

RUSHCREEK TOWNSHIP TRUSTEES  
MEETING MINUTES  
April 17, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call of the Board:** Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Fairfield County Deputy

BID OPENING

**The following was placed on the website and in the Towne Crier.**

The Rushcreek Township Trustees are accepting sealed bids **for full depth reclamation with cement approximately .6 mile of Heyd Road, Bremen, OH.** Bid must include current BWC certification, proof of insurance and able to sign hold harmless agreement . Bid must be received by 7:00 p.m. April 17<sup>th</sup> 2024. **Bid opening will be held April 17th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 569-7181 ext. 11.** Rushcreek Township Trustees reserve the right to reject any or all bids. Two bids were received. E.J. Breneman, LLC placed a bid in the amount of \$113,668.00. Mount Carmel Stabilization Group, Inc. \$61,200.00. The Board reviewed each bid and determined several different variables when looking at the price differences. Discussion between Board members and Richard Campbell regarding the depth, different soil types and issues in resolving the problems underlying the road. The Board determined it would be best to table the bids until core samples could be completed of the road in order to provide specific bid instructions. Trustees Downard and Ashbaugh will seek a company to complete core samples of the road and obtain pricing. Asked Fiscal Office to notify both bidders of the delay. **Motion to table bid by Trustee Ashbaugh**

**Second: Trustee Downard**

**The following was placed on the website and in the Towne Crier.**

The Rushcreek Township Trustees are accepting sealed bids **for approximately 400 ton of Cold patch to be milled onsite at 213 Marietta Street, Bremen, OH.** Bid must include current BWC certification, proof of insurance and able to sign hold harmless agreement . Bid must be received by 7:00 p.m. April 17<sup>th</sup> 2024. **Bid opening will be held April 17th, at 7 P.M. at the regular board meeting. Details regarding the bid can be obtained by calling (740) 569-7181 ext. 11.** Rushcreek Township Trustees reserve the right to reject any or all bids. 1 bid received from SC Construction and Material at the rate of \$125.00 or \$144.00 per ton. Trustee Ashbaugh verified all correct paperwork was included with the bid. Discussion among Board and Richard regarding type (emulsion) to be used for the mix. The Board and Richard determined that we would use the MC800 or Permacoat 200 to they are looking at polymer emulsion for this year's chip seal project. This was the 2<sup>nd</sup> published notice for this project.

**Motion to accept bid from : SC Construction at \$144.00 per ton for approximately 400 ton of cold patch, by Trustee Ashbaugh**

**Second: Trustee Downard**

**Roll Call: Chad: Aye Rick: Aye Jim: Aye**

MINUTES

The Minutes from the April 3 , 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval. **Motion to accept:** Trustee Downard **Second:** Trustee Ashbaugh

**Roll Call: Chad: Aye Rick: Aye Jim: Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**FINANCIAL SECTION**

Warrant # 43511 through 43523 and EFT's 173-2024 through 195-2024 in the amount of \$38,769.70  
Purchase Order 12-2024 for BWC-FEEG grant for dryer cabinet.

**Motion to approve and pay :** Trustee Moyer   **Second:** Trustee Downard  
**Roll Call: Chad: Aye Rick: Aye Jim: Aye**  
**Fiscal Office**

**Fire**

FF Christopher McKibben letter regarding SOP100 schedule hearing. Chief asked that we try to schedule hearing for May 1<sup>st</sup> meeting. Fiscal Office will check to see if court reporter available. Asst. Chief will attempt to contact FF McKibben via phone.

**Discussion of Bereavement time.** The Board discussed this issue had not been addressed when Firefighters became full time in 2020. The current language in the handbook does not adequately address the Firefighter duty schedule. Lengthy discussion over # of hours and scheduling in order to be equitable for Fire and Roads. Trustee Moyer provided examples of the difference in shifts and hours and questioned the current identifications for leave. After all, input the new policy will be added to the employee handbook after approval at the May1st meeting. The proposed policy change will state: *Employees are allowed up to 24 hours from regularly scheduled work with regular pay in the event of the death of the employee's spouse, child, father, father-in-law, mother, mother-in-law, brother, sister, stepfather, stepmother, stepsister, stepson or stepdaughter, son-in-law, daughter-in-law, grandparent, grandchild. To be eligible for the leave, the employee must attend the funeral of the deceased relative. Employees will be allowed 8 hours off from regular scheduled work as above in the event of the death of the employee's brother-in-law, sister-in-law, aunt, uncle or the spouses grandparent. Additional unpaid leave may be granted by the Trustees. Further clarification of leave whether paid or unpaid may be sought by the Trustees.*

Outdoor Warning Siren from EMA inspection complete. Out in the Township – Houck Road. Speaker drivers are approximately \$150.00 each through B&C Communications. Garrett Blevins from EMA is obtaining a quote for repair. Siren is still functioning properly based on the test, these are preventative maint. issues

Department of Commerce Grant for Attack Line, Round 1 complete and we did not receive. Waiting to see if match Round 2.

