

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES

February 7, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present
Detria(zoning): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Fairfield County Deputy, Charlie Hockman, Sheila Hommel

REGIONAL PLANNING

Charlie stated that Liberty Township is considering a new category in their zoning resolution for Barndominiums. The Comprehensive Use Plan prepared for the County Commissioner's has been scheduled for a new vote on 3/5/2024. The meeting has been moved to the Fairfield County WorkForce center in anticipation of a large turnout. Meeting time is 6p.m.

MINUTES

The Minutes from the January 17, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval.

Motion to accept: Trustee Moyer **Second:** Trustee Downard

Roll Call: Chad: **Aye** Rick: **Aye** Jim: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 43406 through 43425 and EFT 24-2024 through 71-2024 in the amount of \$ 47,247.50
Regular Purchase Order 9-2024 for difference in Premium Saver program through Morgan White
January Bank Reconciliation

Motion to accept and pay: Trustee Ashbaugh **Second:** Trustee Downard

Roll Call: Chad **AYE** Jim **AYE** Rick **AYE**

Fiscal Office

Inventory is complete ; thank you to everyone

Changes for Permanent Appropriations have been made

Permanent 2024 Budget changes, dividing salary line in **2191** for Part and Full Time, also revising Telephone, Natural Gas, other expenses such as uniforms, **2181** revise salary to fit revenue.

Error made of 10 hours on Zoning Inspector pay. Add to February 16th payroll

2024 Permanent Budget will be presented at February 21st meeting after Zoning Budget is addressed.

Received a copy of Permit Application declined for Haley- 1100 Jerusalem Road. Advised by Trustee

Moyer that Haley submitted a variance request so not returning funds at this time . 2/7/2024

Fire

Trustee Moyer provided the following Medicare and Medicaid rates for 2024 have the following increase

		2024		
		MEDICARE/URBAN	MEDICAID	
	LOS	ALLOWABLE	ALLOWABLE	2023
A0429	BLS	\$ 416.92	\$ 203.75	\$ 120.00
A0427	ALS	\$ 495.10	\$ 289.75	\$ 170.00

A0433	ALS2	\$	716.58	\$	349.50	\$	180.00
A0425	Mileage	\$	8.94	\$	5.05	\$	2.00

Captain Campbell was able to discuss with the Village regarding a permit for the new sign and awing's and one Village Council member stated they would waive the permit requirement. Richard indicated that full Council approved no requesting a permit at their meeting. Richard provided a copy of the design of the new sign.

Durbin Run Road – Neff. Sheila Hommel was present representing her son's interest. She stated the property was clear of fire debris and will provide copies of receipts for the containers to remove debris. Chief stated he had recently driven by the property and agreed the majority of the damage had been cleared. Indicated a tarp remained over a back roof and asked if property would be restored to original square footage now that fire damage has been cleaned up. Mrs. Hommel indicated there are future plans to add back/replace the fire damaged area but clean up was costly. Lisa stated once she received the receipt copies she would advise the Chief and Board for a final inspection with intent to release the escrow funds at the next meeting.

Chief addressed the Board regarding part time versus full time staff and the changes to the current SOP100. Chief and Trustee Moyer have been discussing options to either add a 6th full time person (EMT) or to update and enforce SOP100 among the current part time roster. Chief and Trustee Moyer are still considering the \$\$ associated with these changes and wanted to advise the other Board members know what is being considered. Adding a 6th full time person would not leave many \$ for 3rd part time duty crew largely due to benefits and pension. However, we are experiencing the inability to fill a shift with part time staff in the current rotation to partner with a full-time medic shift. Current budget #'s would leave approximately \$95,000.00 available for part time staff if a 6th full time EMT was added. More discussion is needed among Chief and the Trustees to determine the direction.

1/16 through
1/31

EMS	24	RUNS	TRANSPORTS	17
FIRE	0			
MVA	2			
MUTUAL AID	4	GIVEN	4	RECEIVED

given received

Berne Township	0	<u>0</u>
Junction City	3	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>3</u>
Richland	1	<u>1</u>

Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>
Greenfield twp	0	

EMS	46	
Fire	3	
MVA	4	2
Mutual Aid	15	10

TOTAL YEAR TO DATE 53

Zoning

Zoning Inspector provided a text message to Trustee Moyer with report that 2 sign permits for Estep were receipted and issued and Haley pole building was denied. Updated permit application from last meeting? Detria stated the Commission was reviewing the permit.

