

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
03/06/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; and Will Duvall, Fire Chief. Chad asked that all cell phones be muted along with any radios except the Chief's.

Visitors

Tracy Shahan, Laurie Withem, Nancy Mathias

Requested to Speak

Laurie Withem advised that members from the Pool Committee are trying to put together an Easter Egg Hunt at Howell Park pending Village approval. Asked if fire department personnel would help fill 3,000 eggs with candy. The local Girl Scout group is willing to help, if the firehouse could be used. Chad stated that arrangements could be possible based upon Chief Duvall's recommendation. Chief responded that Wednesdays at the firehouse can be busy therefore, he wished to exclude that day of the week. All Trustees concurred with utilizing the firehouse for preparation of the event.

Treasurer's Report

EFT #158-2019 - #197-2019 and warrants #41453 – 41466 in the amounts of \$24,260.13 were presented for signatures along with the February bank reconciliation. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Then & Now Purchase Order #15-2019 was presented for signatures. At the Board meeting on February 6<sup>th</sup> the Trustees approved a purchase for 800 Ton of grindings. Since Keith Taylor Trucking had received the hauling contract in December and the need for additional grindings due to unusual weather conditions the Then & Now Purchase Order was written.

A list of expenditures was presented from the road department for the next period in the amount of \$3,500.00. Lisa made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$4,650.00. Chad made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye. Lisa asked if the turn out gear being approved in the amount of \$2,400 included head to toe. Chief Duvall responded that is the complete package price from Firehouse in Newark. Lisa also asked if Chief could provide Connie with a copy of a quote. Connie will have a purchase order drawn up for Trustee signatures.

Lisa reported that she contacted Assured Partners, the supplemental insurance that is provided to the firefighters. A reduced benefit policy was presented which is for a 3-year term at an annual amount of \$2,815.00. Lisa made a motion to approve the proposal from Assured Partners for a 3-year term in the amount of \$2,815.00 payable annually for an accident, health, and death benefit policy effective immediately for fire department personnel. Dave seconded the motion. Discussion ensued regarding reduction of benefits. Lisa advised that everything was the same except with a reduction in death benefits decreasing \$10,000. Should a death occur, there is additional coverage from the Volunteer Dependency Fund, Bureau of Workers Compensation, plus a stipend from the State. Lisa continued that the policy contract being returned will have correspondence contact changed to the Trustee of Administration email address. The Township has setup email addresses to specific departments instead of individuals. Roll Call: Dave, aye, Chad, aye, Lisa, aye. Due to time constraints, a check will be available for the Trustees to stop by and sign in a couple of days.

## Minutes

The minutes of the February 20th meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

## Business

Fire Chief Duvall reported the following:

- Runs during the last pay period: 18 EMS including 11 transports and 3 fire runs. During the month of February 4 mutual aid runs were received and 6 were given.
- On February 27, Assistant Chief Brian Irwin was presented with a Certificate of Valor from the Richland Twp. Board of Trustees for the actions he and a civilian took rescuing a victim from a fire which occurred on January 3 in the Village of Rushville.
- Accepted an application for employment from Hunter Dosset of Bremen. He has a Firefighter 2 and a EMT B certification. He also submitted a background check and a driver's abstract. Chief recommended Hunter Dosset be accepted on the roster once pre-employment criteria is met.

Dave made a motion to hire Hunter Dosset at a rate of pay in the amount of \$12.00 per hour, contingent upon successful completion of pre-employment conditions. Chad seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Road Department Report:

- Cleaning up trees and limbs from high waters and wind.
- Repairing and patching as weather permits.
- The 11' snowplow was repaired.
- Held the monthly safety meeting.

Dave advised that the thirty day lease agreement on the bucket truck is quickly approaching. The Township employees and Trustees have used and observed the operations of the truck and found it to be in proper order. Prior to purchasing, the vehicle will go back to Utility Truck Equipment for the annual inspection certification which is included in the purchase price. There are minor items that UTE has agreed to repair prior to the sale. Dave made a motion to purchase the 2007 International bucket truck in the amount of \$27,500.00 from Utility Truck Equipment and Lisa seconded the motion. Roll Call: Chad, aye, Lisa, aye, Dave, aye. Dave stated his intent was to take the truck to UTE by early next week. Connie advised that she will prepare the Purchase Order and issue the check for the Trustees to sign. Also, she contacted Bureau of Motor Vehicle Gratis Plate division regarding the old bucket truck tags. Once we purchase the new vehicle and get the title transferred, Form #4501 will be submitted to the BMV for transferring the plates.

Connie reported the following:

- The March Grassroots Clippings was distributed to the trustees.
- Expressed her concern that we have not received our culvert money from the County Engineer office which was submitted last year. Dave responded that he had spoke with Cheryl "D" who advised that she was processing. Since we still have not received, he will again check into the matter.

## Trustee Reports

Dave –

- Helped the road department on various projects.
- Approved fire and road department payroll.
- Attended the District Advisory Council meeting on March 4<sup>th</sup>.

Chad –

- One zoning permit was issued to Jason Parsley, 6383 Borah Hill Road, - accessory building.
- Cleared tree branches throughout Township after recent storms.
- Cut and removed tree off of Durbin Run Road.
- Attended the March 5<sup>th</sup> Safety meeting with the topic being Distractive Driving.

Lisa –

- Last meeting she requested a list of roads for the 2019 chip/seal project. Dave presented a list and the Trustees will review and discuss at a later date.
- Concerning the ODNR Audio Visual Equipment grant, after checking with Best Buy for Business department it appears there is a cost savings of approximately \$200 instead of going through the consumer division of Best Buy. Chief Duvall advised that Captain Beery is on the schedule for this Friday and Lisa agreed to meet with him to discuss the matter.
- Regarding the grant from South Central on the active shooter equipment she will discuss with Lt. Shahan on Friday also the proper procedure to purchase these online. Lt. Shahan found a better deal online which will enable us to obtain more equipment for the same cost.
- Chief Duvall was asked to get the information to the Trustees so the mannequin could be purchased. This purchase is through the Hunter Barber grant which Chief advised there is not dead line on the purchase. The Trustees concurred this matter needs done. Trustee Burnworth will submit the necessary final paperwork to the Foundation along with a thank you note.
- Upon Lisa's request, Chief Duvall presented the Board with a quote on the Marcs radio purchase.

The Trustees assisted the Road Department on February 24<sup>th</sup> after the storm. At that time, an accident occurred where an electric line was torn resulting in a resident being without power for two days. Lisa apologized on behalf of the Trustees and also thanked the resident for her patience.

Meeting Adjourned: 7:37pm