

RUSHCREEK TOWNSHIP TRUSTEES
REGULAR BOARD MEETING MINUTES
March 4, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Tracy Shahan, Charlie Hockman, Ray Stemen

MINUTES

The minutes from the February 19, 2020 Regular Meeting having been printed and distributed for review prior to the meeting were presented for approval. Lisa made a motion to approve the minutes as presented. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Charlie Hockman was present and gave a report on the March 3, 2020 Fairfield County Regional Planning meeting that he attended. The main topic of the meeting was the Community Development Block Grant which is a grant for rural areas and villages for the purpose of improving living conditions for low to moderate income areas, based on census numbers. Charlie indicated that many of our surrounding communities have received money from this grant in the past for sidewalk projects, a wastewater treatment plant and Meals on Wheels got help to make AHA improvements to their facility. He highly encouraged the village and township to look into this grant. The deadline is 4/13/20.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT#138-2020 to 169-2020 and Warrants #41847-41860 in the amount of \$39,078.74 were presented for approval:

February Bank Reconciliation was presented for approval.

Purchase Orders #12-2020, 29-2020, 30-2020, 31-2020, 32-3030 and 33-2020 were presented for approval.

Supplemental Appropriation transfers were presented for approval:

2192-330-360-0000	-\$500.00	Contracted Services
2192-330-318-0000	\$500.00	Training Services

Tim made a motion to approve the financial items as presented. Chad seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00.

Lisa made a motion to accept the request for expenditures for the next period and Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$8,200.00 for stone.

Chad made a motion to accept the request for expenditures for the next period for the Road Department and Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

REPORTS

Fire Department

Fire and EMS runs for the period 2/16-2/29, 2020: 23 EMS 17 Transports 1 Fire 4 MVA
Mutual Aid Received 2 Mutual Aid Given 3

Will indicated that a homeowner at 6675 Ireland Road may have a house for them to use for fire training.

Will asked for further guidance regarding Conceal/Carry by firefighters. He would like to revisit the recommendations from KLA Risk Management that our personnel NOT carry weapons. Any personnel arriving at an active scene were directed to secure their weapon in their personal vehicle prior to assisting.

Zoning

No new zoning permits have been issued since last meeting.

Road

The Road Department has been treating roads as needed, filling pot holes and trimming brush as time allows, and cleaning culverts.

Hauling stone

Richard attended Pesticide Training on February 27.

Chad has contacted Southeastern Equipment and Bobcat Enterprise regarding quotes for a new mini excavator.

Attended the safety meeting on 3/3 – the topic was the Corona Virus.

Fiscal Officer

March Grassroots Clippings was distributed.

Received EMS Grant money \$1,059.58 and deposited into the fire department's account to close out the EMS Grant.

The first online payment to OPERS was successfully transmitted through our bank account.

OP&F has been set up to make payments online. The first online payment was successfully transmitted but it was discovered that the four full time fire department employees have not been set up in UAN correctly for their information to be transmitted to the OP&F system. After speaking with our representative from OP&F, we determined that there are several adjustments that need to be made on their records. He is willing to come and train and assist us in setting these 4 employees up correctly, but it is going to require the help from the Chief and Lisa to determine their base hours, how overtime is determined, etc. Need to schedule a date for this to happen before the next report is due in April.

Received a call from Greg Gilke of State Farm regarding the fire at 143 Oak Street. By law they are required to put aside a certain amount of money for demolition should it become necessary. He wanted a name and address of who to send the check to. I returned the call and had him forward it to the township. Nichole will need to get involved to let the homeowners know that they have six months to demolish the home if that is what is determined is necessary.

Received a call from Mr. Kurtz of Fairfield County Recycling – they are looking for an additional place to put recycling bins in the Township.

OLD BUSINESS

Frontier Communication - Heyd Road issue – We received an invoice for damages in the amount of \$2,021.50. It was determined that we did not do an OUPS ticket, however, the damage was done in the township's right of way and an OUPS is not required for our right of way. Lisa will follow up with Larry Price of Frontier to dispute the invoice. The Trustees also received a request from another division of Frontier for permission to run fiber optics down Graffis and McCullough Roads. A meeting will be requested to determine exactly what and where they want to do their work.

Lisa sent correspondence to Kody Swaim inviting him to attend a meeting to discuss the need for internet access on Ireland Road. The Township agrees that there is definitely a need for high speed internet in the area. The Trustees agreed that a good way to follow up with this is to contact other same size communities to see how they got internet in their communities.

Fairfield County Regional Planning Commission – Decision on Riding Academies/Commercial Stables:
Tim is in the process of checking with the Zoning Boards to see if there are any other changes that they would like to make to the Zoning Regulation Book before making the update regarding the Riding Academies/Commercial Stables decision. He will continue to work with the Zoning Boards and Zoning Inspector.

Sheets/Miller fence dispute update – Tim has spoken with Mike Miller. Mr. Miller is considering selling his cows. Tim invited him to attend a township meeting if he would like to discuss ways to help resolve the issue.

Update on DAC meeting vote – Lisa attended the DAC meeting on March 2. Before the meeting, she contacted the other Trustees to get their thoughts on how to vote for the DAC 2021 Budget. The Trustees were split on their votes/thoughts. Ed Laramie told the attendees that their votes technically didn't count as they are there in an advisory capacity. The County Budget Committee intended to pass the 2021 Budget.

58% of the services provided go to the City of Lancaster.

Lancaster City's average cost per citizen is \$8.25.

The Village of Bremen pays \$3.43 and the Township residents pay \$5.72 per citizen per year.

NEW BUSINESS

Chad spoke with Randy Davis on February 24 regarding gas line crossing on South Bethel Road. The gas company repaired it on February 26, 2020 with 304's. Should there be any additional problems, we are to contact them and they will take care of it.

OPF Penalties – Rushcreek Township will be assessed \$300 in penalties from OP&F for paperwork not being filed in a timely fashion for 3 of the 4 full time firefighters. Paperwork will be submitted as soon as it's received from doctor's offices. Chief has received specific emails from OPF about outstanding paperwork and will work to resolve outstanding items prior to the next meeting.

ADJOURNMENT

Moved by Tim, seconded by Chad to adjourn the meeting at 7:51 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.