

RUSHCREEK TOWNSHIP TRUSTEES  
MEETING MINUTES  
May 7, 2025

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call of the Board:** Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

Ed Sowards – representing SC Construction and Jerry McKee – representing McKee Paving

**BID OPENINGS**

**NOTICE TO BID**

The Rushcreek Township Trustees will be accepting sealed bids for **2025 SCRATCH COAT COLD MIX project of approximately 1.5 miles. Marietta Road from Bremen Village limit to West Rushville Road. Approximately 16' wide. Sealed bids must be received by 6:30 pm; May 7, 2025.** Project completion no later than August 1, 2025. All Bids must include valid BWC and insurance certificates. Successful bid will be required to execute a hold harmless agreement with. Trustees reserve the right to accept or reject any or all bids. **Detailed bid information can be obtained by contacting Rushcreek Township Road Department at 740-569-7181 Ext. 11. . Bid opening will be held May 7, 2025 at 7 P.M. at the regular board meeting.**

2 bids received(SC Construction and McKee Paving): Trustee Downard **Moved to accept bid from: SC Construction \$ 129,820.00**

Second: Trustee Moyer      Roll Call: Chad: Aye Rick: Aye Jim: Aye

**NOTICE TO BID**

The Rushcreek Township Trustees will be accepting sealed bids for **2025 SCRATCH COAT HOT MIX project of approximately 1.6 miles. Bethel Road to State Route 312. Approximately 18' wide. Sealed bids must be received by 6:30 pm; May 7, 2025.** Project completion no later than August 1, 2025. All Bids must include valid BWC and insurance certificates. Successful bid will be required to execute a hold harmless agreement with. Trustees reserve the right to accept or reject any or all bids. **Detailed bid information can be obtained by contacting Rushcreek Township Road Department at 740-569-7181 Ext. 11. . Bid opening will be held May 7, 2025 at 7 P.M. at the regular board meeting.**

1 bid received(McKee Paving): Trustee Ashbaugh **Motion to accept bid from: McKee Paving in the amount of \$168,960.00**

Discussion : none    Second: Trustee Downard      Roll Call: Chad: Aye Rick: Aye Jim: Aye

**NOTICE TO BID**

The Rushcreek Township Trustees will be accepting sealed bids for **2025 PAVING project of approximately 6/10<sup>TH</sup> of a mile or approximately 3,168 feet. Approximately 18' wide, 2" overall average depth to achieve center crown of Heyd Road. Sealed bids must be received by 6:30 pm; May 7, 2025.** Project completion no later than August 1, 2025. All Bids must include valid BWC and insurance certificates. Successful bid will be required to execute a hold harmless agreement with. Trustees reserve the right to accept or reject any or all bids. **Detailed bid information can be obtained by contacting Rushcreek Township Road**

**Department at 740-569-7181 Ext. 11. . Bid opening will be held May 7, 2025 at 7 P.M. at the regular board meeting.**

1 bid received(McKee Paving): Trustee Downard **Motion to accept bid from: McKee Paving in the amount of \$84,480.00**

Discussion : none **Second: Trustee Ashbaugh Roll Call: Chad: Aye Rick: Aye Jim: Aye**  
The Board thanked both SC Construction and McKee Paving for their bid. The Board felt the approach of trying both cold and hot mix scratch coat for leveling the roads will determine the best future route for the Township. Hold Harmless and purchase orders will be prepared for SC Construction and McKee Paving.

#### **MINUTES**

The Minutes from the April 16, 2025 regular meeting. **Motion to accept: Trustee Moyer Second: Trustee Downard**

**Roll Call: Chad: Aye Rick: Aye Jim: Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

#### **REGIONAL PLANNING**

Nothing to report

#### **FINANCIAL SECTION**

Warrant #'s 43887 through 43905 and EFT 200-2025 through 222 -2025 in the amount of \$48,911.77  
Purchase order 12-2025 – Miller Hauling for \$22,050.00 chip seal stone haul.

April Bank Reconciliation

**Motion to accept and pay: Trustee Ashbaugh Second: Trustee Downard**

**Roll Call: Chad AYE Jim AYE Rick AYE**

#### **Fiscal Office**

Check # 43818 to Bill Myers issued 2/19/25 not cleared, 43855 to DK Overhead Doors not cleared.

