

RUSHCREEK TOWNSHIP TRUSTEES
REGULAR BOARD MEETING MINUTES
May 6, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present

Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

None

MINUTES

The minutes from the April 15, 2020 Regular Meeting having been printed and distributed for review prior to the meeting were presented for approval. Tim made a motion to approve the minutes as presented. Chad seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

Old Business Section:

Add - Discussion and quotes review for the salt barn repair.

New Business Section:

Add – Asphalt Material – hauled by Gene Miller discussion.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT's #241-2020-#300-2020 (2 payrolls since last meeting) and Warrants #41906-41922 in the amount of \$106,268.80 were presented for approval:

Purchase Order #16-2020 and Blanket PO #34-2020 were presented for approval.

The April Bank Reconciliation was presented for approval.

Supplemental Appropriations as followed were presented for approval:

2031-330-360-0000	Contracted Services	\$10,000.00
2031-330-420-0000	Operating Supplies	-\$10,000.00
2191-230-400-0000	EMS Supplies (Funds received from CARES Act for Covid19 supplies)	+ 1,916.35

Chad made a motion to approve the Financial Section Items. Seconded by Tim.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

The following 3 Certificates of Deposit will be maturing with Vinton County Bank on May 7:

Account #	Bank	Date Opened	Maturity Date	Term	Amount	Current Rate
81805	Vinton County Bank	5/7/2019	5/7/2020	12	\$200,000.00	2.5%
81813	Vinton County Bank	5/7/2019	5/7/2020	12	\$200,000.00	2.5%
81821	Vinton County Bank	5/7/2018	5/7/2020	24	\$200,000.00	2.75%

We have received the following rates for renewal:

	12 months	24 months
Vinton County Bank	.40%	.50%

Lisa and I were in contact with Brian Carter from Fifth Third Bank. He was recommended by Jim Snyder from Pleasant Township. He specializes in local government investing. We discussed options with him for securitized vs collateralized CD's. His rates are in the same range .40-.50% but he invests for longer periods of time.

Chad made a motion to renew all three of the CD's with Vinton County Bank at a rate of .40% for 12 months. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,450.00:

Repairs and maintenance -	\$1,000.00
EMS supplies	\$1,000.00
Cleaning supplies	\$ 250.00
Office supplies	\$ 200.00

The Road Department anticipates expenditures in the amount of \$10,000.00 for cold mix for use over the next 30 days.

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department - Fire and Ems Runs for the period April 16- April 30, 2020.

21 EMS	13 Transports	1 Fire	0 MVA
Mutual Aid Received	1	Mutual Aid Given	2

Monday the engine and rescue both were taken to Pleasant's station for annual pump and ladder testing that was performed by Ohio Cat. Both trucks passed, however, the ladder on the engine will need repaired. The engine developed a problem while returning to quarters. Fleetmasters was called for repair. The grass truck/brush truck needed 2 batteries replaced at Lines Auto.

Will also reported that Dean Rarey, the Resource Officer of Fairfield Union notified him that there will be a parade for the Senior Class of 2020 of Fairfield Union through the villages on May 23, so the fire department will have all the vehicles outside to salute the students as they go through town.

Zoning

No new zoning permits have been issued since the last meeting:

Road

The Road Department has been replacing culverts, cutting berms, and filling pot holes as time and weather permits in preparation for the chip/seal project.

Fiscal Officer

Distributed May copy of Grassroots Clippings.

Received notice from Nichole Schmelzer, Zoning Inspector determining that all procedures have been completed and that the funds for the fire at 143 Oak Street can be disbursed in the amount of \$13,978.00 to Tamera Turner.

Correspondence:

Received a letter from Fairfield County RPC indicating that they held their first remote meeting on April 7 and they thanked all that participated. Because no submittals were received for subdivisions or zoning issues, they are cancelling their May meeting and will continue to monitor the Covid19 issues as the June meeting approaches. They also indicated that their offices are operating on an alternating staff schedule with someone in the office each day to handle phone calls as well as staff working remotely. Finally, they included a copy of their 2019 Annual Report.

OLD BUSINESS

Update on Frontier Communications issue from Heyd Road – On April 16, 2020, a letter was received Attorney Randall Fudge who is representing Frontier Communication for the damage that was done on 11885 Heyd Road on or about July 26, 2019. Since multiple attempts have been made by Trustee Burnworth to resolve this issue, including a final letter dated April 24, 2020 to Attorney Randall Fudge, without any response from Frontier, Trustee Burnworth turned over all correspondence to Amy Brown Thompson of the Fairfield County Prosecuting Attorney's office and OTARMA. Ms. Brown Thompson will send a letter to Attorney Fudge on Rushcreek Township's behalf.

Permit for Frontier on Graffis and McCullough – Lisa has developed a Utility Repair Permit for any utility company that would like to do repair or new work in Rushcreek Township. The permit will be forwarded to Judy Tackett of Frontier via email after this meeting.

Yearly Allocation Update – Lisa contacted the County Engineer’s Office after the last meeting to inquire when we will be receiving our 2019 Allocation money. She has not heard back from them and intends to send a follow up email.

Chad reported that the new mini excavator is scheduled to be shipped to Bobcat on 5/18 where it will be customized for the Township. No delivery date is known at this time.

Chad has received two quotes for repairs to the salt barn:

Thomas Fencing	\$4,700.00
NBB Concrete, LLC	\$2,500.00

After discussion and comparisons of the quotes, Chad made a motion to accept the bid of \$2,500.00 from NBB Concrete to make the necessary repairs to the salt barn. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

NEW BUSINESS

Received an email indicating that Clearcreek, Greenfield, Pleasant and Rushcreek Townships are the Fairfield County Townships eligible for sign grants this year from the Ohio Township Sign Grant Program. Lisa will set in on the Webinar and will check with the road department to get an idea what signs we will need in the near future.

Received an email from BWC in regards to the Fairfield County Safety Council:

Rushcreek Township (Chad) received a 100% Award for attendance at the Safety Meetings. They thanked everyone for their patience as they determined how to proceed with the FY20 Safety Council Rebate Program in the midst of COVID19. They also indicated that the June 2nd Safety County meeting will also be suspended.

Levy Discussion: Lisa has been in contact with Amy Brown Thompson and the Board of Elections on what is required if we intend to place a levy on the ballot in the fall. If we are to move forward, we will need to prepare a Resolution of Necessity for approval at one of the next two meetings. Likewise, a second Resolution will then need to be prepared for consideration which will be due at the Board of Education by 4:00 p.m. on August 5, 2020, which is the deadline to get it on the ballot.

Preparations are starting for the FY2021 Budget. Dates for work sessions with department heads will be determined at the next meeting.

The Township will be purchasing cold patch for patching the roads over the next 30 days. The cost of the cold patch to be purchased from Asphalt Materials for \$90.00 per ton plus an additional charge of \$25 per ton to be delivered for a total of \$115.00/ton. Chad indicated that Gene Miller Trucking can provide the same delivery service for \$10 per ton to deliver to the township for a cost savings of \$15.00 per ton. After discussion, the Trustees determined that it is enough of a savings and Chad will contact Gene Miller Trucking to haul the cold patch.

ADJOURNMENT

Moved by Lisa, seconded by Chad to adjourn the meeting at 8:05 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.
