

RUSHCREEK TOWNSHIP TRUSTEES  
MEETING MINUTES  
August 5, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present  
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

None

MINUTES

The minutes from the July 15, 2020 meeting having been printed and distributed for review prior to the meeting were presented for approval.

Tim made a motion to approve the minutes as presented. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT'S #423-2020 to 481-2020 (two payrolls) and Warrants #42004-42020 in the amount of \$142,608.15 were presented for approval:

The July Bank Reconciliation was presented for approval:

Lisa made a motion to approve the Financial Section Items. Seconded by Chad.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,700.00:

Repairs and maintenance -	\$1,000.00
EMS supplies	\$1,000.00
Cleaning supplies	\$ 100.00
Office supplies	\$ 200.00
Equipment Purchase	\$ 400.00 (nozzles)

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$5,000.00 for cold mix.

### REPORTS

#### Fire Department

Bremen Rushcreek Township Fire Department. Fire and Ems Runs for the period July 16- July 31, 2020.

24 EMS	8 Transports	8 Fire	1 MVA
Mutual Aid Received	2	Mutual Aid Given	8

The search for a grass truck has been put on hold.

#### Zoning

No new zoning permit have been issued since the last meeting:

#### Road

The road department has still been patching road, cleaning ditches, cutting berms of roads for second round of chip seal, and putting #8 on the roads due to tar bleeding through.

We had two road signs stolen again from Durbin Run and Heyd Roads.

We have shown the equipment for sale a couple times this week.

#### Fiscal Officer

Lisa and I attended the Budget Hearing at the County on August 3 and everything seemed to be in order. The Budget for 2021 was accepted and approved by the Fairfield County Budget Commission.

#### Administrative Report

Levy issues with filing paperwork – Trustee Thomas was contacted by the Fairfield County Board of Elections with some questions regarding ballot language for the upcoming fire levy. Trustee Burnworth call and emailed the Board of Election’s office but was unable to get a return call before they closed today. The language used on the ballot by the Township was provided by the Fairfield County Prosecuting Attorney’s office.

### OLD BUSINESS

Yearly Allocation Update:

2020 Allocation:	\$18,765.00
Carryover:	<u>\$16,239.32</u>
Grand Total	\$35,004.32

We still have not received any type of communication regarding our Allocation money after Lisa’s most recent email on July 14, 2020.

Update on mower issue - Chad reported that he has been in contact with Southeastern Equipment. They are waiting on a part and the mower could possibly be finished this week.

Guard rails and posts –Richard found a copy of the invoice for the guardrails that were purchased back in 2007. Once a date was found, the minutes were located with the discussion that was held regarding the purchase of the guardrails. All information was presented to the Trustees. Tim and Chad will check with the people that were interested in the guardrail and they will decide the next step at August 19 meeting.

Equipment sale update – The equipment has been shown a couple times since it was advertised. Lisa had arrangements to meet with Harrison Township and Nelson Township, Portage County. Harrison Township did not show but Nelson Township is interested in the rock box and tack truck. They have a township meeting tonight and will decide and extend an offer tomorrow. Should an offer be extended, a Special Meeting will be called following proper notification for the Trustees to review the offer.

### NEW BUSINESS

Lisa was contacted by Greg and Celia Shaw regarding a concern about a sharp drop off near their home on Lecrone Road. Chad will check it out on his way home tonight.

Lisa asked about campaign materials/literature (signs, post cards, letters) for the upcoming fire levy. Early voting starts in September. She will get in touch with Amy Thompson Brown to see if funds can be used to purchase signs and promote the levy.

The Employee Handbook came back from Amy Thompson Brown after she reviewed it for content and proper language. A special thanks to Kristin Krile who printed the handbooks on the fire department's colored printer so that the Trustees can clearly see the corrections and additions as they were either highlighted or noted in red. The edited copies were handed out to the Trustees and Chief Duvall to review and be ready to discuss at the next meeting.

Chad presented a quote for a one-ton dump truck from Ricart Ford. They will have 3 available in September. They are at state bid price. Chad will also work to get additional quotes for review and comparison.

Tim indicated that he has spoken to Rod and Josh Shultz regarding the future (2021) culvert replacement. They have no problem with getting the current culvert up to date but would like to have some input on the one that is near their farm property. In addition, they prefer that the work is not done during the month of June.

### ADJOURNMENT

Moved by Lisa, seconded by Tim to adjourn the meeting at 7:57 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

