

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
February 21, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Absent

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present
Detria(zoning): Absent

Chad asked that all cell phones be muted except for the Chief's.

Bid Opening

The following was placed on the website and in the Towne Crier.

Rushcreek Township Trustees are accepting sealed bids for various sizes & amounts of stone delivered to 213 Marietta St., Bremen, OH. Stone & trucking priced separately. Contract valid through February 28, 2025. **Bids must include current BWC certification, unless owner/operator, and proof of insurance.** Bid opening will be held **February 21, 2024 at 7pm.**

Bids received: Shelly Materials

Motion to accept bid from Shelly Materials by Trustee Ashbaugh. Second: Trustee Moyer

Discussion: 1 bid received. Pricing for hauling is \$6.50 for most stone sizes, with the exception of D,C,B,A Rip Rap; hauling priced based on size. **Roll Call: Chad: Aye Rick: Aye Jim: Absent**

VISITORS

Fairfield County Deputy Sergeant Warner addressed the Board. Advised they are working to provide a regular representative to each Township and stated they may be able to begin providing a monthly report of calls to our area. Lisa provided an email to send monthly reports.

MINUTES

The Minutes from the February 7, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval.

Motion to accept: Trustee Moyer **Second:** Trustee Downard

Roll Call: Chad: Aye Rick: Aye Jim: Absent

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

2024 Permanent Budget presented for approval

Warrants # 43426 through 43451 and EFT's 72-2024 through 95-2024 in the amount of \$48,528.09

Motion to accept and pay: Trustee Ashbaugh **Second:** Trustee Moyer

Roll Call: Chad AYE Jim Absent Rick AYE

Fiscal Office

Fall Protection Policy review. This policy will need to be reviewed and accepted by the Board in order to proceed with the BWC SIG grant. Trustees' Ashbaugh and Moyer, along with Road Supervisor, Richard Campbell and Chief Duvall reviewed the policy language and all agree to adopt the policy.

Neff fire damage retainer resolved. Trustee's Ashbaugh and Moyer reviewed the property and determined owner (Shiela Hommel) had met all requirements of clean up and supplied copies of receipts. Funds released in the amount of \$8,969.38. Documentation in file.

Received Bremen Area Chamber application for membership

Fire

Trustee Moyer arranged for a table for, Chief Duvall, Asst. Chief Irwin and himself to represent the Fire Department at Hocking College Job Fair.

FIRE/EMS RUNS 2/1/24 through 2/15/24

EMS	19	RUNS	TRANSPORTS	14
FIRE	7			
MVA	2			
MUTUAL AID	12	GIVEN	3	RECEIVED

given received

Berne Township	1	0
Junction City	5	0
Marion	1	0
Lancaster	0	0
Pleasant	0	1
Richland	5	2
Misc. (Somerset, Hopewell, Straitsville, New Lex)	0	0
YEAR TO DATE		
EMS	65	
Fire	10	
MVA	3	2
Mutual Aid	27	10

TOTAL YEAR TO DATE
81

Zoning

No report received

Road Department

Steve Pontious representing Rushcreek Feed for parcel # 0350195700 has determined with Fairfield County GIS, Township and verified with the Village there is not an alley which runs from South Broad to Marietta. Rushcreek Feed is considering parking lot and on-going maintenance issues since it is utilized as an alley. They have identified the Township as one of the major users of this access. Steve Pontious (Rushcreek Feed) is proposing a right of way agreement be considered between the Township and the Feed Mill and would like input from the Board. Discussion: The Board reviewed the maps from Auditor's office and discussed the volume of use from the Township. Trustees Ashbaugh and Moyer are willing to discuss what would be included in a potential right of way and maintenance agreements with Steve.

Ongoing tree trimming, ditching for 2024 chip seal

Administration

Trustee Downard was not able to attend the meeting. However, he submitted updates for the Board.

Scott McClellen fence line:

Trustee Moyer and I visited the McClellen farm February 9th. We viewed the fence line. It was verified that a fence existed along the property line. Mr. McClellen indicated that his desire was for the neighbor to share in the cost to clear the fence line and he would cover the full cost of the new fence. He relayed this message to the neighbor to which the neighbor had planned a meeting with his sister (half owner in the farm) on March 1st to discuss this further. Trustee Downard reached out to the neighbor (Mr. Farher) via voice message and passed along the information that the Board of Trustees would be following the ORC on this matter; if pressed and that should it reach that point then Mr. Farher and his sister would likely be responsible for 50% of the cost of the clearing and the new fence.