Updated language for Short Term Rentals from Zoning Commission. Detria stated they wanted to have Bill Toole present before finalizing language so there is nothing to present at this time. McClelland family cemetery survey? Detria stated there is still some questions regarding the cemetery she is working through. But has nothing to update at this time.

Road Department

Approve and sign mileage for the County Engineers Office
Met with Tracy Thompson from BWC to document need for scissor lift under the SIG grant
Stoning roads as needed
Patch chip seal road

Plow and treat roads with Trustee Ashbaugh
Checking and clearing roads and culverts

Picked up 14 tires from Marietta Road from Ruff drive to the bridge and 6 tires from Young Road
Started tree trimming for 2024 chip seal roads

Approved driveway cut for 2418 Bethel Road – Kilbarger Homes

Received pot hole complaint regarding Thomas Road. All trustees have viewed the road. While there is chip seal breaking up as a result excessive moisture no pot holes were observed.

Administration

Projected Zoning revenue for 2024 will not meet projected Salary appropriations as presented in temporary budget. Need to consider what to do to bring salary more in line.

Mulberry Street Fire- Wayne Insurance Group Adjuster contacted Trustee Downard. Dave Browning from Wayne Mutual indicated he was not aware that insured was attempting to sell property and reiterated to Trustee Downard that insurance proceeds sent to the Township were for clean-up/demolition of the property. Trustee Downard advised Mr. Browning that we have been discussing the matter with County Prosecutor's office and they were planning to work with Bremen Village Solicitor what proper steps are if the property is being sold.

Phil Ashbaugh

R. Moyer

Darwin Howdysshell posed a question to the Board regarding a non-conforming lot. He currently has a lot (parcel) of land that is 30' wide. He is proposing to add another 30' to it to create a larger non-conforming lot .74 acres with 60' road frontage. Regional Planning indicated there was a Variance Process and Mr. Howdysshell should contact the Township for further information. Trustee Downard contacted regional planning and just received an email response shortly before meeting. He will review the response and determine how to direct Mr. Howdysshell to proceed.

McClelland perimeter/line fence issue. Mr. McClelland is scheduled to meet with Trustees Downard and Moyer on February 9th to discuss concerns and condition of current fencing. Trustee Downard stated the Ohio Revised Code guides the process in the dispute over maintaining, constructing line fencing.

Motion to enter into Executive Session under ORC 121.22 G(1); To discuss employee compensation and benefits. Board requested Detria Hiles attend the executive session.

Motion: Trustee Ashbaugh Second: Trustee Moyer TIME: 7:48 p.m.

Return to regular session: TIME: 8:15 p.m.

Trustee Ashbaugh moved to modify the number of hours per pay period to 14. Effective 2/15/2024. Rate of pay will remain \$15.50 per hour. **Second: Trustee Downard**

Roll Call: Chad AYE Jim AYE Rick AYE

Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 8:17 p.m.

