

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
07/03/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02 p.m. leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Nancy Mathias, Fiscal Officer; and Will Duvall, Fire Chief. Chad asked that all cell phones be muted along with any radios except the Chief's.

Visitors
None

Treasurer's Report

EFT #447-2019 – 476-2019 and warrants #41570 – 41579 in the amounts of \$23,480.85 were presented for signatures along with the June bank reconciliation. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Check #41578 to Super Duty Truck Parts in the amount of 136.43 was voided when the Trustees determined that it had been charged on the Visa.

The following Purchase Orders were presented for signatures: BC#31-2019 and Then and Now 26-2019.

A list of expenditures was presented from the road department for the next period in the amount of \$3500.00. Dave made a motion to approve the list of expenditures and Lisa seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Minutes

The minutes of the June 19th meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Business

Fire Chief Duvall reported the following:

- Runs during the last pay period: 26 EMS including 16 transports and 5 fire runs. Received 8 mutual aids – 0 given.
- Presented an amended Pay Scale for the Fire Department to replace the Pay Scale approved at the 6/5/19 meeting. The purpose for amending the pay scale was due to failing to adjust the Firefighter #1 column. The presented scale adjusted this column as well as added the EMS Officer that the board approved on 6/5/19. (Amended Pay Scale is on the back of the minutes.)

Lisa made a motion to amend the Fire Department Pay Scale as presented by Chief Duvall effective 7/1/19. Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

- Held officers meeting on June 24th at 7 p.m.
- Received two applications for employment and several others were issued. One applicant who had been a previous employee was denied, due to unfavorable actions during their previous employment.

- Had a couple of issues with station generator. Jason Smith has and is doing follow up. Good response. Issue with the gas supply may be the problem.

Road Department Report:

- Repairing and patching roads.
- Mowing
- Storm clean up.

Nancy reported the following:

- An email was received and distributed from the prosecuting attorney's office regarding amendments made to the procedure for vacation of a road.
- July Grassroots Clippings was received and distributed.
- A resolution was received from the County Commissioners to establish a "Complete Count Committee" for the 2020 Census. Participation is voluntary.
- The Zoning Inspector provided minutes for the two zoning variance meetings for Mary Miller and Cole and Megan Gordon. They will be published on the website.
- A notice was received from the Fairfield County Budget Commission advising that the 2020 Tax Budget Hearing will be held on Monday, August 5, 2019 at 11:05 a.m.

Trustee Reports

Dave –

- Helped the road department on various projects.
- Approved fire and road department payroll.
- Loaded trucks for first phase of tar and chip project. The first phase has been completed.

Chad –

- Two zoning permits were issued:

Cody Frank
992 West Rushville Road
Lancaster OH 43130
Room Edition

David and Teana Gordon
7575 Bremen Road SE
Lancaster OH 43130
Deck

- Approved fire department payroll.
- Loaded trucks for tar and chip project.

Lisa –

- FM Global Grant – Grant request was for \$3,092.00. Created a file and started the process. The fire department was awarded \$1,000.00. The press release is pending until the check is received. We will be purchasing \$1,000.00 of fire prevention materials.
- Marc's Grant closeout paperwork was sent 6/28/19 – copy added to file. Per the Grant, the radios were to be online by 7/3/19. Lisa let them know that our radios would not be received until 7/12/19.
- Attended officers meeting for fire department.
- Assisted Trustee Myers in patching roads for chip seal.
- Loaded trucks for tar and chip project.

Nancy asked that the Trustees call an Executive Session under ORC 121.22 G-1 to consider compensation of a public employee or official. Chad made a motion to enter into Executive Session at 7:18 under ORC 121.22 G-1, Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Executive session ended at 7:45.

The Zoning Inspector's job description includes meetings for Conditional Use and/or Variance Hearings presentations to the Zoning Board of Appeals. Therefore, Lisa made a motion, seconded by Chad to deny Invoices #477689 & #477688 requesting payment for attending meetings for Conditional Use and/or Variance Hearings. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Moved by Lisa, seconded by Chad to approve the payment to the Zoning Inspector for recording and processing minutes of Variance and Conditional Use Hearings at \$25 per Variance or Conditional Use Hearing. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Meeting Adjourned: 7:57 p.m.

**BREMEN-RUSHCREEK FIRE DEPARTMENT
PAY SCALE**

Effective 7/1/19

		<u>BASIC</u>	<u>MEDIC</u>	EMS OFFICER
No Fire	N/A	N/A	N/A	N/A
36 HOUR	\$11.00	\$13.50	\$14.00	N/A
120 HOUR	\$11.50	\$13.75	\$14.25	\$15.00
240 HOUR	\$12.00	\$14.50	\$15.00	\$15.25
Lieutenant 240		\$15.00	\$15.25	
Captain 36		\$14.50	\$15.00	
Captain 240		\$15.25	\$15.50	
Assistant Chief	\$16.00			

Amended 6/24/19 presented for approval 7/3/19