

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

April 15, 2026

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call of the Board:** Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's. Chief and Richard left meeting for fire run.

**VISITORS**

Jerry McKee representing McKee Paving, Art Kunkler representing 20/20, Jake Rhodes representing 20/20, Andy Leitch representing Acrisure(OTARMA)

**Bid Opening**

**NOTICE TO BID**

The Rushcreek Township Trustees are accepting sealed bids for approximately 2000 ton of #8 Cracked gravel delivered to 213 Marietta Street, Bremen, OH. Stone billed separately and hauled from OLEN Corporation 4755 S. High Street, Columbus, OH. Bid must include current BWC certification, unless owner/operator, along with proof of insurance. Bid must be received by 7:00 p.m. April 15th, 2026. Bid opening will be held April 15th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 569-7181 ext. 11. Rushcreek Township Trustees reserve the right to reject any or all bids.

1 # Of bid received from Miller Mechanic Services in the amount of \$11.75 per ton with added fuel surcharge covering \$3.90 to \$4.80. Trustee Ashbaugh Motion to accept bid from: Miller Mechanic Services. Second: Trustee Moyer

Discussion: Hearing none Roll call: Chad: Aye Jim: Aye Rick: Aye

**NOTICE TO BID**

The Rushcreek Township Trustees will be accepting sealed bids for 2026 chip seal project of approximately 14.03 miles single seal road in Rushcreek Township. Sealed bids must be received by 7:00 pm; April 15, 2026. All Bids must include valid BWC and insurance certificates. Successful bid will be required to execute a hold harmless agreement with. Trustees reserve the right to accept or reject any or all bids. Detailed bid information can be obtained by contacting Rushcreek Township Road Department at 740-569-7181 Ext. 11. Bid opening will be held April 15, 2026 at 7 P.M. at the regular board meeting.

1 bid received from 20/20 Enterprises LLC. \$3.52 per gallon supplied and applied. Trustee Ashbaugh Motion to accept bid from 20/20 Enterprises, LLC Second: Trustee Downard.

Discussion: Fiscal Officer asked if agreeable to signing Hold Harmless agreement. 20/20 acknowledged.

Roll call: Chad: Aye Jim: Aye Rick: Aye

### NOTICE TO BID

The Rushcreek Township Trustees will be accepting sealed bids for **2026 SCRATCH COAT HOT MIX project of approximately 2.8 miles. Pleasant View and Durbin Run Roads. Approximately 17-18' wide. Sealed bids must be received by 7:00 pm; April 15, 2026.** Project completion no later than August 21, 2026. All Bids must include valid BWC and insurance certificates. Successful bid will be required to execute a hold harmless agreement with. Trustees reserve the right to accept or reject any or all bids. **Detailed bid information can be obtained by contacting Rushcreek Township Road Department at 740-569-7181 Ext. 11. Bid opening will be held April 15, 2026 at 7 P.M. at the regular board meeting.**

**1 bid received from McKee Paving in the amount of \$295,800.00. Trustee Ashbaugh Motion to accept bid from McKee Paving Second: Trustee Downard**

**Discussion: Fiscal Officer asked if agreeable to signing Hold Harmless agreement. McKee acknowledged.**

**Roll call: Chad: Aye Jim: Aye Rick: Aye**

**Andy Leitch** addressed the Board regarding the current coverage for the Township. Mr. Leitch provided a summary of the coverage currently in place and reviewed the Property, Faithful performance, Cyber, Liability and Equipment schedules. Minor changes were made to add Chief Duvall and Richard Campbell to faithful performance of duty. He indicated there is assistance available with the new ORC cyber security rules. Advised we consider changing delete the individual MARCS radio coverages. The Board advised we sold the 2002 International Dump truck and added a Bobcat Skid Steer in April. He also advised to take advantage of the MORE Grant process for Roads and Fire prior to the end of the year. There was a brief explanation of the Moral obligation to pay and legal and claim payment agreement for the Board. He also included the annual OTARMA renewal questionnaire.

### MINUTES

The Minutes from the April 1, 2026 regular meeting were presented. **Motion to accept:** Trustee Moyer **Second:** Trustee Downard

**Roll Call: Chad: Aye Jim: Aye Rick: Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

### FINANCIAL SECTION

Warrant #'s 44255 through 44279 and EFT 171-2026 through 195 -2026 in the amount of \$53,725.67

**Motion to accept and pay:** Trustee Downard **Second:** Trustee Moyer

**Roll Call: Chad AYE Jim AYE Rick AYE**

### Fiscal Office

Check received from Boss Excavating and title signed and presented to Chris Bair for 2002 International. Truck was picked up by Boss.

Quarter end completed. 1<sup>st</sup> half real estate tax settlement received and applied. Encourage everyone to take a look at appropriations reports and ytd spending to make sure you are staying within budget.