Payment Listing

2/8/2024 to 2/22/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
72-2024	02/20/2024	02/16/2024	EP	CHAD M ASHBAUGH	\$555.83	O
73-2024	02/20/2024	02/16/2024	EP	LISA A BURNWORTH	\$822.48	O
74-2024	02/20/2024	02/16/2024	EP	DAVID G CAMPBELL	\$1,207.38	O
75-2024	02/20/2024	02/16/2024	EP	RICHARD CURTLENN CAMPBELL	\$1,479.56	O
76-2024	02/20/2024	02/16/2024	EP	JAMES S DOWNARD	\$633.38	O
77-2024	02/20/2024	02/16/2024	EP	MATTHEW GRAHAM	\$935.86	O
78-2024	02/20/2024	02/16/2024	EP	ERIKA N HEDGES	\$874.93	O
79-2024	02/20/2024	02/16/2024	EP	JEREMI W HEDGES	\$1,753.40	O
80-2024	02/20/2024	02/16/2024	EP	DETRIA L HILES	\$290.59	O
81-2024	02/20/2024	02/16/2024	EP	BRIAN K. IRWIN	\$206.14	O
82-2024	02/20/2024	02/16/2024	EP	JORDAN P IRWIN	\$803.30	O
83-2024	02/20/2024	02/16/2024	EP	BRIAN P MALONE	\$33.84	O
84-2024	02/20/2024	02/16/2024	EP	RICHARD E MOYER	\$624.32	O
87-2024	02/21/2024	02/20/2024	EP	WILLIAM M. DUVALL	\$952.21	O
88-2024	02/21/2024	02/20/2024	EP	AMBER LEE-ANNE FLINT	\$2,145.10	O
89-2024	02/21/2024	02/20/2024	EP	ANTHONY M. KERR	\$356.88	O
90-2024	02/21/2024	02/20/2024	EP	RYAN M SMITH	\$1,895.14	O
92-2024	02/21/2024	02/20/2024	EW	DEPT OF TREASURY - IRS	\$4,026.01	O
93-2024	02/21/2024	02/20/2024	EW	REGIONAL INCOME TAX AGENCY	\$515.25	O
94-2024	02/21/2024	02/20/2024	EW	TREASURER OF STATE OF OHIO	\$1,209.96	O
95-2024	02/21/2024	02/20/2024	EW	SCHOOL DISTRICT INCOME TAX	\$766.66	O
43426	02/20/2024	02/20/2024	PR	STEVEN PHILLIP KILBARGER	\$1,730.88	V
43426	02/21/2024	02/20/2024	PR	STEVEN PHILLIP KILBARGER	-\$1,730.88	V
43427	02/21/2024	02/20/2024	PR	STEVEN PHILLIP KILBARGER	\$1,730.88	O
43428	02/21/2024	02/20/2024	AW	TIMOTHY D BYERS	\$30.00	O
43429	02/21/2024	02/20/2024	AW	TRAVIS E KEIRNS	\$30.00	O
43430	02/21/2024	02/20/2024	AW	DAVID W FOLTZ	\$20.00	O
43431	02/21/2024	02/20/2024	AW	DUCK, BRUCE	\$15.00	O
43432	02/21/2024	02/20/2024	AW	JOSHUA SCHULTZ	\$15.00	O
43433	02/21/2024	02/20/2024	AW	SHAD KISTLER	\$15.00	O
43434	02/21/2024	02/20/2024	AW	SHEILA HOMMEL	\$8,969.38	O
43435	02/21/2024	02/20/2024	AW	KOORSEN FIRE & SECURITY	\$209.97	O
43436	02/21/2024	02/20/2024	AW	FLEETMASTERS, LLC	\$381.60	O
43437	02/21/2024	02/20/2024	AW	R.D. HOLDER OIL COMPANY	\$341.12	O
43438	02/21/2024	02/20/2024	AW	COLUMBIA GAS COMPANY	\$928.00	O
43439	02/21/2024	02/20/2024	AW	AMERICAN ELECTRIC POWER	\$794.16	O
43440	02/21/2024	02/20/2024	AW	VERIZON WIRELESS	\$14.22	O
43441	02/21/2024	02/20/2024	AW	VERIZON WIRELESS	\$80.22	O
43442	02/21/2024	02/20/2024	AW	SPECTRUM BUSINESS	\$199.98	O
43443	02/21/2024	02/20/2024	AW	SPECTRUM BUSINESS	\$79.98	O
43444	02/21/2024	02/20/2024	AW	FAIRFIELD MEDICAL CENTER	\$160.31	O
43445	02/21/2024	02/20/2024	AW	VISA	\$342.87	O
43446	02/21/2024	02/20/2024	AW	SHELLY MATERIALS, INC	\$4,588.64	O
43447	02/21/2024	02/20/2024	AW	Napa Auto Parts	\$252.29	O
43448	02/21/2024	02/20/2024	AW	WALKER SHOE CENTER	\$185.00	O
43449	02/21/2024	02/20/2024	AW	ALLIED BENEFIT SYSTEMS, INC.	\$6,421.44	O