

RUSHCREEK TOWNSHIP TRUSTEES  
REGULAR BOARD MEETING MINUTES  
May 20, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present

Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

None

MINUTES

The minutes from the May 6, 2020 Regular Meeting having been printed and distributed for review prior to the meeting were presented for approval. Tim made a motion to approve the minutes as presented. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT's #301-2020-#329-2020 and Warrants #41923-41939 in the amount of \$23,519.12 were presented for approval:

Chad made a motion to approve the Financial Section Items. Seconded by Tim.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,300.00:

Repairs and maintenance -	\$1,000.00
EMS supplies	\$1,000.00
Cleaning supplies	\$ 100.00
Office supplies	\$ 200.00

## REPORTS

### Fire Department

Bremen Rushcreek Township Fire Department - Fire and Ems Runs for the period May 1-May 15, 2020.

16 EMS	8 Transports	4 Fire	0 MVA
Mutual Aid Received	5	Mutual Aid Given	5

Lt. Krile is working on making our station a certified training site for EMS which will allow for employees to get their continuing education credits on site.

Monday, May 18, Chief Duvall and the duty crew met at Worthington Industries to become familiar with their Xray equipment, its operation and safety procedures.

The boat motor is still out of service at this time. It is being repaired at Fisher Marina.

### Zoning

Six new zoning permits have been issued since the last meeting:

Marjorie Bailey 6545 Pleasantview Road Porch	Brandon and Dreams Miller 1355 Pumpkin Vine Road Pole Barn	Robert Fernow 365 Thomas Road Pole Barn
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Jordan Remodeling LLC (3 permits for New Residential Builds)

2285 Bethel Road	2779 Bethel Road	10670 Graffis Road
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Discussion was held on changing the pricing structure for zoning permits. Nothing was decided at this time.

### Road

The Road Department continues cutting berms, cleaning ditches and filling pot holes as time and weather permits in preparation for the chip/seal project.

A culvert was replaced on Thomas Road.

The rain has prohibited any mowing at the cemeteries at this time.

### Fiscal Officer

Received notification from OPERS that they will be offering life insurance with Colonial Life to members. I forwarded the email to the Trustees, posted it in the meeting room and also gave copies to the Road Department employees. The open enrollment period is June 1- September 30.

The Auditor's Office will be waiving UAN fees for the third quarter of 2020 in order to help financially in some small way.

Received an email from OTA addressing SB310. The Ohio Senate has passed SB310, which provides a formula for distribution of federal CARES Act funding to local governments, including townships. SB310 is currently pending in the House Finance Committee and had its first hearing last week. SB310 requires local governments to pass a resolution ahead of receiving funding. The OTA will have a sample resolution available upon the bill's enactment.

While funding may not be used to fill general revenue shortfalls, the following are a few examples of expenses that may be included if related to COVID 19; EMS transport of COVID 19 patients and disinfection of unit afterwards, purchase of PPE supplies, safety service personnel costs; testing of employees and/or establishing a testing facility, payroll expenses of public safety professionals, disinfection of public areas, to name a few.

Sales tax – reminder. If you purchase anything for the township, especially on the Visa, it is imperative that no sales tax be charged.

#### OLD BUSINESS

Update on Frontier Communications issue from Heyd Road. – Amy Brown Thompson of the Prosecuting Attorney's Office sent a letter to Attorney Randall Fudge indicating that Rushcreek Township does not intend to pay the fine from the damage done on Heyd Road. On May 19, Amy Brown Thompson received notification from Randall Fudge that his office has closed the matter and that he is no longer handling this case and asked her to contact Frontier directly. Amy Brown Thompson intends to send the letter directly to Frontier.

Utility Permit was emailed to Judy Tackett of Frontier for Graffis and McCullough Roads after the meeting on May 6, 2020.

Yearly Allocation Update – Lisa reported that she still hasn't hear back from the County regarding when we will receive our 2019 Allocation Funds. She has sent an email to Eric McCrady since her phone calls had not been returned. She will place a call to Jeremiah before the next meeting.

2020 Allocation:	\$18,765.00
Carryover:	<u>\$16,239.32</u>
Grand Total	\$35,004.32

Lisa set in on the first webinar for the Ohio Township Sign Grant Program. She has provided Richard with a list of all of the available signs through this grant. The grant is for \$50,000.00. Since the village sits inside of the township, they are also eligible for signs through this grant. Lisa will view the next required webinar this week and then complete and submit the grant online.

A Resolution of Necessity was discussed for a levy for operating funds for the fire department for the November 3, 2020 election. No additional funding has been addressed since 2007.

The County Auditor's office provided the following information:

1.75 mil levy would generate approximately \$182,000  
1.85 mil levy would generate approximately \$200,000

A 1.75 mil levy would cost the community an add'l \$61.25 per \$100,000 house value per year.  
A 1.85 mil levy would cost the community an add'l \$66.00 per \$100,000 house value per year.

The new levy would be for 5 years and will give the voters the opportunity to renew at the end of 5 years if the feel we have provided the level of service needed for the community.

After further discussion, Lisa made a motion to proceed with a Resolution of Necessity for 1.85 mils for a 5-year levy for the fire department. Chad seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Amy Brown Thompson of the Prosecuting Attorney's Office will be contacted to proceed with and prepare the Resolution of Necessity for the Trustees to officially adopt. A Special Meeting will be scheduled once she has the Resolution prepared and a notice of the Special Meeting will be sent to the website and the Lancaster Eagle Gazette.

It is time to start preparing for the 2021 Budget. The Fiscal Officer discussed the timeline and deadline for the budget to be submitted to the County Auditor's Office. The first Budget Work Session will be scheduled for Wednesday, May 27<sup>th</sup> at 7:00 a.m. A notice will be sent to the website and the Lancaster Eagle Gazette.

The fence line issue continues to be a problem. The PA's office indicated that the landowner must file an official report before they can act on the situation. The Trustees will continue to monitor the situation.

ADJOURNMENT

Moved by Lisa, seconded by Chad to adjourn the meeting at 8:20 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

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