

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
08/02/2017

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:03pm leading with the Pledge of Allegiance dedicating it to the military who defend this nation and the law enforcement who protect our freedoms. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Road Superintendent Doug Hintz; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Tracy Shahan, Earl Lehman, Mary Hoffman, Gerald Thomas Mowery, Lisa Burnworth, Ed McCandlish, Caroline McCandlish, Richard McCandlish, Raymond McCandlish

Work Session

The following work session was sent to the Eagle Gazette and placed on the website on July 20th: *Rushcreek Township Trustees will hold a work session at 8:30am on Tuesday, July 25th at the office, 213 Marietta Street, Bremen. The purpose of the meeting is to discuss progress of the firehouse renovation.* The meeting was called to order at 8:38am with the following in attendance: Connie Seifert, Jason Snyder, Chad Hutchinson, Chad Ashbaugh, Robert Suer, Earl Lehman, Pat Kelly, Dave Fox, Chief Will Duvall, Trustee Van Horn, Trustee Dave Myers (refused to sign-in), and Trustee Bill Myers. An update on the work schedule was shared and discussion was held as to how to expedite and move up completion dates. Several alternatives were reviewed - overlapping schedules of trades, longer days, more days per week, etc. Seifert Construction was informed that more activity was needed and assurances be provided that it could meet any future due dates. Some signs of activity to move up dates were - some electric was started on 7/21, an HVAC contractor was finally confirmed and started 7/24, plumbing should start 7/25, drywall hangers should start on 8/7 (it was recommended that this date be moved up). Details of work were reviewed and contained others notes. A tentative date for completion of October 1, 2017 was suggested conditional on the above items. Hart reminded the Trustees that their individual engagement to stay up to date on the information provided them for this project was critical, otherwise they could not appropriately speak or act on its development. As communications and further development of the project progresses, the Trustees are notified, copies of communications are provided and responses are sometimes needed. Hart emphasized that the Trustees must support the teams that are providing the construction and much as we are expecting them to support us. Meeting Adjourned: 9:30am. Hart thanked those who came to the meeting and participated.

Minutes

The minutes of the July 19th Regular Meeting and the July 21st Budget Hearing were presented to the Trustees for approval. Hart made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes, Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Hart reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #451-2017 - #510-2017 and Warrants #40788 - #40803 in the amounts of \$23,560.04 were presented to the Trustees for signatures along with the August Bank Reconciliation. Payroll and payroll withholdings were included. Dave made a motion to pay the bills and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Road Superintendent Hintz presented the Board with a list of expenditures for the next period in the amount of \$17,550.00. Bill made a motion to approve the list of expenditures. Included in the list was 100 ton of cold mix. Doug sated there is a 30" culvert that needs replaced on Pleasantview road 10' from the outlet of the pipe prior to chip/seal this year. In our inventory there is a 10' section of 30" steel pipe

however, he wished to replace the entire pipe. His reasoning was if we try to replace just the end, more of the pipe will be bad and we will be sitting with the road shut down, a large hole in the ground, and no pipe to replace it. To replace the entire pipe would require 60' X 30". He requested to replace it with plastic due to longevity and there is plenty of cover over the pipe to allow for plastic to be used. Comparing cost between steel and plastic, the plastic is actually cheaper because it does not require bands. Although the Township has a policy to use galvanized steel, Doug stated he would rather replace this particular culvert with plastic. Dave agreed with Doug's evaluation and seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,650.00 Bill made a motion to approve the list of expenditures which includes fire extinguishers and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Business

Chief Will Duvall reported the following:

- Runs during the last pay period: 17 EMS including 6 transports and 5 fire runs.
- Attended the progress meetings with Kelly Architect & Seifert regarding fire house renovation.
- July 26th attended County Chief's meeting at Greenfield Twp. Discussion included: EMA Director Jon Kochis received a consensus to change to the MARCS radio system in the future. He was going to ask the County Commissioners \$600,000 for the infrastructure. The remaining departments that are not on a MARCS radio system to unite for an American Fire Grant (AFG) for the purchase of the radios. Connie asked who would be responsible for managing the grant and Chief Duvall responded that will come at the County level. Our department would need approximately 30 radios with an approximate annual agreement of \$120.00 per radio. With the additional cost to put the paging in the MARCS radio, we may need to keep the current radios. There are pros and cons with the MARCS system. The City of Lancaster and Violet Township are using a different program.
- HAZ-MAT team requested additional personnel to complete a Type II team which are volunteers.
- July 28th attended Firefighter Christopher Wells graduation from the Columbus Fire Academy.
- The mini-engine has a broken belt on the left front tire, obtaining quotes and availability. The last quote was \$1,000.00 which is for two front tires. Although the vehicle has 4,600 miles it is an eleven year old vehicle.