<b>EMS</b>	<b>17</b>	<b>RUNS</b>	<b>TRANSPORTS</b>	<b>8</b>
<b>FIRE</b>	<b>0</b>			
<b>MVA</b>	<b>0</b>			
<b>MUTUAL AID</b>	<b>4</b>	<b>GIVEN</b>	<b>0</b>	<b>RECEIVED</b>

	given	received
Berne Township	<b>0</b>	<u><b>0</b></u>
Junction City	<b>3</b>	<u><b>0</b></u>
Marion	<b>0</b>	<u><b>0</b></u>

Lancaster	0	<u>0</u>
Pleasant	0	<u>0</u>
Richland	1	<u>0</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>

**Zoning**

**4/3:** Received permit application and payment for **7345 Pleasantview Road – Pole Barn**

Received application for **3163 Geneva School Road – New Construction**; payment included but no building plans to determine square footage. Contact made to let them know plan needed and requirements to remove unoccupied trailer prior to construction and time frame to remove existing home once new build is complete. Mr. Chapman contacted on 4/9 asking if trailer can be used as storage or write “tool shed”. He also indicated they had no blueprints for new build. Reiterated that we must have blueprints and the trailer is considered a dwelling that must be removed prior to new constructions.

**4/4:** Received permit application without payment for **6005 Borah Hill – new construction**. Sent letter reminding to send payment. 4/8 received check.

**4/11: Lindsey Cornett** questions regarding replacing and build fence. Advised the property is agriculture and does not require fence permit but should be aware of all property lines when building perimeter fence. Questions regarding culvert for entrance into field. Advised the Road Department would need to view the site and advise of cost .

**Stephanie Walsh** question regarding commercial driveway located near the corner of 664/37. Advised they would need to address with ODOT since these are State Routes for permitting and location.

**Keith Manley permit application for garage**. Advised we needed a detailed drawing that included location, set backs.

**4/15:** OUPS ticket letter returned for **650 Jerusalem road**

OUPS ticket letter sent for **6551 Tent Church Rd** – The Board reviewed previously issued permits and determined permit was issued.

**Road Department**

- Tree trimming is ongoing
- Ditching and cutting in berms
- Grade/stone gravel roads
- Culvert and ditch cleaning from winds and rain
- Cold Patch
- Grindings are no longer available through CRC

**Administration**

Trustee Downard was able to discuss survey cost with Drew Wright. A survey and legal description of a ROW would cost between approximately \$800-\$1,000.00. Trustee Downard stated during his discussion with Drew that width and length would need to be determined are there are other potential issues once we are at the end of that R.O.W before crossing onto Township property. Trustee Ashbaugh questioned if we needed to go to the extent of a formal R.O.W. survey and legal description. If the Township would be better served for the future to have a different type of written agreement with Rushcreek Feed.

Trustee Moyer proposed a maint. agreement that is reviewed by the PA office. Trustee Downard will pose the questions to PA office.

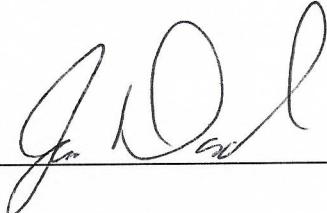
Jed Dawson; builder for property at 7326 Pleasantview Road is questioning if there should be a \$50.00 R.O.W. permit refund. Trustee Downard reviewed file prior permit that was issued was indeed correct and there was no refund due. Mr. Dawson stated a permit had been issued in the past for work in the R.O.W. which had not been completed within the 12-month time frame. A 14 month review a funds received for ROW permits did not reflect a prior payment. Trustee Downard will advise Mr. Dawson.

**Trustee Ashbaugh hearing no further business**

**Motion to Adjourn:** Trustee Ashbaugh

Adjournment time: 8:30 p.m.

  
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