.00

Road Improvement Fund

2192-330-111	Trustees Salaries	decrease to \$ 14,000.00
2192-330-190	Road Employees Wages	increase to \$ 78,000.00
2192-330-211	OPERS-Employer Share	increase to \$ 17,000.00
2192-330-213	Medicare-Employer Share	decrease to \$ 2,000.00
2192-330-221	Medical Insurance	increase to \$ 32,000.00
2192-330-360	Contracted Services	increase to \$220,000.00 (potential 3 additional miles of tar/chip)
2192-390-430	Small Tools	increase to \$ 3,000.00

Revenue

Fire Fund

2191-202-0000	Medicount Billings	increase of \$7,000.00
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Road Funds

Potential Sale of Assets		increase of \$3,500.00 (rock box, tack truck)
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Lisa made a motion to approve Resolution #2020-08, which sets the Permanent Appropriations and legal level of control for the 2020 Rushcreek Township fiscal year. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00.

Tim made a motion to accept the request for expenditures for the next period. Chad seconded motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$6,000.00 for stone.

Chad made a motion to accept the request for expenditures for the next period. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

REPORTS

Fire Department

Fire and EMS runs for the period 1/15-1/31, 2020: 23 EMS 16 Transports 6 Fire 2 MVA
Mutual Aid Received 2 Mutual Aid Given 10

Received letter of resignation from Jeremiah Gomph.

Will also reported that the department has received high praise from the hospital on their handling of runs.

Zoning

No new zoning permits have been issued since last meeting.

Road

Cleaning ditches and patching pot holes.

Spreading stone as needed.

The backhoe has been fixed – same problem as they had in the past.

Chad attended the Safety Meeting.

Fiscal Officer

The February Grassroots Clippings was distributed.

Replaced our cleaning person last week after not having anyone since October.

OLD BUSINESS

Frontier Communication issue on Heyd Road.

Lisa will continue to attempt to make contact with Frontier. The original letter has been located so she will make contact with them.

No OUPS ticket – it was the township's road ditch so should not have needed to get an OUPS ticket.

Chad made a motion to approve Resolution #2020-07 appointing Bill Myers as the alternate to the Zoning Board of Appeals to replace Craig Dennis. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

NEW BUSINESS

Received a letter from Fairfield County Board of Commissioners regarding the Fairfield County Community Development Block Grant Program Fiscal Year 2020 Allocation Program. If interested, the applications are due to the RPC offices by 4:00 p.m. on Monday, April 13, 2020.

Received letter from Bremen Area Chamber of Commerce inviting us to join.

Received a letter from Clark Sheets regarding damage to his property from cattle not being contained. He requested that the Township enforce the fence laws or have the cattle removed to avoid any additional damage to his property. The Trustees agree that the fence laws have changed in past years and it is also dependent on what type of fence the animals are getting through. The Trustees will contact the Prosecuting Attorney's office to see what the Township's authority is in such matters.

Concerns were raised on how overtime will be handled for the full time staff. Should there be a policy in place on how to handle the need for overtime when no one can cover an absence? What is the chain of command to decide who and how overtime should be handled? It was agreed that for the time being, when the need arises for overtime, they should go through Chief Duval and Trustee Thomas.

Lisa attended the recent DAC meeting and reported on several issues that they are facing. 35 members attended from the villages and townships around the county. They reviewed the 2021 budget that has them operating at a significant deficit. They will be asking for an increase in the mandatory fees that we pay each year. The vote for their 2021 budget will be at the next meeting on March 2.

ADJOURNMENT

Moved by Chad, seconded by Tim that the meeting be 7:48 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.