

RUSHCREEK TOWNSHIP TRUSTEES  
REGULAR BOARD MEETING MINUTES  
April 15, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present  
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS  
None

BID OPENING

The following notice was sent to the Towne Crier and was placed on the website:

The Rushcreek Township Trustees will be accepting sealed bids for 2020 chip seal project of approximately 12.60 miles of road. Approximately one half of project to be performed in June/July with the second half to be completed no later than September 8<sup>th</sup>. Sealed bids must be received by 7pm April 15, 2020. Bids must include valid BWC and insurance certificates. Detailed bid information can be obtained by contacting the Road Department at 740-569-7181 Ext. 11.

The following bid was received and opened from 20/20 Enterprises - \$223,215.35 for approximately 15.25 miles of roads which includes approximately 2.6 miles of new roads.

The Trustees made a call to Art Kunkler from 20/20 Enterprises to answer some questions regarding pricing measured width's and the estimated time of beginning the project. Trustee Thomas asked about potential use of less emulsion if the overall width is not as estimated. Art responded that the Township would only be billed for the actual amount used.

After discussion which included prices comparison of stone prices, Lisa made a motion to accept the bid from 20/20 Enterprises for the 2020 Chip Seal project in the amount of \$223,215.35. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

A purchase order will be processed after the meeting for 20/20 Enterprises for \$223,215.35 from 2192-330-360 \$214,500 and 2031-330-360 - \$8,715.35.

MINUTES

The minutes from the April 1, 2020 Regular Meeting having been printed and distributed for review prior to the meeting were presented for approval. Tim made a motion to approve the minutes as presented. Chad seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

Lisa asked that discussion for the MORE Grant be added to the New Business Section.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

Warrants #41892-81905 in the amount of \$5,566.46 were presented for approval:

Chad made a motion to approve the financial items as presented. Lisa seconded the motion.

Roll Call:       Chad, Yea;     Lisa, Yea;     Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,450.00 for repairs and maintenance, EMS supplies, cleaning supplies, and office supplies.

Tim made a motion to accept the request for expenditures for the next period and Lisa seconded the motion.

Roll Call:       Chad, Yea;     Lisa, Yea;     Tim, Yea.

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$2,000.00; \$1,500.00 for culverts and \$500.00 for miscellaneous.

Chad made a motion to accept the request for expenditures for the next period and Tim seconded the motion.

Roll Call:       Chad, Yea;     Lisa, Yea;     Tim, Yea.

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department - Fire and Ems Runs for the period April 1- April 14, 2020.

10 EMS	6 Transports	6 Fire	3 MVA
Mutual Aid Received	0	Mutual Aid Given	5

We have received several donations of cleaning supplies from local residence. Mike Truex the owner of Rushcreek Ammo has donated several times. We would like to thank everyone who have donated items.

As of today we have not transported a confirmed case of COVID 19. We are still following procedures to protect our crews. 911 dispatch information has helped to determine the level of PPE we are to use when we get to the scene. Normal run volume across the area has reduced, mainly because of the threat of a possible exposure to the virus at the hospital.

Chief also advised that at the weekly Chief's call that the issue of adding foot covering or sanitizing station for boots may be of added benefit.

Firefighter/Paramedic Stephen Dickson who resigned on December 31, 2019 has returned to the Township and would like to return to being a part time employee. I would like to re-instate him to the roster as soon as possible. Since it has been such a

short period of time since he resigned, I do not feel that he should have to reapply as normal, and only have to update tax forms and change of address.

After discussion, Chad made a motion to re-instate EMT Paramedic Stephen Dickson to the part time roster. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Stephen will need to get his updated tax documents and personal information turned in as soon as possible.

Finally, I would also like to thank the Trustees who took time to look at a possible replacement for the grass truck. We will continue to look.

### Zoning

Two new zoning permits have been issued since the last meeting:

Sherman Moss  
10635 Purvis Rd NE  
Bremen OH  
Accessory Building

John & Lisa Dinger  
1390 Locust Grove Road  
Bremen OH  
Garage Addition

### Road

The Road Department will be replacing culverts on several roads in the near future. Notices will be posted on the website.

