

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
05/01/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:01pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; and Will Duvall, Fire Chief. Chad asked that all cell phones be muted along with any radios except the Chief's.

Visitors

Earl Lehman, Laurie Withem, Tracy Shahan, Nancy Mathias

Treasurer's Report

EFT #305-2019-#336-2019 and warrants #41507-#41517 in the amounts of \$27,755.08 were presented for signatures along with the April bank reconciliation. This includes payroll dated May 3<sup>rd</sup>. Please note that the water bill for the fire department has increased from \$74.87 to \$138.67. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Dave, aye; Chad, aye. Lisa did not vote as she had stepped out of the room briefly.

On May 7<sup>th</sup> the Township has three Certificate of Deposits maturing from Bremen Bank that were for a term of twelve months each at an interest rate bumped to 2.75%. 6000081813 in the amount of \$200,000, 6000081805 in the amount of \$200,000, and 600081848 in the amount of \$300,000. The Trustees agreed to have the new terms set up to 24 months with the figures being presented at the next board meeting.

A list of expenditures was presented from the road department for the next period in the amount of \$3,000.00. Dave made a motion to approve the list of expenditures and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Minutes

The minutes of the April 17th meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Business

Fire Chief Duvall reported the following:

- Runs during the last pay period: 18 EMS including 6 transports and 6 fire runs. Received 4 mutual aids and provided 7.
- The Marcs radio grant money was received.

Discussion was held on how to proceed with the purchase of the radios. Since the invoice from VASU Communications had expired March 31st there was concern if the company would honor the invoice especially the trade-in figures for the old radios and rebates. After discussion, Lisa made a motion to purchase the Marcs radios from VASU Communications in the amount of \$50,751.50 contingent upon an updated quote in that amount. Chad seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye. Chief was advised that should there be any changes it would be necessary to call a Special Meeting if the purchased needed to be done outside of the regular meeting. Once the updated quote is received a Purchase Order will be completed and ready for signatures.

Road Department Report:

- Trees removed on Borah Hill.
- Ditch and culvert cleaning continues.
- Patching and repairs as weather allows

Connie reported the following:

- The Department of Commerce Division of Liquor Control sent notice that ownership structure has changed for Pumpkin vine LLC; DBA Pumpkin Golf Course. Rushcreek Township has the right to object to the stock transfer ownership/change of a permit and to request a hearing. The Trustees and the Fiscal Officer stated that we have had no complaints regarding this establishment, therefore the Trustees will not request a Hearing. Paperwork will be filed with the Division of Liquor Control.
- Received Amended Certificate #3 from the County Auditor.
- A Contract Modification Agreement was prepared between Rushcreek Township, Auditor State of Ohio, and Balestra Harr & Scherer, CPA's. The original contract amount was \$4,000 for a total of 80 hours. However, Rushcreek Township qualified for an Agreed Upon Procedure which reduced the hours needed to perform the audit to 48 hours thus lowering the cost to \$2,400.00. The Trustees were contacted and the Fiscal Officer signed the Modified Agreement on April 29, 2019.
- Fairfield County Recycle program sent a letter thanking Rushcreek Township for hosting the recycle site. Included in the letter was the details of items recycled at Rushcreek Township for 2018 which is attached at the end of the minutes.
- Connie will not be at the next board meeting due to National Police Week May 12<sup>th</sup> – 17<sup>th</sup>.
- Nancy and I began the 2020 budget process. The actual figures on the worksheets has normally been calculated through May 30<sup>th</sup>. The Trustees and Fire Chief were asked to set the budget work session dates by the next board meeting. All work sessions need completed by June 21<sup>st</sup>. It was decided to use the figures through May 20<sup>th</sup> instead of the 30<sup>th</sup>.

Trustee Reports

Dave –

- Helped the road department on various projects.
- Approved fire and road department payroll.

Chad –

- The following zoning permits were issued since the last meeting: Denis Johnson; 6760 Houck Road, room addition, Ashley Leach; 1346 Jerusalem Rd. new build.
- Approved fire department payroll.

Lisa –

- Nothing to report

Connie asked that the Trustees call an Executive Session under ORC 121.22(G)(1) to consider compensation of a public employee or official. She also asked that Nancy Mathias be invited into the session. At 7:27pm Dave made a motion to enter into Executive Session under ORC 121.22(G)(1) and Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye. Executive Session Ended: 7:38pm

Meeting Adjourned: 7:39pm



APR 27 2019

Board President  
Lisa Evangelista

Executive Director  
Kellie Ailes

April 25th, 2019

Dear Ms. Moyer,

The Lancaster–Fairfield Community Action Recycling Center provides a variety of recycling services for Fairfield County. A component of our recycling services is providing drop off recycling containers throughout the county where residents can drop off their recyclables. We want to take this opportunity to thank you for your continued support by hosting a recycling drop off site and would also like to show how much has been recycled at your location in 2018 in the table below. The 2019 volumes of recyclables will be compiled after the first of the year and the results will be mailed once they have been completed.

Thank you again for your continued support and for making Fairfield County a greener community! If you have any questions or concerns, please feel free to contact me at 740-205-8007 Office, or by e-mail: [creed@faircaa.org](mailto:creed@faircaa.org).

Sincerely,  
Chad Reed

Lancaster-Fairfield Community Action Recycling Center  
740-205-8007 office [creed@faircaa.org](mailto:creed@faircaa.org)

Rushcreek Twp	aluminum	glass	occ	all paper	plastic	steel	TOTALS
<b>RESIDENTIAL DROPOFF</b>							
January	80	1100	650	2000	750	70	4650
February	50	800	725	2300	650	80	4605
March	55	550	575	2500	800	35	4515
April	50	450	600	1700	650	35	3485
May	60	900	1075	2000	1000	60	5095
June	90	950	650	1400	650	55	3795
July	20	150	150	600	200	30	1150
August	200	550	1540	1150	200	140	3780
September	250	950	1750	1000	170	60	4180
October	285	865	3325	875	425	115	5890
November	195	350	3700	575	600	90	5510
December	190	410	1925	600	850	75	4050
<b>TOTALS</b>	<b>1525</b>	<b>8025</b>	<b>16665</b>	<b>16700</b>	<b>6945</b>	<b>845</b>	<b>50705</b>



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