Spoke with DK and they are depositing check this week. Trustee Moyer will check with Bill Myers. VCNB failed to meet OPCS requirements for a 2<sup>nd</sup> month in a row. Same reason provided as last month. Large deposit and did not meet OPCS 10 am reporting deadline. I have expressed in the strongest of terms this must stop. I would suggest if this happens in the future that the Board consider alternatives for a financial institution.

Internet connectivity issues. Spectrum has been here 2x. We have an open ticket they are monitoring.

#### **Fire**

Speaker updates and installation throughout building so alerts and tones can be heard with new system. Quote from JD Johnson for work \$2,792.50 funding to come from 2191-220-430-0000 Small tools and minor equipment. The Board discussed the expense and questioned in the quote the price for the 120watt amp. Chief Duvall stated he would check with JD Johnson and research the price of the amp before proceeding.

Status of AFG Grant- Trustee Downard and Lisa B. reviewed the Federal website for information regarding award date time frames and were not able to find any relevant information. Lisa suggested Chief check with other departments that have received the grant for information. We applied 12/10/24.

FF Brian Malone has resigned from the department at this time. His full time position with the K9 unit and Drone unit for Lancaster Police is a primary obligation.

EMS	25	RUNS	TRANSPORTS	17
FIRE	10			
MVA	3			
MUTUAL AID	8	GIVEN	3	RECEIVED

	Given	received
Berne Township	1	<u>1</u>
Junction City	2	<u>0</u>
Marion	0	<u>0</u>
Lancaster	0	<u>0</u>
Pleasant	1	<u>0</u>
Richland	3	<u>1</u>
Hocking	1	<u>0</u>
AIR Evac		<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	0	<u>0</u>

### Zoning

Discussion: Vacant lot usage at 121 Mulberry. Trustee Moyer asked if there are future plans for the property purchase in 2024, (mulberry street). Trustee Ashbaugh stated no real plans at this time other than the adding fill dirt, leveling the area, creating a driveway.

Estep letter mailed April 26th

Permit issued- Clark 3980 Durbin Run – Acc. Bldg

Permit issued- 10950 Graffis- New Const

Permit application received for agriculture 7101 Pleasant View Road. 30x40 Bee Keeping building

### Road Department

R.O.W. permit for Dawson received

Culvert notices for replacement sent to W Rushville and Bethel Roads

Tree clean up with Trustees' Ashbaugh and Downard on Fairview and Young Roads

Tree cleanup on Pumpkin Vine

Berm work on Marietta Road

6170 Tent Church has inserted a smaller culvert inside of the driveway culvert  
7096 Pleasant View installed a culvert without a permit, property already has a permitted driveway.  
(Fleahman/Metts) Would like a letter sent. Trustee Moyer will drive by and Trustee Downard will compose a letter(s) as needed.

### Administration

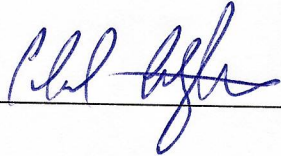
Updated Resolution information for County Engineer. Trustee Downard contacted the County Engineer's office regarding the pipe sizing, particularly for Zion Road. Engineer stated they would review

the proposed culvert sizes. They did not believe it was a good idea to add the additional culverts from Purvis Road to exceed a grant request of \$640,000.00 or less. They did not provide any update on the billing process versus the amount of culvert funds currently available at the County. Trustee Downard will follow-up regarding the Resolution and culvert sizing.

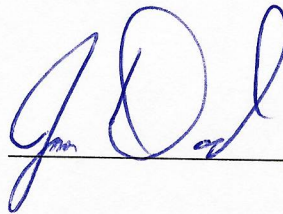
**Further Business:**

None

Trustee Ashbaugh moved to adjourn at 7:37 p.m.



