

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
06/06/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:41pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; Doug Hintz, Road Superintendent; and William Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Laurie Withem, Mary Hoffman, Tracy Shahan, Ray Stemen, Charlie Hockman

Work Session

The following notice was sent to the Eagle Gazette and website on May 24th at 2:40pm: *Rushcreek Township Board of Trustees will hold a Work Session at 6:00pm on June 6, 2018 at the Township office, 213 Marietta Street., Bremen. The purpose of the meeting is to review with the Fire Chief, Zoning Inspector, and Road Superintendent their suggestions for the 2019 Budget.* At 6:00pm the Trustees, Fiscal Officer, and Department Heads met to discuss proposals for the 2019 Budget. Worksheets were completed. Another Work Session was scheduled for June 20, 2018 at 6:00pm to continue the process. Meeting Ended: 7:40pm.

Minutes

The minutes of the May 23rd meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Chad seconded the motion. Dave advised he was unable to review the minutes prior to the meeting. He also asked that he be supplied with a paper copy instead of electronic. Roll Call: Chad, yes; Lisa, yes; Dave, no. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #362-2018 – #393-2018 and Warrants #41146 - #41166 in the amounts of \$123,423.20 along with the May bank reconciliation were presented to the Trustees for signatures. This amount includes payment in the amount of \$94,537.60 for the Farmall Tractor and Alamo Boom. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

*Appropriation Change: \$7,390.00 from 2192-330-360 to 2192-330-400

At the Board Meeting on May 2, 2018 two bids were reviewed to purchase a generator for the fire department. At that time Chad made a motion to enter into contract with J. Smith Electric to purchase and install the generator at a cost up to \$45,000 which would allow for overage. Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye. The Township needed to apply for an amended certificate in order to budget the expenditure. Dave Myers made a motion to contact the Fairfield County Auditor's office requesting an Amended Certificate of \$45,000 in the Fire Fund to proceed with the Generator purchase. Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Lisa reported that the Bureau of Unemployment Claim has been turned over to the Prosecuting Attorney. Although the Board agrees that this claim should be divided between Hocking, Rushcreek, and Pleasant Townships, until the matter is settled provisions must be made. Lisa made a motion to contact the County Auditor requesting an Amended Certificate to include an additional \$5,000 in the Fire Fund to cover this expenditure. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Certificate of Deposit #17926 in the amount of \$75,000.00 from Bremen Bank expires on June 12th. Interest rates are established on Tuesdays and the possibility of higher yields is probable. Lisa made a motion to check rates on a 12 month certificate for the June 20th meeting. Explaining it could be beneficial to let it sit in the primary checking account for a few days waiting on the new rates. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$4,150.00. Lisa made a motion to approve the list of expenses and Chad seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Road Superintendent Doug Hintz presented the Trustees with a list of expenditures for the next period in the amount of \$14,000.00. This includes repairs to the backhoe and rental during repairs. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Two quotes were received to chip/seal the following roads: 1,980/LF Holiday Rd., 1,930/LF Marietta Rd., 2,900/LF Heyd Rd., and 2,850/LF Fairview Rd.

Shelly Company quote - \$37,091.46; 20/20 Enterprises quote - \$37,046.14.

In reviewing stone prices the Trustees decided to utilize our own stone as has been done in the past. Dave stated that 20/20 Enterprises will be available mid to late June to complete the project. *Dave made a motion to hire 20/20 Enterprises to complete the approximate two mile of base coat in the amount of \$29,656.00 which reduced the price by \$7,390.00 for stone. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye. Appropriation change listed in Treasurer Report.

Business

Chief William Duvall reported the following:

- Runs during the last pay period: 18 EMS including 5 transports and 2 fire runs.
- Medic 541 was repaired under warranty except for \$100.00.
- Pursuing a grant from Fire House Subs on an APV and a grant through BWC for hoods and gloves. Connie asked for copies of documents.
- Still have received no response from Dan Schultz or Rob Theado from the letters that were sent. Lisa advised that the Prosecuting Attorney provided guidance which was given to the Fire Chief to proceed.

