

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

May 21, 2025

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Absent Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

NONE

MINUTES

The Minutes from the May 7, 2025 regular meeting. **Motion to accept:** Trustee Downard **Second:** Trustee Ashbaugh

Roll Call: Chad: **Aye** Jim: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 43906 through 43922 and EFT 223-2025 through 245 -2025 in the amount of \$47,679.91 Purchase order's 13-2025 20/20 Enterprises, 14-2025 SC Construction ,15-2025 SC Construction, 16-2025 McKee Paving, 17-2025 McKee Paving, 18-2025 Edwards Sheet Metal (Zion Road Culvert) Void Check 43818 to Bill Myers, reissue 43906 for \$15.00

Motion to accept and pay: Trustee Downard Second: Trustee Ashbaugh

Roll Call: Chad **AYE** Jim **AYE** R

Fiscal Office

Nothing to report

Fire

Speaker updates and installation throughout building so alerts and tones can be heard with new system. Quote from JD Johnson for work \$2,792.50. Chief followed up and JD Johnson suggested they could use a 60 AMP rather than a 100 AMP or we can purchase and they will still install. Chief stated they would be submitting a new quote but he had not yet received.

Asst. Chief Irwin brought to Chief and Fiscal Office attention that Matthew Graham rate of pay for FF2 may be incorrect. Memorandum from January 2024 indicates FF2 Part time FF2/EMT pay is 16.00. After reviewing January 2024 minutes and then minutes from June of 2024 when FF Graham received his certification his pay went from 14.55. As agreed in January of 2024 he was given an increase to \$14.90 in June of 2024. According to the memo he should have moved to 16.00 per hour. Retroactive pay from June 2024 to May 2025 would be \$1,773.60 to be paid from part time wage line. 2024 hours June to December were 892.50 regular hours and 9.0 overtime hours. 2025 hours January to May 15th 661.75 regular hours and 29.75 overtime hours. The Board discussed the matter and asked the Fiscal Office to complete a retroactive pay transaction for this amount and the funds would come from the part time salary line.

EMS	17	RUNS	TRANSPORTS	6
FIRE	8			
MVA	2			

MUTUAL AID	9	GIVEN	1	RECEIVED
------------	---	-------	---	----------

	GIVEN	RECEIVED
Berne Township	0	0
Junction City	2	0
Marion	0	0
Lancaster	0	0
Pleasant	1	0
Richland	2	1
Misc. (Somerset, Hopewell, Straitsville, New Lex)	4	0
Walnut	0	0
Logan	0	0
	0	0
Air Evac	0	0
Hocking twp.	0	

Zoning

Received request for appeals hearing for Mr. Estep. Chairman, Phil Miller scheduled the meeting for June 3rd at 7 pm at the Fire Department meeting room. Trustee Downard contacted PA office and they will be present with two. One representing the Board of Appeals and the other representing the Zoning Inspector. PA Office has asked the meeting be recorded and then transcribed. PRI Court Reporting was not available on that date. Spectrum Court Reporting can transcribe a recording. They prefer MP3 but can transcribe from almost any device. Cost is \$90.00 per hour/2 hour minimum and \$5.75 per page.

Fiscal office has made copies/packets for the BZA to pick up from the original file

New construction application for 6985 Pleasant View

Road Department

R.O.W. permit for 6985 Pleasant View- Coakley and Locust Grove – Dahn
6170 Tent Church Road has changed the culvert outlet but still has not requested a permit
Removing and cleaning up trees on Young and Marietta Roads

Cold Patch project is complete

Started spraying

Zion Road is closed at a result of a driveway and road culvert wash out

Clearing culverts and ditches from heavy rain debris

SC Construction completed the level coat on Marietta Road, Richard stated the width may be larger than originally estimated. Trustee Ashbaugh has checked in several places and believes the amount is correct. Will review invoice when received from SC Construction

McKee has tentatively set Heyd and Bethel Road projects for June 9-12. We will post on the website the closing and delay dates.

Administration

Trustee Downard has discussed the Zion Road culvert replacement with the County Engineer. The method of installation is approved. Trustee Downard stated we may have to pour a concrete slab over the top once the installation is complete. These are matters that will be addressed during the replacement process. The culvert has been ordered and we were provided a time frame of 1-3 weeks for it to be delivered.

Trustee Downard shared a draft for approval for a letter to Mr. Fleahman regarding the 2nd culvert/driveway on his property. The Board reviewed the letter and approved to mail.

After further discussions with the County Engineer about the culvert resolution allowing engineering work and assistance with applying for OPWC funding we will remove the Zion Road culvert and replace it with the PURVIS road culvert and have available for the next meeting.

PA office will be present at the Zoning Appeal hearing for Mr. Estep on June 3rd. They have requested that Zoning inspector also be present and the meeting be recorded and then sent for transcription. Trustee Downard advised the PA office is willing to discuss the "how to proceed" process with any of the BZA members or Zoning Inspector prior to June 3rd. In the interest of time, Fiscal Office will prepare packets for the BZA and publish the notice on the website and send legal notice to Eagle Gazette. Trustee Downard has a call scheduled with the PA office at 10:30 am Friday to discuss any relevant issues prior to the meeting.

Trustee Downard also discussed with the County Engineer; Utility Contractors proceeding with work without a permit. Engineer indicated this is a recurring problem for them as well. Trustee Downard shared how the County addresses their issues regarding ROW work by utility companies.

