

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
04/5/2017

Dave Myers, Vice-Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Road Superintendent Doug Hintz; and Will Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Hart arrived at 7:15pm due to another meeting.

Visitors

Brittany Ashbaugh, Chad Ashbaugh, Lauri Withem, Earl Lehman, Robert Suer, Joe & Marie Jasper, John Reef, Ray Stemen, Rick Moyer, Charlie & Barb Hockman, Angi Marinacci-Young, Lisa Burnworth, Mark Campbell, Wendy Pritsel, Rosie Rose, Tracy Shahan, Joe Lucas(name corrected from Jim).

Work Session

The following notice was sent to the Eagle Gazette and posted on the website: *A Work Session is scheduled for Saturday, March 25th at the Township office, 213 Marietta Street, Bremen. The Work Session will begin at 10am and immediately go into Executive Session under ORC 121.22(G)(1). The purpose of the meeting is to review candidates and consider employment for the Zoning Inspector's position.* The work session began at 10:03am with the following in attendance: Hart Van Horn, Dave Myers, Bill Myers, Connie Moyer, Richard Campbell. At 10:04am Dave Myers made a motion to go into Executive Session under ORC 121.22(G)(1) to meet with a candidate to consider employment for the Zoning Inspector's position. Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 10:24am. At 10:25am Dave Myers made a motion to go into Executive Session under ORC 121.22(G)(1) to meet with a candidate to consider employment for the Zoning Inspector's position. Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 10:53am. At 10:54am Dave Myers made a motion to go into Executive Session under ORC 121.22(G)(1) to meet with a candidate to consider employment for the Zoning Inspector's position. Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 11:13am. Open Session began at 11:14. During the process, Rick Moyer removed himself as a candidate for the zoning inspector and expressed his interest in volunteering on either the Zoning Commission Board or the Board of Appeals. Discussion was held on the candidates who applied with both being qualified candidates. It was the consensus of the board to ask if Ralph Jarrell would be willing to accept the position with an appointment being made at the next regular meeting pending pre-employment conditions are met. Bill Myers will discuss the matter with Mr. Jarrell. Meeting Adjourned: 11:37am.

Minutes

The minutes of the March 15th Regular Meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes, Dave seconded the motion. Roll Call: Dave, yes; Bill, yes. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #185-2017 - #251-2017 and Warrants #40630 - #40655 in the amounts of \$47,758.02 were presented to the Trustees for signatures along with the March Bank Reconciliation. The Trustees were reminded that there were two payroll cycles in that time period. Dave made a motion to pay the bills and Bill seconded the motion. Roll Call: Dave, aye; Bill, aye. Connie pointed out that warrants #40647 & 40632 are to Ohio Insurance Services, one is for the payroll withholding and the other is the townships portion of the premium. Warrant #40648 is for the 1st half of the Health Reimbursement Funding Account with the township receiving \$2,433.07 returned from unspent monies.

Paperwork was received from both VFP Fire Systems, Inc. and Todd Cottrill DBA TEC Construction therefore Purchase Orders #17-2017 & #18-2017 were completed for Trustees signature on March 22nd.

Permission was verbally granted from the Trustees to purchase a small scanner that was on sale for \$70.00. The item went off sale before the purchase was made. Connie requested permission to purchase a small scanner at a cost not exceeding \$180.00 and advised she will be purchasing three rolls of postage stamps along with new warrants. Bill made a motion to approve the expenditure request not exceeding \$450.00 and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye.

Road Superintendent Hintz presented the Board with a list of expenditures for the next period in the amount of \$7,300.00. Bill made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye.

As previously reported, the 2016-2017 State of Ohio EMS Training & Equipment Grant was approved up to \$4,000.00. To receive reimbursement, \$3,822.00 in equipment was purchased from Zoll Medical Corporation. The equipment purchased was to support the auto-pulse device. This expenditure was discussed with each Trustee prior to purchasing.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,650.00. Dave made a motion to approve the list of expenditures and Bill seconded the motion. Roll Call: Dave, aye; Bill, aye.

Business

Chief Will Duvall reported the following:

- Runs during the last pay period: 18 EMS including 8 transports and 6 fire runs.
- Currently the department has two employees in paramedic school, one at the Columbus Division of Fire Academy with a second individual starting in June, two injured employees at this time, and one scheduled for surgery in April. Chief Duvall continued that Corey Snoke has given a verbal that he is resigning. In order to maintain the workforce, Chief Duvall requested permission to hire the following new employees who all have EMS and Fire cards: Caitlyn Douglas, Nathan Bigham, Stephen Dickson, Brice Deible, Dalton Vandermark, and Dillion Hardesty. Hiring these individuals will put the fire department at 42 employees. Bill made a motion to approve the recommended individuals pending pre-employment standards and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye.

Road Superintendent Doug Hintz reported the following:

- Cut and chipped brush on all of Pleasantview Road and have moved onto Durbin Run.
- Graded and stoned Young and Heyd Roads.
- Cleaned multiple culverts around the township.
- Filled potholes and put stone on all gravel roads. Some potholes have returned and will be taken care of as time allows.
- Cut ditches and graded road on Bethel South and Turkey Run.
- Gledhill has completed their work on the new dump truck and delivered it to FYDA Freightliner to remedy the issue with the paint.

