

RUSHCREEK TOWNSHIP TRUSTEES  
REGULAR BOARD MEETING MINUTES  
April 1, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:01 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present  
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

None

OATH OF OFFICE

Trustee Lisa Burnworth administered the Oath of Office to Fiscal Officer Nancy Mathias.

MINUTES

The minutes from the March 18, 2020 Regular Meeting having been printed and distributed for review prior to the meeting were presented for approval. Tim made a motion to approve the minutes as presented. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT#208-2020 to 239-2020 and Warrants #41880-41891 in the amount of \$32,486.52 were presented for approval.

Purchase Orders #14-2020 – Clark Equipment/DBA Bobcat and Purchase Order #15-2020 – Delta Dental were presented for approval.

The March Bank Reconciliation was presented for approval.

Supplemental Appropriation transfers were presented for approval:

1000-110-315-0000	\$200.00	Election Expenses
1000-510-300-0000	-\$200.00	Purchased Services

Lisa made a motion to approve the financial items as presented. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,350.00 for repairs and maintenance, EMS supplies, cleaning supplies, and office supplies.

Tim made a motion to accept the request for expenditures for the next period and Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

## REPORTS

### Fire Department

Fire and EMS runs for the period 3/16-3/31, 2020: 20 EMS 14 Transports 3 Fire 1 MVA  
Mutual Aid Received 4 Mutual Aid Given 3

Coronavirus is still the center of everyday life at home and with Fire and EMS. At the beginning of each shift our firefighters and EMS personnel take and record their temperatures. No one is to report for duty with flu like symptoms. The doors to the station are to remain locked. Persons needing medical attention that choose to come to the station are to remain in their vehicle or stay outside the building.

Chief's meetings and coordinator's meetings are being done through phone conference or internet web style meetings. The county Chief's meeting main topic has been decontamination of equipment. Liberty Union School District purchased a mechanical type spray unit to decontaminate their bus fleet. They have opened the use of it to the county fire departments. The EMA, Lancaster Fire and the Fire Chief's Association are currently in the process of purchasing additional units. These units cost approximately \$4,000 per unit. The units can be borrowed for township use with the only cost being the purchase of the solution.

On the normal side of things, we are receiving several complaints about open burning during the spring open burn ban (March through May). We respond to fires that put residence property at risk and/or fires that are a health risk. We are not the burn police. The only time it would be different is if the Governor were to issue a Red Flag warning, then we would respond to all calls. Burn complaints should be addressed to the Ohio EPA Central District Office or the Ohio Department of Natural Resources.

### Zoning

No new zoning permits have been issued since last meeting.

### Road

The road department has been trimming trees, cleaning ditches, cutting berms, and filling pot holes. They also replaced a culvert on West Point Road at the township line.

Chad has been assisting the road crew as time allows.

### Fiscal Officer

Received notification from Merchant's National Bank that our CD #55308 for \$100,000.00 at 2.75% interest rate will mature on 4/3/20. The Fiscal Officer inquired at a couple banks for current rates but did not get a response. After discussion, the Trustees decided to let the CD renew at the current rate that Merchants Bank is offering for a period of one year instead of two years.

A check in the amount of \$13,978.00 was received from State Farm for retainage for demolition for the fire at 143 Oak Street, Bremen and has been deposited.

OLD BUSINESS

Frontier Communication’s response to Heyd Road issues? There still has not been any additional correspondence from Frontier regarding the Heyd Road situation.

Tim indicated that he had nothing to report regarding the Fairfield County Regional Planning Commission – decision on Riding Academies/Commercial Stables or any feedback from the zoning board members regarding updates for the reprinting of the zoning laws handbook.

Response from Frontier Communications regarding Graffis/Bethel/ McCullough Roads. Graffis Road has been staked and marked for OUPS to locate. Lisa will send another email to Judy Tackett of Frontier to inquire and to remind her that the Trustees were promised a meeting with the Engineer prior to any work taking place.

During the meeting, Lisa sent another email to Judy Tackett requesting that the engineer contact us. All three Trustee’s phone numbers were provided.

Chad reported that he is acquiring estimates to repair the salt barn walls. So far he has received one from Thomas Fencing and is waiting on additional estimates. Additionally, there is chain link fence that has been stored in the township yard for some time. The township has used it for several areas but does not have any use for it. Darwin Howdysshell offered \$600 for the remaining chain link fence. The Trustees agreed that what he offered is a fair price for both parties and accepted his offer.

Chad is working with Bobcat to secure a demo mini excavator for the road crew until the new one arrives.

NEW BUSINESS

The Annual Client Service Agreement was received from Medicount for renewal. There is a proposed increase in their rates from 6.5% to 6.75% for a 4-year time frame. It would mean an increase of approximately \$275.00 per year. After discussion, Lisa made a motion to enter into a 4-year contract with Medicount at the proposed new rate of 6.75%. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Tim inquired whether there was a thumb attachment for the back hoe which would aid in picking up logs when a tree goes down among other uses. He would like for Chad to look into prices for one.

ADJOURNMENT

Moved by Chad, seconded by Lisa to adjourn the meeting at 7:39 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

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