2025 Recycling #'s received. 186,848lbs of recycling processed. 117,806lbs was cardboard.

Completed Public Records request for 305 Tillamook Lane property

**Fire**

Grant we wanted to apply for to obtain extrication tools closed and the # of request received exceeded available funds. Asst. Chief Irwin is considering 2 other grants to apply through the Gary Senese Foundation and the Denis Leary Foundation. The Department feels the Amicus Tools are the best choice and address the concerns of proprietary batteries.( Spreader, Cutter, Ram, Combi tools)

Updated reports received from Wells Pest Control regarding the fire house indicate no spiders were found. The Board should have received a copy of the reports.

Chief determined the error was on our end of not completing the submission for the month of March to Medicount. The submission was completed on Monday.

<b>EMS</b>	<b>23</b>	<b>TRANSPORTS</b>	<b>14</b>	
<b>FIRE</b>	<b>5</b>		<b>0</b>	
<b>MVA</b>	<b>3</b>			
<b>MUTUAL AID</b>	<b>5</b>	<b>GIVEN</b>	<b>4</b>	<b>RECEIVED</b>

	GIVEN	RECEIVED
Berne Township	<b>3</b>	<u><b>0</b></u>
Junction City	<b>0</b>	<u><b>2</b></u>
Marion	<b>1</b>	<u><b>0</b></u>
Lancaster	<b>0</b>	<u><b>0</b></u>
Pleasant	<b>1</b>	<u><b>0</b></u>
Richland	<b>1</b>	<u><b>2</b></u>
Misc. (Somerset, Hopewell, Straitsville, New Lex)	<b>0</b>	<u><b>0</b></u>
Air Evac		<u><b>0</b></u>

**Zoning**

Conditional Use application received from Mitchell Arnold for Rushcreek Auto and Off Road 4/15/2026

New construction application from Coakley, 2538 Geneva School

Deck application from Carpenter, 1959 Bethel Road

Room addition application from Porter, 3146 Geneva School Road

Pool application from Haley, 1100 Jerusalem Road

**Road Department**

Ditching and maintaining berms

Clearing limbs and debris from winds

2 culverts replaced on Durbin Run  
Patching on several roads  
Skid steer was delivered

**Administration**

Attempted 2<sup>nd</sup>/3<sup>rd</sup> contacts with County Engineer to discuss Bethel Road culvert and change of land use policies.

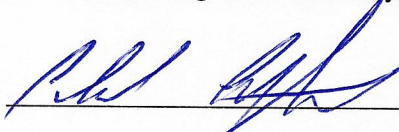
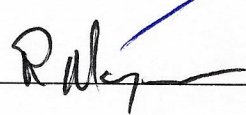
Discussion with Dave Foltz regarding the AG determination issue and the Data Center/Warehouse issue. The Board will also discuss with Charlie Hockman our Regional Planning Representative at his upcoming report.

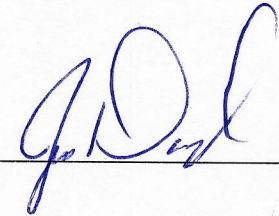
3 attempts have been made to contact the person regarding the campers on Mt. Zwingli. The address on the Fairfield County Auditor website has mail returned. To our knowledge this is a non owner occupied property. Lisa will ask the post master about the address listed and why mail is returned.

**Further Business**

Trustee Ashbaugh asked for further business. Hearing none.

Trustee Ashbaugh moved to adjourn at 8:16 p.m.