Bill asked if McCullough road was finished and Dave replied that the middle is complete. Bill thanked the road crew on a job well done.

Connie reported the following:

- The first half Property Tax Settlement has been received which was close to \$5,000 less than received last year however the Manufactured Home settlement was up around \$200.
- Notice received from the County on the State of The County Address which is scheduled at Crossroads Event Center, 2095 W. Fair Ave. on April 25th at 11:30am. Cost is \$15 per person with RSVP due by April 17th by calling 740-653-8251.
- Received the Spring 2017 Lancaster-Fairfield Community Action Recycling newsletter.
- Bureau of Worker's Compensation responded to our appeal listing the reason for the appeal was that the claimant is not unemployed due to lack of work. He is currently employed with Rushcreek Township in the position of firefighter as an on call only employee. Hart asked if the

records were supplied documenting his employment and Connie responded that she had provided the proper documentation. Hart thanked Connie for handling the matter.

- At the last Board Meeting the Trustees reported that they had met with the County Engineer for their Annual Meeting. During that meeting it was announced that Rushcreek Township's 2017 Allocation from the road, bridge, and culvert levy is \$8,619.00.
- Since the last board meeting we have received three records requests from Mary Hoffman. After consulting with the Prosecuting Attorney, the first request was filled. Currently the second and third is being reviewed.
- Fairfield County Commissioners passed Resolution #2017-03.28.j which lifted the weight restrictions in the County on March 28th and the Townships after the 28th but no later than April 15th. The Trustees advised the Road Superintendent to proceed with removing the weight limits effective April 6th.
- The Auditor of the State of Ohio contracted our audit with Balestra, Harr & Scherer from January 1, 2013 through December 31, 2016. The Balestra firm picked up the books on April 20th and has begun auditing from January 1, 2015 through December 31, 2016.
- Grassroots Clippings for April 2017 was distributed.
- Fairfield County EMA advised they are updating the Debris Management Plan for the County. Old contact information is Ed Pool and Robert Suer. Hart suggested that the contacts should be the Road Superintendent and the Fire Chief. After discussion the Trustees decided to have the contact information changed to Chief Duvall and Road Superintendent Hintz. Connie will notify EMA of the changes.
- Holly Mattei resigned from her position with Fairfield County Regional Planning. Holly served as the Director for a very long time and did an excellent job. Notice was received that there will be a Farewell Party on April 13th from 11-1 in the Commissioner's Hearing Room. Loudan Kline will be taking the position.
- The Village of Bremen sent the monthly utility bills which increased with no usage change. Payment was issued while the charges are being reviewed. Bill asked if the matter has been corrected and Hart responded that it has not. It was necessary to pay the bill in order to avoid late charges however the matter will be handled.

Bill asked if anyone has heard how Mayor Mike Henwood is getting along. Hart stated he contacted the Village on behalf of the Chamber and the Township and expressed our condolences. Mayor Henwood is improving.

Dave introduced the subject matter of Durbin Run & Pleasantview intersection. A verbal agreement was proposed with landowner Chuck Elick, to improve the unsafe site problem caused by vegetation overgrowth in the Township road easement at the intersection which dated back in board minutes prior to 2013. Mr. Elick's fence was fastened onto this vegetation and felt the Township should pay for his fence replacement. The proposal was that the Township cut the bank, seed & mulch the area, and place wood posts and cattle panels. Since that time, Mr. Elick agreed to settle for steel posts and panels at an approximate cost of \$210. Currently the trees have been trimmed but need additional trimming. The site clearance has been improved. Hart stated that the original verbal agreement was to remove all of the trees up to Mr. Elick's driveway but Mr. Elick has resisted that. As a Trustee, Hart stated he has a problem using taxpayer's money to replace a fence that was inside the Township easement. As a neighbor, Hart would be more than happy to provide posts, however giving \$200+ to a landowner for the Township to do it's job around the community sets the wrong precedent. Bill stated he is in favor of purchasing the materials and finishing the job. Bill made a motion to seed, straw, posts, and panels not to exceed \$225.00 and Dave seconded the motion. Roll Call: Bill, yes; Dave, yes, Hart, no. Bill asked Doug to provide a breakdown of expenses on the project.

Dave advised that the Township trial run of morning meetings is coming up. He was in favor of going back to all of the meetings being at 7:00pm. After lengthy discussion it was decided effective May 1st the meetings will be held on the 1st and 3rd Wednesday at 7pm. Notification will be sent to the proper authorities.

Trustee Reports

Dave – Working with the road crew cutting brush, and removing trees, ditch cleaning and culverts, and grading. Working with Doug to prepare a list of culvert replacements for 2017. Payroll preparation.

Bill – One zoning permit has been issued to Jason Parsley, 6383 Borah Hill – new home. The firehouse renovation is coming along well. Seifert Construction has completed the firewall barrier and the new floor was poured

Hart – Held the Fairfield OTA meeting on March 20th where the Jail & Public Safety facility with around 3 dozen attending. The proofed copies of the insurance plan and the health reimbursement funding agreement were signed and forwarded to the agency. The employer and employee packets will be sent by the agency.

Bill asked when the Board and Fiscal Officer is going to see the Prosecuting Attorney with regards to Public Record requests. Hart asked if Dave agreed and he responded that he was interested. Hart advised he will make contact and ask to set the meeting up.

Meeting Adjourned: 7:54pm.