Mulberry St fire damaged home:

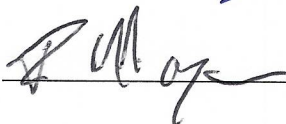
Trustee Downard has been in contact with Bremen Village Administrator over the matter of options moving forward in dispensing with the insurance retainage. An email and call was placed to Fairfield County Prosecutor and as of yet have not received a response. The PA has been busy with a brief to the Ohio Supreme Court and should soon be able to discuss the matter with the Bremen Village solicitor to find a legal path forward. The Township Fiscal Office also received communication from Fiscal Office at Village that Mr. Goodman and Ms. Waibel had attended their regular monthly meeting to discuss this issue. The Village related the same information as above and reiterated that a private sale transaction could occur with agreement and warranties as a part of that closing and was not dependent on the release of the clean up proceeds. The proceeds the Township holds are for fire damage clean up and are unrelated to any private sale transaction that Ms. Waibel and Mr. Goodman choose to do.

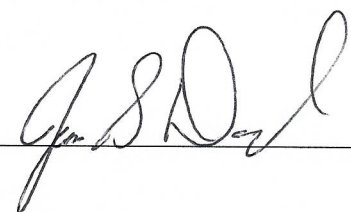
Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:24 p.m.







Payment Listing

2/22/2024 to 3/6/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
96-2024	03/04/2024	03/01/2024	EP	DONALD L ABRAM III	\$379.20	O
97-2024	03/04/2024	03/01/2024	EP	CHAD M ASHBAUGH	\$555.83	O
98-2024	03/04/2024	03/01/2024	EP	LISA A BURNWORTH	\$822.48	O
99-2024	03/04/2024	03/01/2024	EP	DAVID G CAMPBELL	\$1,186.75	O
100-2024	03/04/2024	03/01/2024	EP	RICHARD CURTLENN CAMPBELL	\$1,501.06	O
101-2024	03/04/2024	03/01/2024	EP	JAMES S DOWNARD	\$633.38	O
102-2024	03/04/2024	03/01/2024	EP	WILLIAM M. DUVALL	\$952.21	O
103-2024	03/04/2024	03/01/2024	EP	AMBER LEE-ANNE FLINT	\$2,561.45	O
104-2024	03/04/2024	03/01/2024	EP	MATTHEW GRAHAM	\$300.46	O
105-2024	03/04/2024	03/01/2024	EP	ERIKA N HEDGES	\$543.70	O
106-2024	03/04/2024	03/01/2024	EP	JEREMI W HEDGES	\$2,300.45	O
107-2024	03/04/2024	03/01/2024	EP	DETRIA L HILES	\$84.51	O
108-2024	03/04/2024	03/01/2024	EP	BRIAN K. IRWIN	\$70.50	O
109-2024	03/04/2024	03/01/2024	EP	JORDAN P IRWIN	\$769.60	O
110-2024	03/04/2024	03/01/2024	EP	STEVEN PHILLIP KILBARGER	\$2,161.22	O
111-2024	03/04/2024	03/01/2024	EP	RICHARD E MOYER	\$624.32	O
112-2024	03/04/2024	03/01/2024	EP	RYAN M SMITH	\$1,708.08	O
114-2024	03/04/2024	03/01/2024	EW	DEPT OF TREASURY - IRS	\$4,098.21	O
115-2024	03/04/2024	03/01/2024	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,798.69	O
116-2024	03/05/2024	03/01/2024	EW	Ohio Police & Fire Pension Fund	\$9,265.30	O
43455	03/06/2024	03/06/2024	SW	Skipped Warrants 43452 to 43455 Series 1	\$0.00	V
43456	03/06/2024	03/06/2024	AW	BREATHING AIR SYSTEMS DIVISION, INC.	\$637.26	O
43457	03/06/2024	03/06/2024	AW	MIDWEST TOWING & RECOVERY LLC	\$818.95	O
43458	03/06/2024	03/06/2024	AW	ABCO	\$184.91	O
43459	03/06/2024	03/06/2024	AW	VILLAGE OF BREMEN	\$226.37	O
43460	03/06/2024	03/06/2024	AW	RESPONSOFT	\$175.00	O
43461	03/06/2024	03/06/2024	AW	R.D. HOLDER OIL COMPANY	\$1,834.35	O
Total Payments:					\$37,194.24	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$37,194.24	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

 Trustee

* Asterisked amounts are not included in report totals: These transactions occurred outside the reported date range but are listed for reference.

 Trustee

 Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Bank Reconciliation

Reconciled Date 2/29/2024

Posted 3/1/2024 11:10:32 AM

Prior UAN Balance:		\$4,721,558.29
Receipts:	+	\$53,552.15
Payments:	-	\$95,840.59
Adjustments:	+	\$0.00
Current UAN Balance as of 02/29/2024:		\$4,679,269.85
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 02/29/2024:		<u>\$4,679,269.85</u>
Entered Bank Balances as of 02/29/2024:		\$4,678,968.34
Deposits in Transit:	+	\$1,020.86
Outstanding Payments:	-	\$719.35
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 02/29/2024:		<u>\$4,679,269.85</u>

Balances Reconciled

Carl Alfaro
J. S. D...
R. M. ...