  
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**Payment Listing**

4/24/2026 to 5/6/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
224-2026	05/04/2026	05/01/2026	EP	DONALD L ABRAM III	\$134.16	O
225-2026	05/04/2026	05/01/2026	EP	CHAD M ASHBAUGH	\$597.34	O
226-2026	05/04/2026	05/01/2026	EP	LISA A BURNWORTH	\$969.38	O
227-2026	05/04/2026	05/01/2026	EP	DAVID G CAMPBELL	\$1,291.96	O
228-2026	05/04/2026	05/01/2026	EP	RICHARD CURTLENN CAMPBELL	\$1,541.29	O
229-2026	05/04/2026	05/01/2026	EP	LISA A CRINER	\$189.12	O
230-2026	05/04/2026	05/01/2026	EP	ISAIAH M DELONG	\$467.64	O
231-2026	05/04/2026	05/01/2026	EP	JAMES S DOWNARD	\$566.72	O
232-2026	05/04/2026	05/01/2026	EP	WILLIAM M. DUVALL	\$964.55	O
233-2026	05/04/2026	05/01/2026	EP	ANDREW P FEY	\$966.82	O
234-2026	05/04/2026	05/01/2026	EP	AMBER LEE-ANNE FLINT	\$1,616.01	O
235-2026	05/04/2026	05/01/2026	EP	MATTHEW GRAHAM	\$386.75	O
236-2026	05/04/2026	05/01/2026	EP	ERIKA N HEDGES	\$149.55	O
237-2026	05/04/2026	05/01/2026	EP	JEREMI W HEDGES	\$1,844.53	O
238-2026	05/04/2026	05/01/2026	EP	BRIAN K. IRWIN	\$33.53	O
239-2026	05/04/2026	05/01/2026	EP	JORDAN P IRWIN	\$113.46	O
240-2026	05/04/2026	05/01/2026	EP	ANTHONY M. KERR	\$1,455.87	O
241-2026	05/04/2026	05/01/2026	EP	STEVEN PHILLIP KILBARGER	\$1,435.21	O
242-2026	05/04/2026	05/01/2026	EP	RICHARD E MOYER	\$685.87	O
243-2026	05/04/2026	05/01/2026	EP	BRADEN L SHULL	\$1,745.75	O
244-2026	05/04/2026	05/01/2026	EP	PIERCEN L SHULL	\$158.27	O
245-2026	05/04/2026	05/01/2026	EP	RYAN M SMITH	\$1,548.80	O
247-2026	05/04/2026	05/01/2026	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,959.93	O
248-2026	05/04/2026	05/01/2026	EW	DEP'T OF TREASURY - IRS	\$3,866.71	O
249-2026	05/04/2026	05/01/2026	EW	Ohio Police & Fire Pension Fund	\$10,954.13	O
44282	05/06/2026	04/28/2026	RW	BRENDA FRIESNER	\$42.00	O
44283	05/06/2026	05/06/2026	RW	JAMIE MOYER	\$45.00	O
44284	05/06/2026	05/06/2026	AW	TREASURER, STATE OF OHIO	\$80.00	O
44285	05/06/2026	05/06/2026	AW	COMPANION LIFE INSURANCE COMPANY	\$332.13	O
44286	05/06/2026	05/06/2026	AW	KLEEM, INC.	\$730.97	O
44287	05/06/2026	05/06/2026	AW	VILLAGE OF BREMEN	\$196.52	O
44288	05/06/2026	05/06/2026	AW	KOORSEN FIRE & SECURITY	\$215.22	O
44289	05/06/2026	05/06/2026	AW	BOBCAT ENTERPRISES, INC.	\$79,566.52	O
44290	05/06/2026	05/06/2026	AW	DELILLE OXYGEN COMPANY	\$336.00	O
44291	05/06/2026	05/06/2026	AW	BEN KITCHEN TERMITE CONTROL, INC.	\$95.00	O
44292	05/06/2026	05/06/2026	AW	BOUND TREE MEDICAL	\$47.79	O
44293	05/06/2026	05/06/2026	AW	OVERTIME APPAREL LLC	\$379.00	O
44294	05/06/2026	05/06/2026	AW	FAIRFIELD HEALTHCARE PROFESSIONAL:	\$35.00	O
44295	05/06/2026	05/06/2026	AW	FAIRFIED CO.ASSN.OF TWP.TRUSTEES &	\$264.00	O
44296	05/06/2026	05/06/2026	AW	VISA	\$1,458.07	O
44297	05/06/2026	05/06/2026	AW	PHIL MILLER	\$25.00	O
44298	05/06/2026	05/06/2026	AW	SUE SCHMITZ	\$20.00	O
44299	05/06/2026	05/06/2026	AW	CHARLIE HOCKMAN	\$20.00	O
44300	05/06/2026	05/06/2026	AW	CLARK J ROBERTS	\$20.00	O
44301	05/06/2026	05/06/2026	AW	LOREN YOUNG	\$25.00	O
Total Payments:					\$120,576.57	



**Bank Reconciliation**

Reconciled Date 4/30/2026

Posted 5/1/2026 10:22:11 AM

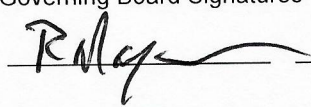
Prior UAN Balance:		\$4,720,607.28
Receipts:	+	\$1,270,368.73
Payments:	-	\$622,255.94
Adjustments:	+	\$0.00
Current UAN Balance as of 04/30/2026:		\$5,368,720.07
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 04/30/2026:		<u>\$5,368,720.07</u>
Entered Bank Balances as of 04/30/2026:		\$5,368,720.07
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$0.00
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 04/30/2026:		<u>\$5,368,720.07</u>

Balances Reconciled

Governing Board Signatures




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There are no outstanding payments as of 04/30/2026.

There are no outstanding receipts as of 04/30/2026.

There are no outstanding adjustments as of 04/30/2026.

**Bank Balances**

Reconciled Date 4/30/2026

Posted 5/1/2026 10:22:11 AM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$2,959,911.76	\$3,607,368.04	\$3,607,368.04	\$0.00
Investment	MB250renew		\$250,000.00	\$250,000.00	\$250,000.00	\$0.00
Investment	MB45471		\$261,352.03	\$0.00	\$0.00	\$0.00
Investment	MERCH261		\$0.00	\$261,352.03	\$261,352.03	\$0.00
Investment	PSB100		\$100,000.00	\$100,000.00	\$200,000.00	\$100,000.00
Investment	PSB200K		\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
Investment	PSB225A		\$225,000.00	\$225,000.00	\$225,000.00	\$0.00
Investment	PSB225B		\$225,000.00	\$225,000.00	\$225,000.00	\$0.00
Investment	VCNB3		\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
Investment	VCNB4		\$300,000.00	\$300,000.00	\$200,000.00	-\$100,000.00
<b>Total:</b>			<u>\$4,721,263.79</u>	<u>\$5,368,720.07</u>	<u>\$5,368,720.07</u>	<u>\$0.00</u>