

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
04/17/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Chief.

Visitors

Jeff Fix, Nancy Mathias, Earl Lehman, Ray Stemen

Chip/Seal Bid

The following notice was sent to the Eagle Gazette and placed on the website on April 3, at 10:53am: *Rushcreek Township is accepting bids for 2019 chip seal of 10.70 miles. Contact Rushcreek Road Department 740-569-7181 Ext. 11 for bid details. Bids must be submitted no later than April 17, 2019 at 7pm.* The mailbox was checked along with emails and the following bids were opened.

<u>20/20 Enterprises, Inc</u>	<u>Shelly Company</u>
\$143,336.65	\$165,756.20

After carefully comparing the bids, Lisa made a motion to enter into contract with 20/20 Enterprises, Inc. in the amount of \$143,336.65 for the 2019 Chip/Seal project for 10.70 miles of road. The project will be completed in two phases with approximately 1/2 mileage completed by July 17th, with the balance completed by September 1<sup>st</sup>. Dave seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

A Purchase Order will be completed after the meeting to 20/20 Enterprises Inc. in the amount of \$143,336.65 with the appropriation change of \$102,191.22 from 2192-330-400 to 2192-330-360.

Requested to Speak

*Earl Lehman:* Advised that he mowed Sugar Hill and Pleasant Hill cemeteries. The Board thanked Mr. Lehman for his help. Earl continued that the Catholic Cemetery had approximately 20-25 head stones knocked over and vandalized. The matter was reported to the groundskeeper of the Catholic church.

*Ray Stemen:* Expressed his opinion on the upcoming gun legislation in the Ohio House. Representative Hood has an open carry bill that he is working on that Mr. Stemen is supporting.

*Fairfield County Commissioner Fix:* Is encouraging local government entities to collaborate on purchasing powers, grant writing, and sharing equipment. Discussion was held regarding the length of time it takes Fairfield County Engineer's office to process monies due from the County for reimbursement on culverts.

Minutes

The minutes of the April 3rd meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Lisa, yes; Chad, aye; Dave, aye. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

EFT #272-2019 - #304.-2019 and Warrants #41492 - #41506 in the amounts of \$37,576.16 were presented to the Trustees for signatures. It was noted that this period was extended to the 28<sup>th</sup> due to payroll. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye, Chad, aye.

In evaluating the revenue status for interest we are exceeding the anticipated revenue due to higher interest rates. A meeting was held with Trustee Burnworth, Assistant Mathias and myself. Notification was sent to the County Auditor increasing interest revenue by the following amounts.

1000-701 to \$30,500

2011-701 to \$2,800

2021-701 to \$4,600

2231-701 to \$3,700

Dave made a motion to approve the above revenue change and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

A list of expenditures was presented from the road department for the next period in the amount of \$1,750.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

#### Business

Chief William Duvall reported the following:

- Runs during the last pay period: 21 EMS including 10 transports and 3 fire runs. Received one mutual aid and provided six.
- In the past, employees were issued a printed copy or a disk of the Employee Handbook, and the Department's Standard Operating Guidelines. These are now being made available to the Employees on the Fire Manager program which all have access to at the start of employment. Connie provided Chief with the Drug Free Workplace policy to be placed on Fire Manager as well as the other policies.
- The LifePak-15 was received from Foremost Equipment and paid.
- There is still remaining hardware from the old pumping unit on Grass 541 that needs disposed which consists of 3" hose and hose reel.

Chad made a motion to approve disposing of the property at Foltz's Auction on April 20<sup>th</sup> and Dave seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Road Department Report:

- Brush cutting on Oak Hill Road is complete.
- Working on culverts and ditch cleaning.
- Patching and repairs continues.

Connie reported the following:

- The Fairfield County Commissioners have adopted Resolution 2019-04.09.h authorizing weight reductions to be lifted on our roads. The County lifted theirs on April 15<sup>th</sup>. Townships can lift theirs anytime between April 15<sup>th</sup> and April 30<sup>th</sup>. Trustee Myers noted that the weight reductions will be lifted on April 18<sup>th</sup>. Connie will place the notice on the Township's website.

#### Trustee Reports

Dave –

- Approved fire department and road department payroll.
- Helped road crew on various projects.
- Attended the OTA meeting at Berne Township.

Chad –

- Four zoning permits have been issued since the last meeting to the following: Greg Blanchard, 1595 Pumpkin Vine Rd, Bldg. Accessory; Mark Sells, 6105 Bremen Rd SE, Bldg. Accessory; Sam Iser, 1530 Pumpkin Vine Rd, New Build; Roy Dunfee, 7376 Tent Church Rd., New Build.
- Attended Blue Coat Award ceremony
- Attended the OTA meeting.
- Approved fire department payroll

Lisa

- Attended Blue Coat Award Banquet at Knights of Columbus
- Reviewed the minimum hour requirements for Fire Department according to the S.O.G.'s implemented in the fourth quarter of 2018. . Thank you to all of the Officers who more than achieved the new quarterly hour requirements. We had 12 people who had 0 or under the minimum hours. A draft letter for the Trustees and Fire Chief has been distributed for comment and approval prior to mailing. Chief Duvall stated that he has no open applications on file and Lisa inquired about the fire program at Hocking Technical College. It was suggested that contact be made with the College along with a recruitment program. Once the other Trustees have approved the letter, Trustee Burnworth will handle all of the mailings to the employees effected.
- The user agreement with Hocking Township Enter into a USER AGREEMENT with Hocking Township for 1/2 purchase and use of 3000 SCBA Mask Leak Rate Analyzer in the amount of \$430.00. Invoice has been issued by Hocking Township for \$430.00. Lisa made a motion to enter into contract with Hocking Township Trustees of Fairfield County and Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.
- Requested that the Chief get the grant application from Captain Beery from the EMS grant on the Life-Pak 15.
- The audio visual equipment has arrived which is through the BWC grant which will need proper documents filed for closure. Trustee Burnworth will handle.

Meeting Adjourned: 7:51pm.