Chad reported that the Safety Meetings have been suspended for April and May due to COVID 19.

### Fiscal Officer

CD #55308 for \$100,000.00 that matured on 4/3/20 with Merchant's National Bank has been renewed for one year at an interest rate of .40%.

Distributed April copy of Grassroots Clippings.

On 4/14/2020 the fire department received \$1,916.35 from the CARES Act (The Coronavirus Aid, Relief, and Economic Security Act). This money is not a loan and is completely separate from other available relief. Even though it does not have to be repaid, there are requirements that have to be followed by the recipients of these funds, primarily that the funds must be used only for COVID 19 expenses or losses, if you receive more than \$150,000 you must file a quarterly report outlining how the funds were spent, and you will not seek to collect from any possible or actual COVID 19 patient an amount greater than what the patient would have been required to pay if they had been in-network (this applies to all patients, not just Medicare/Medicaid). The money has been deposited into 2191-202-0000 - Contracts for Emergency Medical Services and a request has been made to the County Auditor to increase our Certificate of Estimated Resources.

Update on check in the amount of \$13,978.00 that was received from State Farm for retainage for demolition for the fire at 143 Oak Street, Bremen. Nancy has contacted Josh VanDyke at County Auditor's office to request an Amended Certificate of Resources to include this amount.

The following resolutions are required by the County Auditor in order to appropriate the above funds for expenditures.

Lisa made a motion to accept and appropriate the following funds per the County Auditor's requirements:

Source	Amount	Appropriation Account
CARES Act	\$ 1,916.35	2191-230-400-0000
State Farm	\$13,978.00	9001-789-599-0000

The motion was seconded by Tim and the roll being called with the vote resulted as follows:

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Received and distributed an email from the Fairfield County Office of Emergency Management – Situational Awareness Report on Event – COVID 19 – outlining the current situation.

#### OLD BUSINESS

Tim reported that he has contacted David Foltz from the Zoning Commission Board and at this time they have no other changes that need to be made to the Zoning handbook except for the decision on the riding stables. He did caution that certain procedures needed to be followed to update the handbook. Lisa will follow up with Dave to assure that things are handled appropriately.

Lisa reported that after the email that she sent to Judy Tackett of Frontier with all the Trustee's phone numbers that contact was made and Chad will be meeting with Frontier's contractor on Graffis Road tomorrow morning.

Salt barn estimates – Chad reported that, at this time, we will be tabling the salt barn repairs.

Chad secured a mini excavator from Bobcat for 10 days for the road department to demo to make sure it is the appropriate size to handle the workload. It will be picked up on 4/17/20. The new mini excavator could take 60 days to be delivered. Chad is checking into a rental so that road preparation can continue on the roads for the tar/chip project.

Annual Client Service Agreement from Medicount – The approved contract was sent to Heath Smedley via email. He confirmed that he had received everything that he needed and will return a copy of the executed agreement soon.

#### NEW BUSINESS

Received a letter from a resident requesting that his property not be sprayed. Provided copy of letter to road department. This is a good time to remind residents that do not want their property sprayed to contact the road department.

Received the following updates via email from the County Engineer's Office:

- They adopted the annual resolution to lift weight restrictions this year. The County's was lifted April 7. Townships have until April 30.

Moved by Chad, seconded by Tim to lift the weight restrictions effective immediately.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

- Received fully executed 2019 Township Highway System Mileage Certificate of 39.251 miles.
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- County Engineer’s office provided the 2020 Equipment Standard Rates from ODOT. A copy was provided to Road Department.
- Yearly Allocation information is as follows:

2020 Allocation:	\$18,765.00
Carryover:	<u>\$16,239.32</u>
Grand Total	\$35,004.32

In early March of 2019, Trustees Myers and Burnworth turned in approximately \$13,000.00 worth of paperwork for culvert replacements for reimbursement. To date, this refund has not been received. Lisa will follow up to see if this can be remedied.

Lisa presented the MORE Grant Application that is sponsored by OTA. It can be used for new or replacement road signs. Lisa will submit the application.

ADJOURNMENT

Moved by Lisa, seconded by Tim to adjourn the meeting at 8:09 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

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