

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
08/01/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:01pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; Doug Hintz, Road Superintendent; and William Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Laurie Withem, Tracy Shahan, Earl Lehman, Jeff Lurndahl

Minutes

The minutes of the July 18th meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Lisa seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

Appropriation Change: \$725.01 from 2191-220-230 to 2191-760-740

Purchase Orders #25-2018, 40-2018, 41-2018, and 42-2018 were presented for signatures.

Lisa made a motion to issue payment to Day Funeral Service in the amount of \$699.13 for indigent burial of Jordan Martin as determined by the Fairfield County Prosecuting Attorney. Chad seconded the motion. Mr. Martin had been living with his grandparents. At the time of his death, the grandmother had claimed his remains however decided against it thereby making the deceased indigent. As a result, the taxpayers of Rushcreek Township are responsible for the cost of cremation. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

EFT #487-2018 - #519-2018 and Warrants #41216 - #41230 in the amounts of \$26,648.11 along with the July bank reconciliation were presented to the Trustees for signatures which includes payroll in transit. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$4,750.00 which includes repairs to Rescue 541. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Road Superintendent Doug Hintz presented the Trustees with a list of expenditures for the next period in the amount of \$81,350.00. This amount includes materials for the 2018 chip/seal project (RS2 Rapid Set emulsion). Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Business

Chief William Duvall reported the following:

- Runs during the last pay period: 18 EMS including 11 transports and 0 fire runs.
- Attended the Fairfield County Chief's meeting on July 25th. Discussion held on a third helicopter service; Survival Air out of Mt. Carmel/Saint Ann's. Chief stated we had used this new service during the last week. Also discussed was the State Fire Marshall Grant for Marcs radios. Submission will be the same as last year's attempt.
- Attended MEC Chief's meeting at West Licking Fire in Pataskala on July 26th.
- Visited Finlay Fire in McConnelsville to look at skid units for the grass truck. A packet of options were presented to the Trustees with the lowest cost being \$12,165.00.
- Breathing Air/Sub-Aquatics is upgrading the cascade system on the rescue at their facility.

Road Superintendent Doug Hintz reported the following:

- Replaced two culvert pipes on Bethel Rd.
- Ditches and berms have been cut and trees have been trimmed on Rutter Hill with patching still needed.
- Berms and ditches are done on Graffis Rd.
- 2018 Chip/Seal project is tentatively set to begin the week of August 27th. As in the past, Chief Duvall will participate with his wages paid from the Road Fund.

Connie reported the following:

- Added the new generator to our insurance policy.
- As a reminder, County Budget meeting is Monday, August 6th at 11:05 in the Commissioners Hearing room.
- Fairfield County Regional Planning did not have an August meeting.

Trustee Reports

Dave –

- Approved fire and road department payroll.
- Helped road crew on various projects.
- Working with Fairfield County Recycling Center on placement of bins at the new site which has now been resolved. Dave continued by thanking everyone in the Township for their patience while trying to work out the details.

Chad –

- Two zoning permits have been issued since the last meeting to the following: Leslie Keyes, 715 Zion Road, Doublewide; Barry Poling, 3713 Logan-Thornville Road, New Construction.

Lisa –

- Been in contact with Jefferson with regards to the run-off payout. They continue to advise they are still working on the calculations. Unfortunately, at this point, their calculation is an approximate reimbursement of \$5,000.00. This does not seem accurate therefore, part of our request is to include an itemized statement with the payment.
- Working with the Chief and Prosecuting Attorney regarding an updated policy on fire department personnel hours. The Prosecuting Attorney has approved a waiver; however it was stressed that an employee must approach management to sign the waiver.
- Continue working on the Standard Operating Procedures under Section 100/Employee minimum hour change by adding an addendum Section 100.13. Chief will finalize the changes and add the policy for posting and mail to all personnel.

Mr. Lurndahl asked the Board if there is a contingent plan should the fire department loose excessive employees due to the mandatory hour rule. Lisa responded staffing a fire department is/and will be an ongoing problem in Rushcreek Township just as it is across the entire State. There is a possible 2,160 hours available in a given quarter and the Board is asking for a 40 hour minimum. This is not unreasonable and many of the current employees feel 40 hours to be fair stating other Townships have a higher minimum requirement. The Board and Chief realize there will be a constant turnover as many individuals utilize a Township as a stepping stone to a full-time career. Chief Duvall and the Board are certainly open to suggestions for improvement or recruiting techniques.

Meeting Adjourned: 7:47pm.