Road Superintendent Doug Hintz reported the following:

- Patching almost complete on Pleasantview Road. The cold mix was unavailable last week which held completion up.
- The crew fixed wash-outs and added #57 limestone on Ireland, Purvis, and Avalon Roads.
- Roads scheduled for chip/seal have had all loose stone removed.
- The following roads were graded and culverts cleaned: Thomas, Houck, McCullough, and Heyd.
- Locust Grove has been ditched and berms cut off in preparation of chip/seal.
- A large tree was removed from the creek on Lecrone road and two culverts were cleaned.
- Plans are in place to chip/seal 7.6 miles of road. Due to heavy rains have delayed preparation. By the next meeting a report will be given on the exact schedule.
- The intersection of Locust Grove and Purvis will be closed on Thursday from 8am-3pm in order to replace a culvert pipe. Public notification has been completed.
- Started spraying the road for Johnson grass.
- Thirteen bags of trash and baby furniture were dumped on Avalon Road. The litter control officer was contacted and a meter base was found. The Sheriff is investigating.

Connie reported the following:

- Fairfield County Emergency Management sent paperwork to submit for possible declaration of State of Emergency from flood damage during July. There was not enough to declare a Federal Disaster however it may be enough for a State declaration. Paperwork was forwarded to the Road Superintendent.

- Jefferson Health Plan sent the statement for August payment. The monthly amount increased by \$128.49 per month. Contacted Jefferson and they confirmed this was effective July 1, 2017. Hart agreed to review the policy information and contact Jefferson to be sure this is indeed correct. The August payment was made to continue coverage. Burnham & Flowers sent an email requesting paperwork to start the entire insurance process over. After reviewing the requirements, it is her opinion that this process should be between the Trustees and the insurance agent. Hart agreed to meet with Connie, review then contact the agent for a meeting.
- The county budget hearing is scheduled for 11:05am in the Commissioner's Hearing Room on the third floor of the courthouse on Monday, August 7th.

Trustee Reports

Dave – Reviewed Road and Fire payroll. Working with the road crew repairing roads from storm damage and preparing for the chip/seal project. Held the monthly safety meeting. Reviewed wages.

Bill – During the storms on the 21st & 22nd I was out checking on all township roads, clearing limbs/trees, unplugging culverts, checking with Doug and Dave offering any help. A big thanks to Dave for being on top of the wash-out culvert on Pleasantview by backing it with dump rock to save the road. Attended the Safety Council meeting, reviewed employee evaluations, advised that the skin patching work and road preparation for the chip/seal project looks great. Two permits were issued since the last meeting: Derek Wolf, 700 Jerusalem – front porch & garage door repair; Connie Seifert, 8663 Lancaster-New Lexington – garage addition.

Hart – Construction meetings have been scheduled weekly on the firehouse renovation. These are beginning prove beneficial. Production has been stepped up. Road inspections show some improvement. There are still some projects that have not been completed after four years of waiting. He recommended that no new work be started until existing projects have been completed. Two important areas are Avalon Rd north end and the Pleasantview/Durbin Run these have a high danger potential - invited anyone to travel these roads and consider what happens when the children are transported in school buses where pavement and road beds need a lot more work. With the recent storms trash has been an issue from the high winds. He asked that residents of the township be mindful of their trash and make sure each container is covered. The Trustees expressed their appreciation for residents who helped the road crew by picking up wind-blown trash.

Hart explained two Executive Sessions will be held. The first will be to review employee evaluations, the second to investigate a complaint against a public employee and official. The Board will open the meeting up again for business after the first session and will probably not have further business after the second session.

At 7:48pm Bill made a motion to go into Executive Session under ORC 121.22 (g)(1) to consider public employee compensation and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 8:20pm.

Open Session began at 8:21pm. Connie was asked to pull the 2017 budget and provide the Trustees with the amount that was budgeted for employee raises for Richard and David Campbell. After reviewing, Connie advised each was budgeted at a .30 per hour increase. Dave made a motion to approve a 30 cent per hour increase in wages to David Campbell and Richard Campbell effective August 16th. This increase will bring David's rate of pay to \$15.30 per hour and Richard's rate of pay to \$17.15 per hour. Bill seconded the motion. Roll Call: Dave, aye; Hart, aye; Bill, aye. Hart advised that the Road Superintendent had evaluated each of the employees and recommended the increase. Bill stated that both employees are deserving of the increase.

At 8:28pm Dave made a motion to enter into Executive Session under ORC 121.22(g)(1) to investigate a complaint against a public official and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 9:00pm

Meeting Adjourned: 9:00pm.