

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
03/21/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:01pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; and William Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Tracy Shahan, Mary Hoffman, Laurie Withem, Bill Myers, Earl Lehman, Bob Suer, Ray & Judy Stemen

Signing in to Speak:

Tracy Shahan – Read posts from Facebook; Thanking Dave Myers and a zoning question.

Ray Stemen – Expressed his opinion on gun control and stated he had information for those interested

Minutes

The minutes of the March 7th meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Lisa seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #174-2018 - #209-2018 and Warrants #41056 - #41076 in the amounts of \$73,934.40 were presented to the Trustees for signatures. As reported last meeting, paperwork was submitted to FEMA to process Grant #EMW-2016-FO-04762. The reimbursement was received, a warrant to Breathing Air Systems is included in this report in the amount of \$45,604.00. FEMA reimbursement was \$44,861.00 with the Township portion being \$743.00. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Appropriation Change:

\$46.95 from 1000-120-323 to 1000-110-315

Purchase Order #15-2018 was presented for signatures.

On April 3rd a Certificate of Deposit expires from the Citizens Bank in the amount of \$100,000.00. This Certificate had an eighteen-month term with an interest rate of .45%. After discussion, the Trustees advised the Fiscal Officer to obtain quotes and reinvest in the best possible rate and term.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,550.00. Chad made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Dave presented the Board with Road Superintendent Hintz's list of expenditures for the next period in the amount of \$2,300.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Business

Chief William Duvall reported the following:

- Runs during the last pay period: 18 EMS including 7 transports and 6 fire runs.
- Researching options and needs for Shriner's grant application due April 5th.
- Requested a Work Session in Mid-April between the Board and Fire Dep't officers to review a 1-5-10 year strategic plan.

- Jeremi Hedges was selected as the 2018 Blue Coat Award for Bremen-Rushcreek Fire Dep't. The ceremony was held on March 12th at the Knights of Columbus in Lancaster. Trustee Burnworth and Chief attended representing Rushcreek Township.

A request was presented for four protective vests and eight ballistic helmets at an estimated cost of \$3,765.00. This equipment is to be a pro-active choice to protect personnel. The equipment will be utilized during extreme emergency events. Vests are one size fits all and the helmets are two different sizes. Dave made a motion to approve this expenditure up to \$3,765.00 to be paid from 2191-760-740. Chad seconded the motion. Roll Call: Lisa, aye; Chad, aye; Dave, aye.

Dave reported the following on behalf of Road Superintendent Doug Hintz:

- Tree trimming has been completed on McCullough Rd. A number of stumps were also removed.
- A 4' extension was added to a 15" culvert on McCullough Rd. to allow for more of a berm.
- The crew started trimming trees on Bethel Rd.
- Zion Rd. had potholes filled and was graded and stoned.
- An 18" culvert was installed in the driveway of 11700 Avalon Rd after payment was received.

Connie reported the following:

- On March 10th the Board attended the Fairfield County OTA meeting held at Liberty Township. The Trustees were advised to evaluate our Infra-Structure Insurance through OTARMA. (A request was sent to Burnham & Flowers to provide us with details on this type of coverage for the Trustees to evaluate the need.) Future meetings for 2018 were set on April 14th and December 9th at 6pm with locations announced at a later date. House Bill 500 was distributed to those attending. In the notice sent from the OTA, there was a "what's included on HB 500". Under "Approval of a Township Road Name Change", it states that this request was from Violet Township. It was not requested from Violet or Amanda Townships. FCOTA requested Rushcreek to advise if we were/were not the one to request this change. After discussion, the Trustees instructed the Fiscal Officer to notify FCOTA that we were not involved in that action.
- 1st Half Real Estate Taxes were received.
- Perry County Mutual Fire Insurance provided a demolition retainage check in the amount of \$13,333.20 for the property located at 1825 W. Rushville Road, Lancaster, OH. Rushcreek Township passed Resolution #2007-20 on August 20, 2007 which was filed with the Ohio Department of Insurance on August 21, 2007. Procedures are in accordance with ORC 3929.86 Divisions C & D which outlines the retainage that should be placed in escrow. An Agency Fund was setup #9001 Eyman & Shaffer Demolition Retainage. Although State does not require a Certificate on Agency Funds, at the advice of the County a certificate was requested.
- Fairfield County Engineer provided the figures for the 2018 culvert allocation in the amount of \$9,085.00.
- Tad Moyer called and advised that a group of citizens along with Troy Tripp and the Boy Scouts will be doing an early Spring Clean-up of Township roads. He requested permission to dispose of the liter that will be gathered. This has been done several times in past years. Connie stated she spoke with Doug who would like to see them utilize our "workers' ahead" signs and stands. He volunteered to erect and dismantle weekdays. If they choose weekends, arrangements can be made. For safety concerns, the Board was presented with the following options. Lancaster Sales in Logan has orange vests with reflective stripes for \$3.99 or perhaps a roll of bright orange or green could be purchased. The Trustees expressed their appreciation towards the volunteers. Dave will notify Tad granting permission and asked that when the Boy Scouts are along the road that an adult in front and back of the group use a reflective vest. The Scouts should have something bright while volunteering.
- The following ad was placed on the website and sent to the Towne Crier: Rushcreek Township Fiscal Officer is accepting resumes for the position of an assistant. Candidates must have governmental accounting and compatible software skills along with excellent organizational skills. Must be bondable. Duties include but not limited to assisting with accounting, payroll, minutes and office responsibilities. Hours are flexible. Please send resumes to P.O. Box 88, Bremen, OH 43107. Salary to commensurate with experience. Questions: 740-569-7181 Ext. #10.

Trustees Report

Dave –

- Correction on stating Jim Ross during a prior meeting instead of James Ross
- Helping road as needed
- County Trustee meeting
- County Engineer meeting
- Tax Incentive Review Meeting for Worthington/Westerman
- Quote from Lyle Environmental was presented in the amount of \$875.00 for 127 Mulberry. Quote was for survey, asbestos sampling, and submission to EPA for permits. They are able to remove if asbestos is found but removal is not included in the quote. Dave made a motion to sign the agreement with Lyle Environmental in the amount of \$875.00 to be paid out of 2021-330-730. Lisa seconded the motion. Roll Call: Lisa, aye; Chad, aye; Dave, aye. A purchase order will be prepared.

Chad –

- One zoning permits has been issued since the last meeting to: Brett Molli; 7980 Marietta Rd., Deck and lean-to.
- Approved fire department payroll.
- Reviewing zoning inspector resumes

Lisa –

- New computers purchased and installed.
- Currently working on setup of email addresses
- Responded to OTARMA risk assessment recommendations. There were four recommendations. 1) Update the fire department Standard Operating Procedures 2) Employees to view harassment video 3) Hepatitis B vaccinations up-to-date 4) Include Hold Harmless clause in all contracts
- HSA Accounts for full time road department employee opened
- Attended OTA meeting (group)
- Attended County Engineer meeting (group)
- Attended Tax Incentive Review meeting
- During the permanent budget meeting, the Board agreed to set aside money to chip/seal two additional miles of road this year. Doug needs instructed to get the road counter out in accordance to Standard Engineer Guidelines. It has been reported that there have been two counters placed in the Township (Marietta & Durbin Run roads) that do not belong to us or the County Engineer.

Meeting Adjourned: 7:58pm.