Road Superintendent Doug Hintz reported the following:

- Cemetery mowing completed on May 24th.
- Trustee Myers and I met with the county regarding Zion Rd and Dave will go into details later.
- Twelve tires and five bags of trash were dumped on Marietta Loop. The road crew picked trash and tires up. Dep. Hummel was contacted to attempt to find out who did it.
- An old set of steps was removed from the cemetery on Houck Rd. The bank was also graded to lessen the slope.
- Mowing started on Tuesday May 30. We are not quite halfway complete.
- Ditches and berms were cut on Marietta Rd. between W. Rushville Rd. and Zion Rd.
- Heyd Rd also had berms and ditches cut and soft spots fixed to make ready for chip & seal.
- A tree was removed from Holiday Rd. by Trustee Myers. The road crew hauled wood away and chipped the brush.
- Bethel Road will be closed for culvert replacement with a date to be announced.

Connie reported the following:

- An attempt was made to do the close-out report on Grant #EMW-2016-FO-04762 since the compressor has been installed. An email from FEMA dated May 25, 2018 stated...This is unfortunately not yet available for your grant. We hope in the next year that it will be available. Please keep checking with us.
- Contacted Burnham & Flowers to add the Farmall Tractor & Alamo Boom to our insurance policy and remove the 1997 John Deere tractor and mower.
- The June Grassroots Clippings was distributed.

Trustee Reports

Dave –

- Approved payroll for road and fire departments.
- Helping Doug on Roads for base coating.
- A safety meeting was held on May 31st with Road Department personnel.

Dave reported that on May 25th he and Doug met with Eric and Bill from the County Engineer's office about culverts on Zion Road and the Public Works Grant. Due to other projects at the Engineer's office this project would be put on a list to be done with their office for a two year wait. The Trustees can hire an engineer to do plans and right-a-way easement at an estimated cost of \$24,000 for the Project Engineer and \$5,000 for the Right-of-Way. The project includes two 60' culverts on a 33' right of way so easements will need drawn up as well as surveys. The County estimated the cost to be from \$300,000 to \$500,000 in order to be compliant with OPWC guidelines. Dave stated that there are different types of culverts box culverts, concrete culverts, and elliptical steel. After discussing, the Trustees advised Dave to continue researching into the project.

Chad –

- The following zoning permits have been issued since the last board meeting: Mark Stout, 3206 Mt. Zwingli Rd. – new home; Kyle Ware, 2871 West Point Rd. – front porch; Susan Hambel, 725 West Rushville Rd. – solar panels; Joseph Perkins, 5995 Tent Church Rd. – swimming pool.
- Richard Campbell resigned as the Zoning Inspector with his last day being June 15th.
- On June 4th attended an all-day safety class for BWC in Pickerington in order for the Township to retain their reduced rates. Not all required classes had been attended from 7/1/17 to 6/30/18.

Lisa –

- Contacted Jefferson Health Plan regarding the 2017 run-out claim. They are investigating.
- Attended the Safety Class on June 5th. The speaker was from South Central Power Company regarding down lines.
- ESO has submitted incorrect invoices regarding the same purchase. Three emails along with a telephone call with no response.

Charlie Hockman, Rushcreek Township Regional Planning Representative, reported on the results of the June 5th meeting.

Fairfield County received \$302,000 for the Community Development Block Grant. This grant cycles every two years. Criteria for acceptance is to have matching funds, provide engineering plans, income level being low to mid range. One-third of Rushcreek Township qualifies in the low to mid range income. Six requests were received during this cycle with grants being awarded to: Millersport – street repair, Thurston – water lines, Sugar Grove – water & sewer, and Pleasantville - sidewalks.

Meeting Adjourned: 8:40pm.