

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
02/20/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Chief.

Visitors

Tracy Shahan, Laurie Withem, Earl Lehman, Nancy Mathias

Bid Opening

The following bid was placed in both the Fairfield & Eastern Editions of the Towne Crier along with the website: *The Rushcreek Township Trustees are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 29, 2020. Bids must include current BWC certification, unless owner/operator, and proof of insurance. Bid opening will be held February 20, 2019 at 7pm. Inquires:740-569-7181 Ext. #11. Rushcreek Township Trustees reserves the right to reject any or all bids.* The email and mailbox were checked with the following bids opened:

<u>Stone</u>	Shelly Materials	Down Hill Trucking	Sgt. Stone
#57	\$14.50	\$14.00	\$15.50
#8	\$15.20	\$23.75	\$15.75
#304	\$12.75	\$10.50	\$13.75 No Proof of Insurance
RipRap D	\$17.00	\$19.50	None provided. Disqualified
Hauling	\$5.10/T	\$ 8.00	\$7.50

After carefully reviewing each bid packet, Chad made a motion to award the stone and hauling contract to Shelly Materials and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Minutes

The minutes of the February 6th meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Lisa, yes; Chad, aye; Dave, aye. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

EFT #116-2019-#157-2019 and Warrants #41432-41452 in the amounts of \$46,400.66 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye, Chad, aye.

Lisa reported that after meeting with the fire department personnel, Trustees, Fiscal Officer and Assistant the following list was presented to the Board for adoption as the Permanent Appropriations for the fiscal year of 2019 along with revenue changes.

1000-110-312 Audit Increased new amount \$2,150.00

2031-760-730 Improvement of Site \$6,000 fence the Township yard

2191-220-312 Audit Increased new amount \$2,150.00

2191-220-323-2000 Increase to \$14,000.00 includes: tuck point, bay lights, and paint exterior

2191-220-360 Increase to \$18,700.00 includes: ESO, Aldatec, and MARCS radio

2191-220-430 Increase to \$8,500.00 includes: Tuffbooks, ODNR grant

2191-760-740 Increase to \$85,800.00 includes: 2 sets turn-out, Hunter grant, LifePak-15, Stair chair, MARCS grant.

2192-760-740 Decrease to \$5,000.00

2192-760-750 Increase to \$76,000.00 includes 1 to 1.5 Ton pick-up, and bucket truck.

## Revenue Budget

2191-539 \$51,660.00 includes: \$50,000 MARCS radio grant, and \$1,660 ODNR Forestry for Audio visual equipment.

2191-805 \$11,000 includes: \$10,000 Hunter Barber grant and \$1,000 South Central active shooter kits.

Lisa made a motion to adopt Resolution #2019-06, which sets the Permanent appropriations and legal level of control for the 2019 Rushcreek Township fiscal year. Attached to the Resolution is also the adjusted revenue Budget. Dave seconded the adoption of the resolution. Roll Call: Dave, aye; Lisa, aye; Chad, aye. Resolution #2019-06 will be delivered to the County Auditor for approval.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,750.00. Lisa made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

A list of expenditures was presented from the road department in the amount of \$3,000.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

## Business

Chief William Duvall reported the following:

- Runs during the last pay period: 24 EMS including 8 transports and 4 fire runs. During January 2 mutual aids were received and 4 mutual aids were given.
- One-half of the SCBA bottles have been hydrostat tested and the other half are due for testing in October of 2020.
- Assured Partners is the supplemental insurance that is provided to the firefighters. This policy has been purchased for many and is now up for renewal. The old plan was \$2,856.00 per year for a three-year term. The new policy has been quoted at \$2,994.00 for a three-year term.

Due to the matter not being brought ahead of time to the Board, the Trustees decided to wait until the March 6<sup>th</sup> meeting to review the paperwork.

- Firefighter Dillion Hardesty resigned effective February 20<sup>th</sup>. All gear is on station.

Lisa asked Chief Duvall if the PPE gear for fire fighter Winegardner has been purchased. Chief advised that Firefighter Bigham is the personnel that needs the gear and the matter has not been handled.

Lisa advised the Chief that due to fiscal officer changes, to please begin coding all of the fire department's bills.

Trustee Myers presented the following Road report:

- Spring supplies are coming in.
- During the recent heavy rain, wind, and high water required culverts cleaned and trees removed.
- New "Road Closed and Warning Road May Flood" signs were ordered and received.
- Miscellaneous repairs were made on the loader.
- Trustee Myers and Ashbaugh picked up the leased bucket truck from UTE.
- Trustee Ashbaugh and the road staff went out immediately and used the bucket truck on Purvis road.
- New road sign for Rutter Hill Road was ordered and placed.

Discussion was held over the Farmall tractor and Alamo mower. Lisa asked why the former road superintendent had not advised of the various problems with the new tractor and mower and if any had been in touch with Evolution Ag to determine what the problems were and if they were all under warranty. Dave responded that Doug had been handling and he would now contact Evolution Ag to make sure all repairs are being made under warranty and what work was being performed from the list created by the former road superintendent.

Connie reported the following:

- PERSO responded to the insurance claim that was filed from Ms. Durnell and the claim is closed.

## Trustee Reports

### Dave –

- Approved road and fire department payroll.
- Working very closely with the road department on various projects.

### Chad –

- No zoning permits have been issued since the last meeting.
- Took the old bucket truck title to Mr. Rhymer and the license tags were picked up and returned to the Township.

### Lisa

- Determine roads for 2019 chip/seal so we can start obtaining bids.

Dave responded that it is impossible at this time to get a list together because of all the damage. Lisa stated that if the Township is going to put the job out for bids we needed to start working on this now instead of later. Dave responded he wants to buy a road maintainer/edger.

Lisa made a motion to accept the bid from J. Smith Electric, LLC for upgrading the bay lights in the firehouse from T12 to T8 LED in the amount of \$1,548.00. Chad seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Lisa made a motion to accept the ODNR grant #CWRR-14 which is a 50/50 matching reimbursement grant totaling \$3,324.95 to purchase audio visual equipment for the training room. The Township's portion of this grant will be \$1,662.48. Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye. Required documentation must be submitted to ODNR Forestry by June 1, 2019.

Lisa made a motion to accept the Hunter James Barber Memorial Grant in the amount of \$10,000.00 to purchase an infant simulator mannequin. Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Lisa made a motion to accept the South Central Power Grant in the amount of \$1,000.00 for active shooter kits. Rushcreek Township will add \$1,000.00 to match the 50/50 grant to purchase 4 kits. Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Lisa made a motion to accept the 2019 MARCS radio grant in the amount of \$50,000.00 from the Department of Commerce Division of State Fire Marshal per the signed agreement. Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Meeting Adjourned: 7:36pm.