

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

May 1, 2024

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call of the Board:** Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

NONE

**MINUTES**

The Minutes from the April 17, 2024 regular meeting have been distributed for review prior to the meeting, and are being presented for approval. **Motion to accept:** Trustee Moyer **Second:** Trustee Downard

**Roll Call:** Chad: Aye Rick: Aye Jim: Aye

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**FINANCIAL SECTION**

Warrant # 43524 through 43536 and EFT's 196-2024 through 217 -2024 in the amount of \$134,808.73

Purchase Order 13-2024 for Resource International, Inc. core samples Heyd Road

Purchase Order 14-2024 for Miller Hauling, for 2024 Chip Seal stone.

**Motion to approve and pay :** Trustee Downard **Second:** Trustee Ashbaugh

**Roll Call:** Chad: Aye Rick: Aye Jim: Aye

**Fiscal Office**

Received contact from Mr. Tim Curtis regarding a Treatment No Transport call in Richland Township. He contacted our office on 4/25 with no return phone #. Contacted office 2<sup>nd</sup> time on 4/26 at 3:44 p.m. Returned his call on 4/28 at 11:53 a.m. Mr. Curtis stated he would discuss the matter with the Richland Township Fire Chief. Advised Mr. Curtis that effective July 2023, Rushcreek Township implemented a charge for Treatment no Transport outside of Rushcreek Township to offset expenses for the taxpayers in our Township. The fee is \$177.00.

VCNB changed how they issue and report VISA accounts. We were not notified of these changes, but when our cards renewed we did not receive. Contacted several people to get this resolved. We will need to apply for a business account. Took information to VCNB branch to make these changes and apply for a corporate card along with a copy of our amended certificate from the County. All Board members approved the "update" to a corporate card with 3 people identified as cardholders at this time.

**Fire**

**Review of the updated of Bereavement time policy.** The policy change will state: *Employees are allowed up to 24 hours from regularly scheduled work with regular pay in the event of the death of the employee's spouse, child, father, father-in-law, mother, mother-in-law, brother, sister, stepfather, stepmother, stepsister, stepson or stepdaughter, son-in-law, daughter-in-law, grandparent, grandchild. To be eligible for the leave, the employee must attend the funeral of the deceased relative. Employees will be allowed 8 hours off from regular scheduled work as above in the event of the death of the employee's brother-in-law, sister-in-law, aunt, uncle or the spouses grandparent. Additional unpaid leave may be granted by the Trustees. Further clarification of leave whether paid or unpaid may be sought by the Trustees.* Policy change made to employee manual and effective May 1<sup>st</sup>, 2024.

FF Christopher McKibben: Asst. Chief was not able to reach. Chief is making recommendation to the Board to terminate FF McKibben’s employment. Board will send a certified letter of their intention and provide date for Mr. Kibben to ask for an appeal hearing. Motion: Trustee Moyer to Proceed with termination of FF Christopher McKibben . Certified letter to be sent of notification. Termination effective May 31, 2024. Second: Trustee Ashbaugh\_ **Roll Call: Chad: Aye Rick: Aye Jim: Aye**

Chief presented program: Ohio Deferred Compensation for approval by the board. The program would require additional payroll deductions and funds to be remitted by the Township for employees that choose to participate in the program. The Board will need to approve participation in the program. The Board approved participation in the program but it will not be immediately. Trustee Ashbaugh stated the Fiscal Office will process at their earliest convenience and contact program administrator when ready to proceed. Chairman Ashbaugh signed the authorization to proceed

Medicount Contract Renewal was reviewed by the board. Chief noted a small increase in the fee. We have been working hard to have an effective relationship with Medicount and are pleased with the results to date.

The gear dryer from the BWC FEEG grant was ordered and received on May 1<sup>st</sup>. The FEEG funds were received on 4/30/24.

Chief reported a minor accident involving FF Abrams when leaving the station involving the overhead door. FF Abrams was sent for a drug screen and the accident documented. Chief is contacting DK overhead door for repair and Heritage for prices on lights. Damage minor.

The Board received copies of estimates for Locker’s in employee quarters for full time personnel. Chief indicated that 6 lockers would cost \$1,139.00 and allow the full-time personnel to have individual space. Board confirmed the price was for 6 and approved the purchase.

<b>EMS</b>	<b>15</b>	<b>RUNS</b>	<b>TRANSPORTS</b>	<b>6</b>
<b>FIRE</b>	<b>3</b>			
<b>MVA</b>	<b>0</b>			
<b>MUTUAL AID</b>	<b>6</b>	<b>GIVEN</b>	<b>1</b>	<b>RECEIVED</b>

	GIVEN	RECEIVED
Berne Township	0	<u>0</u>
Junction City	2	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	1	<u>0</u>
Richland	2	<u>1</u>
Misc. (all others)	1	<u>0</u>

**Zoning**

Fairfield County Board of Commissioners sent a copy of a Resolution to establish a public hearing to consider the designation of restricted areas of large solar facilities in Fairfield County. Our Township is

included on the map. Commissioners' Levacy and Fix voted Aye, Commissioner Davis Abstained. The Hearing is scheduled for May 21<sup>st</sup>, 2024 at 10:30 a.m. at the Liberty Center, Lancaster. The Board confirmed they had received inquiry from Chris Hill regarding the approval of the Resolution. Trustees Downard and Ashbaugh stated the County is in control of large scale solar and our approval or denial is on small scale projects.

