

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
03/20/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Nancy Mathias, Ass't. Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Chief. Connie was absent due to illness.

Visitors
Laurie Withem

Minutes

The minutes of the March 6th meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Lisa, yes; Chad, aye; Dave, aye. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #198-2019-236-2019 and Warrants #41467-41481 in the amounts of \$51,507.91 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye, Chad, aye.

Purchase orders #16-2019 and #17-2019 were presented for signatures.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,550.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

A list of expenditures was presented from the road department for the next period in the amount of \$4,500.00. Lisa made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Business

Chief William Duvall reported the following:

- Runs during the last pay period: 21 EMS including 11 transports and 3 fire runs. Received 1 mutual aid and gave 5 mutual aids.
- On March 11th met with Heath Smeadly from Medicount to review EMS billing where a two-year summary was presented.
- Assistant Chief Brian Irwin will be our recipient of the Knights of Columbus Blue Coat Award this year. The event will be held on April 9 at 7 p.m. Chief Duvall invited the Trustees to attend.
- Will presented a quote for a Stryker Stair- Pro Stair Chair Model #6252 in the amount of \$3411.20.

Lisa advised that OTARMA has a MORE grant available for Township's in the amount of \$500 which if approved, could be utilized towards the purchase of the stair chair. After discussion, Lisa made a motion to apply for the OTARMA More Grant in the amount of \$500.00 to assist in the cost of the Model 6252 Stryker Stair Chair in the amount of \$3411.20. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye. Lisa will complete the MORE Grant Application, open a grant file and submit to OTARMA

- Chief presented a new quote for the LIFEPAK 15v4 that is reconditioned and would like to consider looking at a refurbished model as opposed to new. Lisa stated she would like for the Chief to conduct all necessary research and make a decision whether to purchase the new or refurbished LIFEPAK prior to April 1st which is the deadline to apply for BWC-EMS grant funds. Chief will communicate his decision to the Trustees and Officers so grant paperwork can be filed

in a timely manner by Officers Beery and Shahan. Motion to purchase will then be made at 1st meeting in April based on Chief's decision.

Road Department Report:

- Repairing roads as weather permits
- Cleaning up brush and trees from high winds.
- Cleaning culverts from heavy rains.
- The bucket truck will be back later this week once the final safety items have been completed.

In Connie's absence the following was reported:

- Received first half of real estate tax settlement with an increase of \$19,400.00.*Correction \$3,453.45.
- On April 2 and April 3 Nancy will be attending UAN classes for Accounting and Payroll refresher courses which will qualify for continuing education credits. The classes are held at Key Bank, 88 East Broad Street, Columbus; mileage will be reimbursed at IRS guidelines at .58 per mile. Classes will be held from 9 – 4:30.
- The Fairfield County OTA is having their quarterly meeting on April 13 at 6:00 pm at Berne Township.
- Still working with Medical Mutual on the hospitalization insurance for past employee. Med Mutual is charging a \$39.00 late fee and we are requesting a refund of approximately \$900 for the February premium that was paid in advance in January prior to the employee's resignation.
- Payment has been made to Assured Partners however we have not received the new policy.

Trustee Reports

Dave –

- Assisted road crew as needed.
- Approved fire and road department payroll.

Chad –

- No zoning permits has been issued since the last meeting.
- Check roads for trees and brush.
- Approved fire department payroll.

Lisa

- Completed BWC grant closeout for hoods and gloves.
- Created a new "at a glance" form for grant files to be completed by Fire Dept for each grant applied.
- Discussed current and pending grant applications with Chief and officers Beery and Shahan.
- Emailed county engineer's office cost data sheets for 2018 culverts they were missing. To date, there has been no response.
- Obtained quotes from Best Buy to purchase audio visual equipment that is less expensive than the original quote for the ODNR Grant. \$3,324.95 is the 50/50 grant amount. This will drop our half from \$1,662.00 to \$1,450. and some change.

Meeting Adjourned: 7:20pm.