

RUSHCREEK TOWNSHIP TRUSTEES
REGULAR BOARD MEETING MINUTES
June 3, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present

Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Charlie Hockman

Charlie gave a brief report on the most recent RPC meeting that was held at the Fairfield County EMA Office on Baldwin Avenue due to COVID19 social distancing. They reviewed the meeting minutes and did a quick review of the 2019 Annual Report. In 2019, there were 365 new lots out of 172 acres. There were also 12 plats laid out which is more than single houses or regular lot splits. Those are for developments of a larger scale. Building seems to be booming. They addressed 9 Zoning Amendments, including recommendations for 29 special flood plain exemptions. Fairfield County RPC is a full member of MORPC which aligns them with people that handle zoning issues on a daily basis. Charlie reported that Fairfield County received \$390,000.00 in 2020 and \$300,000.00 in 2018 from the Community Development Block Grants. He indicated that Bremen has received \$50,000.00. Loudan Klein announced his resignation and will be moving to Cleveland. James Maco was voted in to replace Loudan. The 2021 Budget for the RPC is \$289,000 of which \$190,000 is earmarked for payroll.

MINUTES

The minutes from the May 20, 2020 Regular Meeting and May 27, 2020 Special Meeting and Budget Work Session having been printed and distributed for review prior to the meeting were presented for approval. Lisa made a motion to approve the minutes as presented. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

Charlie Hockman was present to report on most recent RPC meeting.

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT's #330-2020-#362-2020 and Warrants #41940-41954 in the amount of \$104,344.33 were presented for approval:

The May Bank Reconciliation was presented for approval.

Chad made a motion to approve the Financial Section Items. Seconded by Lisa.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,300.00:

| | |
|---------------------------|------------|
| Repairs and maintenance - | \$1,000.00 |
| EMS supplies | \$1,000.00 |
| Cleaning supplies | \$ 100.00 |
| Office supplies | \$ 200.00 |

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$8, 500.00 for cold patch and stone.

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department. Fire and Ems Runs for the period May 16- May 31, 2020.

| | | | |
|-----------------------|--------------|--------------------|-------|
| 20 EMS | 9 Transports | 3 Fire | 1 MVA |
| Mutual Aid Received 3 | | Mutual Aid Given 1 | |

Lt. Krile has completed the EMS credentialing. This is to satisfy our requirements with Dr. Zeeb and MEC.

The brakes on the rescue will be looked at next week.

Zoning

One new zoning permits have been issued since the last meeting:

Edward and Wendy Hubble
1854 Taos In
Sugar Grove

Room addition

Road

The road crew, along with Chad's help, has had two tree removals from Young and Bethel Roads.

Performing maintenance on road mowers. Mowing will start after the 1st round of chip/seal.

Cemeteries were mowed by Memorial Day.

Working on gravel roads for chip/seal project. (Projected start date June 11)

Cold patch on Pumpkin Vine Road

The new Bobcat excavator was delivered on 5/29/2020.

Fiscal Officer

The June Grassroots Clippings was distributed.

Received unemployment claim request for former Road Department Superintendent.

As of yesterday, we seem to be on track for OPERS and OP&F online reporting and all months have been updated, corrected and completed including the most recent payroll. Both agencies have been more than helpful in achieving this goal.

Administrative Report

Received a request from New Perspective Asset Management who is the "Receiver" appointed by Judge Cain in the 2018 OPEC-HC (Jefferson Health Plan) court case in Franklin County Court of Common Pleas. They are requesting documentation (invoices and checks) that were paid to Ohio Insurance Services, OPEC-HC and/or Jefferson Health Plan during the period of July 1, 2014-February 28, 2018. Nancy and I provided the requested documentation, including board minutes and emailed it to the proper people. We will continue to monitor this situation.

Received \$500 from OTARMA More Grant for road signs.

Received notification from OP&F indicating that we will receive penalties for tardy enrollment paperwork. An invoice has not been received yet for these penalties.

The target date for first phase of the Chip/Seal project will be June 11, 2020 for the following roads: Marietta, Ireland, Thomas (west), Purvis, Locust Grove and McCullough.

ODOT Sign Grant – Lisa indicated that all paperwork and requirements have been submitted for this grant. She also mentioned that Richard Campbell did an excellent job of researching and assisting her with what signs will be needed for the township. We should hear by mid-July if we have received this grant. All signs that are ordered must be installed within a 12-month period.

OLD BUSINESS

Update on Frontier Communications issue from Heyd Road. – No new information or correspondence has been received since the last meeting when it was noted that Amy Brown Thompson from PA's office was sending follow up letter directly to Frontier.

Yearly Allocation Update – No word has been received as to when we should receive our 2019 Allocations:

| | |
|------------------|--------------------|
| 2020 Allocation: | \$18,765.00 |
| Carryover: | <u>\$16,239.32</u> |
| Grand Total | \$35,004.32 |

Lisa indicated that she missed the second webinar that was required for the Ohio Township Sign Grant Program application but did complete three classes in order to complete all requirements.

After the May 27 Special Meeting, three copies of the Resolution of Necessity for the FD levy were sent to Josh Van Dyke at the County Auditor’s office. This morning an email was received from Amy Brown Thompson relating that she had been contacted by Josh VanDyke. An error was made on the third page of the Resolution. Once the Resolution is corrected, a copy should be returned to the County Auditor’s office for their records prior to the Resolution being submitted to the Board of Elections.

Budget Worksheets were distributed to the Trustees and Department Heads at the 5/27/2020 Special Meeting. At that meeting, a second work session was scheduled for June 10 at 7:00 a.m. The Fiscal Officer will make the proper notification for the work session to the website and LEG.

ADJOURNMENT

Moved by Lisa, seconded by Chad to adjourn the meeting at 7:30 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.
