RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING MINUTES
2/5/2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present  Lisa: Present  Tim: Present
                      Nancy: Present  Will: Present

Chad asked that all cell phones be muted except for the Chief’s.

VISITORS

Tracy Shahan, Bill Myers, Ray Stemen

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT#37-2020 to 70-2020 (January 16 Payroll) and EFT #71-2020 to 104-2020 (February 1 Payroll) and Warrants #41814-41830 in the amount of $65,809.97 were presented for approval:

The January bank reconciliation was presented for approval and signatures.

Purchase order #11-2020 for Fire Department medical insurance.

Chad made a motion to approve the financial items as they were presented. Lisa seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

After the work session on January 23, 2020 the following list is being presented to the Board of Trustees for adoption as the Permanent Appropriations for the Fiscal Year 2020 along with revenue changes which will be sent to the Fairfield County Auditor.

Appropriations

Road & Bridge Fund
2031-760-740  Machinery & Equipment increase of $175,000.00
               (potential drag box, 1 ton truck and mini hoe)

Zoning
2181-130-131 Salary decrease to $ 3,500.00
2181-130-211 OPERS decrease to $ 500.00
2181-130-213 Medicare decrease to $ 100.00
Fire Fund
2191-220-111 Trustee Salary decrease to $14,300.00
2191-220-190 Firefighter Wages increase to $23,000.00
2191-220-212 FICA-Employer Share decrease to $8,000.00
2191-220-213 Medicare-Employer Share decrease to $4,800.00
2191-220-215 OP&F increase to $49,000.00
2191-22-221 Medical/Hospitalization increase to $12,000.00
2191-220-341 Telephone increase to $3,000.00
2191-220-360 Contracted Services increase to $15,000.00
2191-220-381 Insurance Property increase to $14,000.00
2191-220-420 Supplies-Operating decrease to $30,000.00
2191-230-400 EMS Supplies/Materials increase to $18,000.00

Road Improvement Fund
2192-330-111 Trustees Salaries decrease to $14,000.00
2192-330-190 Road Employees Wages increase to $78,000.00
2192-330-211 OPERS-Employer Share increase to $17,000.00
2192-330-213 Medicare-Employer Share decrease to $2,000.00
2192-330-221 Medical Insurance increase to $32,000.00
2192-330-360 Contracted Services increase to $220,000.00
(potential 3 additional miles of tar/chip)
2192-390-430 Small Tools increase to $3,000.00

Revenue
Fire Fund
2191-202-0000 Medicount Billings increase of $7,000.00

Road Funds
Potential Sale of Assets increase of $3,500.00
(rock box, tack truck)

Lisa made a motion to approve Resolution #2020-08, which sets the Permanent Appropriations and legal level of control for the 2020 Rushcreek Township fiscal year. Tim seconded the motion.
Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of $2,250.00.

Tim made a motion to accept the request for expenditures for the next period. Chad seconded motion.
Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of $6,000.00 for stone.

Chad made a motion to accept the request for expenditures for the next period. Tim seconded the motion.
Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.
REPORTS

Fire Department

Fire and EMS runs for the period 1/15-1/31, 2020: 23 EMS 16 Transports 6 Fire 2 MVA
Mutual Aid Received 2 Mutual Aid Given 10

Received letter of resignation from Jeremiah Gomph.

Will also reported that the department has received high praise from the hospital on their handling of runs.

Zoning

No new zoning permits have been issued since last meeting.

Road

Cleaning ditches and patching pot holes.
Spreading stone as needed.
The backhoe has been fixed – same problem as they had in the past.
Chad attended the Safety Meeting.

Fiscal Officer

The February Grassroots Clippings was distributed.

Replaced our cleaning person last week after not having anyone since October.

OLD BUSINESS

Frontier Communication issue on Heyd Road.

Lisa will continue to attempt to make contact with Frontier. The original letter has been located so she will make contact with them.
No OUPS ticket – it was the township’s road ditch so should not have needed to get an OUPS ticket.

Chad made a motion to approve Resolution #2020-07 appointing Bill Myers as the alternate to the Zoning Board of Appeals to replace Craig Dennis. Tim seconded the motion.
Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

NEW BUSINESS

Received a letter from Fairfield County Board of Commissioners regarding the Fairfield County Community Development Block Grant Program Fiscal Year 2020 Allocation Program. If interested, the applications are due to the RPC offices by 4:00 p.m. on Monday, April 13, 2020.

Received letter from Bremen Area Chamber of Commerce inviting us to join.
Received a letter from Clark Sheets regarding damage to his property from cattle not being contained. He requested that the Township enforce the fence laws or have the cattle removed to avoid any additional damage to his property. The Trustees agree that the fence laws have changed in past years and it is also dependent on what type of fence the animals are getting through. The Trustees will contact the Prosecuting Attorney’s office to see what the Township’s authority is in such matters.

Concerns were raised on how overtime will be handled for the full time staff. Should there be a policy in place on how to handle the need for overtime when no one can cover an absence? What is the chain of command to decide who and how overtime should be handled? It was agreed that for the time being, when the need arises for overtime, they should go through Chief Duval and Trustee Thomas.

Lisa attended the recent DAC meeting and reported on several issues that they are facing. 35 members attended from the villages and townships around the county. They reviewed the 2021 budget that has them operating at a significant deficit. They will be asking for an increase in the mandatory fees that we pay each year. The vote for their 2021 budget will be at the next meeting on March 2.

ADJOURNMENT

Moved by Chad, seconded by Tim that the meeting be 7:48 p.m.
Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.