4/16 – ATT inquired regarding a permit to remove equipment for 9305 Marietta. Advised no permit required for maint or removal

4/17 – Permit issued for 2568 Geneva School Road

4/18 – Occupancy permit issued for Sarah Miller

4/22 – Fielded questions regarding Barndominium

4/24 – Inquiry about property on W Rushville Road if included water, sewer hook-up. Provided response and referred Equity Resources rep to the appraisal.

4/24 – Road Department reported new pool installation and asked if permit applied for. Could find no application, sent letter.

4/25 – Permit application for 10650 LeCrone Road requires additional information in drawing to determine setbacks

Another inquiry for property on Mt. Zwingli for water, sewer taps from PPL Title. Advised and referred them to appraisal.

#### Road Department

4/29 – Trustee Ashbaugh and Richard, David met with Patrick from Resource International on HEYD Road and dug 4 core samples of the road. Results will take approximately 2 weeks.

Spring Road Spraying is complete

Clearing culverts and ditches from rains

Ditching and berm maintenance

Updating quotes for BWC SIG grant. Richard will provide new quotes to update the grant request

#### Administration

Trustee Downard was able to get a quote from Resource International for the core samples needed on HEYD ROAD; we were able to act and complete those samples reported in the road department.

Trustee Downard had not received any updates from PA office regarding the easement.


Trustee Downard received a call from Shad Walker, Pumpkin Vine Golf Course with a concern regarding zoning and conditional use for a possible business locating next to their Golf Course. Trustee Downard advised him to make a formal zoning inquiry so Zoning Inspector could follow up.

**Trustee Ashbaugh hearing no further business**

**Motion to Adjourn:** Trustee Ashbaugh

Adjournment time: 7:35 p.m.

  
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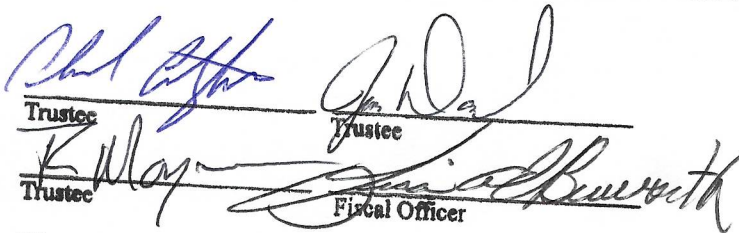
**Payment Listing**  
5/3/2024 to 5/16/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
216-2024	05/03/2024	05/01/2024	EW	DEP'T OF TREASURY - IRS	\$3,934.87	O
217-2024	05/03/2024	05/01/2024	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,776.94	O
43537	05/15/2024	05/14/2024	AW	CARTER LUMBER DBA: HOLMES LUMBER	\$2,279.86	O
43538	05/15/2024	05/14/2024	AW	OLEN CORPORATION	\$4,617.63	O
43539	05/15/2024	05/14/2024	AW	R.D. HOLDER OIL COMPANY	\$597.63	O
43540	05/15/2024	05/14/2024	AW	SUNOCO CORPORATIION	\$117.44	O
43541	05/15/2024	05/14/2024	AW	VILLAGE OF BREMEN	\$193.49	O
43542	05/15/2024	05/14/2024	AW	SPECTRUM BUSINESS	\$198.99	O
43543	05/15/2024	05/14/2024	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$79.98	O
43544	05/15/2024	05/14/2024	AW	ESO HEALTHCARE CONNECTED/MECC RE	\$4,124.01	O
43545	05/15/2024	05/14/2024	AW	LINES AUTO SERVICE INC.	\$1,545.37	O
43546	05/15/2024	05/14/2024	AW	OFFICE MART, INC.	\$29.20	O
43547	05/15/2024	05/14/2024	AW	AMERICAN ELECTRIC POWER	\$718.92	O
43548	05/15/2024	05/14/2024	AW	VERIZON WIRELESS	\$160.44	O
43549	05/15/2024	05/14/2024	AW	COLUMBIA GAS COMPANY	\$558.76	O
43550	05/15/2024	05/14/2024	AW	OHIO DEPARTMENT OF COMMERCE	\$150.00	O
43551	05/15/2024	05/14/2024	AW	HEIMAN FIRE EQUIPMENT	\$6,079.95	O
43552	05/15/2024	05/14/2024	AW	VERIZON WIRELESS	\$14.24	O
43553	05/15/2024	05/15/2024	AW	FAIRFIELD HEALTHCARE PROFESSIONAL:	\$225.00	O
43554	05/15/2024	05/15/2024	AW	CLARENCE MILLER DBA: MILLER HAULIN	\$3,933.38	O
43555	05/15/2024	05/15/2024	AW	KOORSEN FIRE & SECURITY	\$209.97	O
Total Payments:					\$32,546.07	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$32,546.07	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

  
 Trustee                      Trustee  
 Trustee                      Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.