

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
March 20, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Deputy Silvia

BID OPENING

The following was placed on the website and in the Towne Crier.

The Rushcreek Township Trustees are accepting sealed bids for **approximately 400 ton of Cold patch to be milled onsite at 213 Marietta Street, Bremen, OH.** Bid must include current BWC certification, proof of insurance and able to sign hold harmless agreement. Bid must be received by 7:00 p.m. March 20th 2024. Bid opening will be held March 20th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 5697181 ext. 11. Rushcreek Township Trustees reserve the right to reject any or all bids. **Bids received:** NO BIDS received

Discussion: Trustee Ashbaugh and Road Supervisor asked to publish the notices a 2nd time with a bid opening date of April 17th. Trustee Downard suggested contacting potential bidders with an invitation.

The following was placed on the website, OLG Clearinghouse and in the Towne Crier.

The Rushcreek Township Trustees are accepting sealed bids **for full depth reclamation with cement approximately .6 mile of Heyd Road, Bremen, OH.** Bid must include current BWC certification, proof of insurance and able to sign hold harmless agreement. Bid must be received by 7:00 p.m. March 20th 2024. **Bid opening will be held March 20th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 569-7181 ext. 11.** Rushcreek Township Trustees reserve the right to reject any or all bids. **Bids received:** NO BIDS RECEIVED

Discussion: Trustee Ashbaugh and Road Supervisor asked to publish the notices a 2nd time with a bid opening date of April 17th. Trustee Downard suggested contacting potential bidders with an invitation.

MINUTES

The Minutes from the March 6, 2024 regular meeting and the March 11th Special Meeting have been distributed for review prior to the meeting, and are being presented for approval. Minutes from the March 11th Zoning Commission meeting, along with the Minutes from the March 19th Zoning Appeals meeting for the Haley Variance.

Motion to accept: Trustee Downard **Second:** Trustee Moyer

Roll Call: Chad: Aye Rick: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant # 43462 through 43494 and EFT's 117-2024 through 146-2024 in the amount of \$44,995.71
Purchase Order to J. Smith Electric #11-2024

Motion to approve and pay : Trustee Moyer **Second:** Trustee Ashbaugh

Roll Call: Chad: Aye Rick: Aye Jim: Aye

Fiscal Office

Met with KLA Risk and reviewed processes and facilities. Their recommendations will be sent shortly.

Steve Pontius stopped in the office on March 7th and discussed with Trustee Moyer and myself a starting point for the Board to consider a Right of Way agreement. They are not requesting any restrictions on usage or time, suggesting an agreement that would be “reviewed”/renewed every 5-10 years. Suggesting an annual review between the Rushcreek Feed and the Board of Trustees for maintenance and a 60%/40% split of agreed upon cost. Rushcreek 60%, Township 40%. Trustee Downard also spoke with Steve Pontius on 3/16/2024 and reported that Rushcreek Feed may be looking for the purchase of a ROW. Trustee Downard indicated he would have further discussions with Steve Pontius.

Fire

Conducted interviews with 3 EMT’s and 1 EMTP to fill the 6th full time position. No decision by the group. Trustee Moyer, Asst. Chief Irwin, Lt. Irwin were a part of the interview process. Trustee Moyer indicated two solid candidates in his opinion for our department.

Shriner’s Grant Application further review of an infant drop box indicates the level of ongoing and maintenance is not cost effective and the department will look for a different pediatric item for the grant application.

Department of Commerce Grant applied for 1/18. Chief has not received any information on a possible award date for this grant.

Chief stated that Lt. Irwin has completed ½ of the SCBA check and equipment with Atlantic Fire Chief requested to utilize a portion of the training funds from 2191 for Matthew Graham in the amount of \$1,100.00. Wellston Fire Training Program. The Board agreed.

EMS	15	RUNS	TRANSPORTS	10
FIRE	4			
MVA	3			
MUTUAL AID	6	GIVEN	2	RECEIVED

	given	received
Berne Township	1	<u>0</u>
Junction City	1	<u>0</u>
Marion	1	<u>1</u>
Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	1	<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	2	<u>0</u>

Zoning

Amanda Truax started on Monday, March 18th. Amanda received a laptop, various supplies, review of the office space. Regional Planning and website information updated.

Amanda provided information to Mr. Chapman on Geneva School road for new construction Sent OUPS letter to 734 Pleasantview Road after making some minor changes to the content of the letter.

Responded to questions from Hocking Valley Title for property at 10775 Grafis Road regarding lot split information from Regional Planning. The lot split as requested does not meet the min. acres and increased the lot size to just 1 acre.

Issued Zoning permit to Haley- 1100 Jerusalem Road- Variance Granted 3/19. Pending letter from Haley's regarding a refund of Variance fee as Township did not complete work in stated timeframe. The Board discussed this at our last meeting with Chairman Miller and Zoning Board Appeals member Charlie Hockman. They were both in agreement that Mr. and Mrs. Haley should not have to pay both a Zoning permit fee and a Variance Hearing fee since the Appeals Board did not meet the required time frame and the Commission in a work session and recent approval by Regional Planning increased the accessory building size. The Board wanted to wait until the Variance Hearing was complete and the entire Appeals Board could hear the request; prior to making any decision regarding a refund. The Variance was approved and the Board of Trustees as the governing body is refunding the \$450.00 to Mr. and Mrs. Haley. The Board directed the Fiscal Office to issue the refund.

Maverick Equipment had several questions regarding commercial permit to add on or add a separate building at their location. Trustee Moyer assisted with some of their questions and directed them to the County for all commercial building permits and requirements while Amanda is getting up to speed in her new role. Discussion among the board regarding our Zoning permit application regarding Commercial facilities and fees.

Road Department

Trustee Ashbaugh and Road Supervisor Campbell are working on bid information for 2024 Chip Seal and stated the bid this year will ask for pricing for RS2 and Polymer emulsion pricing

Tree trimming on chip seal roads

Ditching and cutting in berms

Administration

Mulberry Street fire update. Trustee Downard advised the Board that Fairfield County Prosecutor Office has been in contact with the Bremen Village Solicitor. No further information was available.

Trustee Downard in a conference with PA office regarding the fence line issue on 3/15/2024. The ORC is straight forward regarding a fence that existed prior to 2008 was a 50/50 share cost.

The difference in a partition fence and preferred partition fence was in question. Trustee Downard advised that Mr. Clellan and Mr. Fahrer have spoken but it is was not clear at the time of this meeting if an agreement has been reached. Trustee Downard has advised both parties of the ORC and will make one additional attempt to see if the matter can be resolved between them.

Further Business

Trustee Moyer asked if there would be follow up regarding the camper on Pleasantview Road since April 1st was approaching. Trustee Downard agreed to review the prior correspondence and write a follow-up letter.

Trustee Ashbaugh hearing no further business

Motion to Adjourn: Trustee Ashbaugh

Adjournment time: 7:54 p.m.