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**Payment Listing**

UAN v2025.2

5/8/2025 to 5/21/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
223-2025	05/19/2025	05/16/2025	EP	CHAD M ASHBAUGH	\$565.76	O
224-2025	05/19/2025	05/16/2025	EP	LISA A BURNWORTH	\$823.49	O
225-2025	05/19/2025	05/16/2025	EP	DAVID G CAMPBELL	\$1,304.17	O
226-2025	05/19/2025	05/16/2025	EP	RICHARD CURTLENN CAMPBELL	\$1,614.12	O
227-2025	05/19/2025	05/16/2025	EP	LISA A CRINER	\$174.00	O
228-2025	05/19/2025	05/16/2025	EP	JAMES S DOWNARD	\$646.31	O
229-2025	05/19/2025	05/16/2025	EP	WILLIAM M. DUVALL	\$937.63	O
230-2025	05/19/2025	05/16/2025	EP	AMBER LEE-ANNE FLINT	\$1,569.43	O
231-2025	05/19/2025	05/16/2025	EP	MATTHEW GRAHAM	\$1,219.03	O
232-2025	05/19/2025	05/16/2025	EP	ERIKA N HEDGES	\$236.38	O
233-2025	05/19/2025	05/16/2025	EP	JEREMI W HEDGES	\$1,798.67	O
234-2025	05/19/2025	05/16/2025	EP	JORDAN P IRWIN	\$398.55	O
235-2025	05/19/2025	05/16/2025	EP	ANTHONY M. KERR	\$1,421.24	O
236-2025	05/19/2025	05/16/2025	EP	STEVEN PHILLIP KILBARGER	\$1,795.01	O
237-2025	05/19/2025	05/16/2025	EP	RICHARD E MOYER	\$652.79	O
238-2025	05/19/2025	05/16/2025	EP	BRADEN L SHULL	\$1,525.44	O
239-2025	05/19/2025	05/16/2025	EP	RYAN M SMITH	\$1,511.96	O
240-2025	05/19/2025	05/16/2025	EP	KENNETH JOE WALTON	\$53.99	O
242-2025	05/19/2025	05/16/2025	EW	DEPT OF TREASURY - IRS	\$3,873.82	O
243-2025	05/19/2025	05/16/2025	EW	REGIONAL INCOME TAX AGENCY	\$511.14	O
244-2025	05/19/2025	05/16/2025	EW	TREASURER OF STATE OF OHIO	\$1,151.56	O
245-2025	05/19/2025	05/16/2025	EW	SCHOOL DISTRICT INCOME TAX	\$812.54	O
43818	02/19/2025	02/19/2025	AW	BILL MYERS	\$15.00 *	V
43818	05/21/2025	05/16/2025	AW	BILL MYERS	-\$15.00	V
43906	05/14/2025	05/13/2025	AW	VISA	\$552.84	O
43907	05/14/2025	05/13/2025	AW	COLUMBIA GAS COMPANY	\$977.00	O
43908	05/21/2025	05/16/2025	AW	BILL MYERS	\$15.00	O
43909	05/21/2025	05/21/2025	AW	ALLIED BENEFIT SYSTEMS, INC.	\$7,641.55	O
43910	05/21/2025	05/21/2025	AW	MWG ADMINISTRATORS -	\$350.42	O
43911	05/21/2025	05/21/2025	AW	GAGE SISEK DBA ACE PORTABLE SANDBI	\$1,000.00	O
43912	05/21/2025	05/21/2025	AW	FREEDOM ENTERPRISES	\$4.50	O
43913	05/21/2025	05/21/2025	AW	CLARENCE MILLER DBA: MILLER HAULING	\$3,984.33	O
43914	05/21/2025	05/21/2025	AW	BOUND TREE MEDICAL	\$775.73	O
43915	05/21/2025	05/21/2025	AW	OLEN CORPORATION	\$4,986.87	O
43916	05/21/2025	05/21/2025	AW	Napa Auto Parts	\$532.92	O
43917	05/21/2025	05/21/2025	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$219.98	O
43918	05/21/2025	05/21/2025	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$80.00	O
43919	05/21/2025	05/21/2025	AW	VERIZON WIRELESS	\$14.18	O
43920	05/21/2025	05/21/2025	AW	VERIZON WIRELESS	\$80.22	O
43921	05/21/2025	05/21/2025	AW	AMERICAN ELECTRIC POWER	\$802.99	O
43922	05/21/2025	05/21/2025	AW	RANDALL PETROLEUM DIST, LLC	\$1,079.35	O

We hereby certify that the amount required by contract, agreement, obligation, payment for the above, was lawfully appropriated and was in the treasury or in the process of the credit of the appropriate fund(s) free of previous encumbrances or obligation.

Total Payments:

\$47,679.91

Total Conversion Vouchers:

\$0.00

Total Less Conversion Vouchers:

\$47,679.91