Trustee Downard provided Steve Pontious, Rushcreek Feed with a copy of the proposed ROW agreement prepared by the PA office. Mr. Pontious reviewed the agreement and requested the ROW be more specifically identified in the agreement by width and length rather than parcel # identification only.

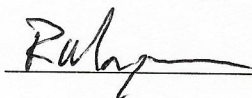
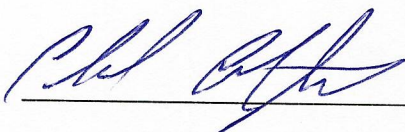
Mr. Pontious as a starting point suggested a \$500.00 annual fee for use of the ROW agreement in addition. The Board discussed the matter and decided to table the issue until the full Board was available. Both Trustees Downard and Ashbaugh expressed a concern over a annual fee of taxpayer funds for a ROW. Particularly since there is still another property that must be crossed to make the ingress/egress complete. However, in the short term the Board felt it best to proceed with removing the curb at 121 Mulberry and start the process of creating a driveway. Trustee Ashbaugh and Richard will direct all inbound trucks to use Marietta Street in the future. Trustee Downard will contact Donnely Concrete Sawing Company for a quote and schedule work. The funds for improvement to 121 Mulberry were budgeted from the site improvement line of the General Fund for 2025.

Trustee Downard will verify with the Village if any permit is required for removing the curb.

Further Business:

None

Trustee Ashbaugh moved to adjourn at 7:31 p.m.



Payment Listing

UAN v2025.2

5/22/2025 to 6/4/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
246-2025	06/03/2025	06/01/2025	EP	CHAD M ASHBAUGH	\$565.76	O
247-2025	06/03/2025	06/01/2025	EP	LISA A BURNWORTH	\$823.49	O
248-2025	06/03/2025	06/01/2025	EP	DAVID G CAMPBELL	\$1,304.17	O
249-2025	06/03/2025	06/01/2025	EP	RICHARD CURTLENN CAMPBELL	\$1,514.83	O
250-2025	06/03/2025	06/01/2025	EP	LISA A CRINER	\$174.00	O
251-2025	06/03/2025	06/01/2025	EP	JAMES S DOWNARD	\$646.31	O
252-2025	06/03/2025	06/01/2025	EP	WILLIAM M. DUVALL	\$937.63	O
253-2025	06/03/2025	06/01/2025	EP	AMBER LEE-ANNE FLINT	\$1,616.94	O
254-2025	06/03/2025	06/01/2025	EP	MATTHEW GRAHAM	\$814.15	O
255-2025	06/03/2025	06/01/2025	EP	ERIKA N HEDGES	\$206.09	O
256-2025	06/03/2025	06/01/2025	EP	JEREMI W HEDGES	\$1,910.68	O
257-2025	06/03/2025	06/01/2025	EP	JORDAN P IRWIN	\$425.61	O
258-2025	06/03/2025	06/01/2025	EP	ANTHONY M. KERR	\$1,519.03	O
259-2025	06/03/2025	06/01/2025	EP	STEVEN PHILLIP KILBARGER	\$1,399.62	O
260-2025	06/03/2025	06/01/2025	EP	RICHARD E MOYER	\$652.79	O
261-2025	06/03/2025	06/01/2025	EP	BRADEN L SHULL	\$1,957.16	O
262-2025	06/03/2025	06/01/2025	EP	RYAN M SMITH	\$1,511.96	O
265-2025	06/04/2025	06/01/2025	EW	DEPT OF TREASURY - IRS	\$4,207.39	O
266-2025	06/04/2025	06/01/2025	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,970.66	O
267-2025	06/04/2025	06/01/2025	EW	Ohio Police & Fire Pension Fund	\$10,613.40	O
268-2025	05/29/2025	06/01/2025	CH	RUSHCREEK TOWNSHIP	\$106.30	C
43923	05/28/2025	05/28/2025	AW	MARATHON FLEET	\$70.26	V
43923	05/28/2025	05/28/2025	AW	MARATHON FLEET	-\$70.26	V
43924	05/28/2025	05/28/2025	AW	MARATHON FLEET	\$70.26	O
43925	06/03/2025	06/01/2025	PR	MATTHEW GRAHAM	\$1,374.14	O
43926	06/04/2025	06/04/2025	AW	COMPANION LIFE INSURANCE COMPANY	\$323.59	O
43927	06/04/2025	06/04/2025	AW	OLEN CORPORATION	\$8,022.72	O
43928	06/04/2025	06/04/2025	AW	DONLEY CONCRETE CUTTING & DRILLING	\$1,000.00	O
43929	06/04/2025	06/04/2025	AW	VILLAGE OF BREMEN	\$266.02	O
43930	06/04/2025	06/04/2025	AW	SC CONSTRUCTION AND MATERIALS, LLC	\$137,332.80	O
43931	06/04/2025	06/04/2025	AW	KLEEM, INC.	\$79.64	O
43932	06/04/2025	06/04/2025	AW	CLARENCE MILLER DBA: MILLER HAULING	\$1,345.05	O
43933	06/04/2025	06/04/2025	AW	GAGE SISEK DBA ACE PORTABLE SANDBI	\$1,500.00	O
43934	06/04/2025	06/04/2025	AW	CLARK'S HARDWARE	\$24.98	O
Trustee					Total Payments:	\$187,217.17
Trustee					Total Conversion Vouchers:	\$0.00
Fiscal Officer					Total Less Conversion Vouchers:	\$187,217.17

We hereby certify that the amount required to meet the

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual Warrant, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for