

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
August 19, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

None

MINUTES

The Minutes from the August 5, 2020 Regular and the August 11, 2020 Special Meetings have been printed and distributed for review prior to the meeting, and are being presented for approval.

Tim made a motion to approve the minutes as presented. Chad seconded the motion

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT's #482-2020-513-2020 and Warrants #42021-42034 in the amount of \$22,923.59 were presented for approval:

Appropriation Supplemental Transfers to cover 2nd Half Real Estate Tax expenses:

1000-110-315-0000	Election Expenses	\$700.00
1000-510-300-0000	Purchased Services	- 700.00
2191-220-314-0000	Tax Collection Fees	\$200.00
2191-220-420-0000	Operating Supplies	- 200.00
2192-330-314-0000	Tax Collection Fees	\$100.00
2192-330-400-0000	Supplies & Materials	- 100.00

Chad made a motion to approve the Financial Section Items. Seconded by Lisa.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Ohio Revised Code 5705.34 requires that the Board pass and file a "Resolution Accepting the Rates & Amounts" as set by the County Budget Commission (as a result of the August 3rd Budget Commission meeting) with the County Auditor no later than October 1, 2020. Resolution #2020-11 was presented to the Trustees for signatures. Lisa moved to adopt Resolution #2020-11 which authorizes the Fairfield County Auditor to apply and collect the levies listed on Page 2 of the Resolution. Chad seconded the adoption.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,300.00:

Repairs and maintenance -	\$1,000.00
EMS supplies	\$1,000.00
Cleaning supplies	\$ 100.00
Office supplies	\$ 200.00

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$1,350.00 for culvert pipe, signs and spray chemicals.

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department. Fire and Ems Runs for the period August 1 through August 15, 2020.

19 EMS	13 Transports	3 Fire	6 MVA
	Mutual Aid Received 5	Mutual Aid Given	7

Several repairs have been made on Medic 541. The air dump system and the rear brakes were replaced.

All of the flags that were worn out were taken to American Legion Post 20 for disposal at Jackie Hardman's house.

Jordan Irwin will be holding an auto extrication class on Saturday, August 22, at 9:00 am.

Zoning

No new zoning permit have been issued since the last meeting:

Road

The road crew has still been patching, cleaning ditches and cutting berms of roads for second round of chip seal. They have also been repairing several road ditches and culverts that have started washing toward the road edge.

Repaired a hydraulic leak on loader.

Grading roads when possible.

Road spraying will start in the next couple weeks, weather permitting.

Recall on wheels on chipper – Chad reported that a recall was received from Vermeer. They indicated that it will cost \$2.00 per mile to come and fix the wheel that they have a recall on, for an estimate of \$250-300. We will look at other options to get the wheel fixed. We are not having any problems with the wheels stated on their recall.

Fiscal Officer

Received 2nd Half Real Estate Taxes.

Received email from Fairfield County Safety Council, regarding status of safety meetings for July 2020-June 2021. Ohio Safety Council gave each local safety council the option to conduct all meetings virtually. Fairfield County Safety Council has opted NOT to host virtual meetings but wanted to give the option of attending virtual meetings through one of the other local safety councils until in person meetings can resume. Neighboring Safety Councils still having meetings are: Pickaway County and Appalachian Regional Safety Councils.

Jackie Hardman from Bremen American Legion Post 20 asked for township's assistance in hanging Hometown Hero banners on the mile lane for Memorial Day next year. They will need help in the fall measuring for the brackets and then next spring to hang the banners. They requested the aid of our bucket truck.

Lisa also indicated that the Village would like assistance/the use of our bucket truck. After discussion, Trustees declined at this time.

Received email from Amy Brown-Thompson regarding Revised Health Insurance Waiver for Township Fire Departments. The Trustees accepted the new waiver for any firefighter/EMT to use. If they request the form and have in excess of 1500 hours.

The Fiscal Officer requested that the Trustees approve another Vinton County Bank Visa Credit Card for Road Department's use for emergencies, parts, repairs when she might not be at the office to readily provide the card, so that they can continue on with their work schedule. The Trustees agreed and authorized Fiscal Officer to request the card.

Received the Annual Coverage Report/Invoice for insurance from OTARMA. Due back 9-26. Our OTARMA Capital Distribution share for 2020 is \$2,217.24.

Administrative Report

Lisa updated the Trustees on the Prosecuting Attorney's response regarding the following:

Levy – there are very strict guidelines regarding the use of township time and money for levies. At no time can any township funds be used, nor township time be used to promote any levy. Additionally, fire department personnel cannot be asked to promote the levy.

Fence – Lisa contacted the prosecuting attorney's office regarding a fence issue on West Point Road. Amy Brown Thompson inquired if this was an existing problem or a new fence issue/different parties. She will look into the situation and respond to Trustee Thomas.

An offer was received from McKee Paving of Nelsonville for equipment that had been offered for sale the day after it was sold. Lisa contacted them to thank them for their offer and to let them know the equipment was sold.

ODOT hardware purchase order and sign purchase order was received and the shipment is in route. Richard will need to verify all items have been received so that Lisa can electronically sign off on the grant.

Lisa reported that OPF Penalty for late submissions of medical paperwork was in the amount of \$700.00.

The bucket truck inspection and any repairs were completed and is ready to be picked up bucket truck at a cost of \$2,500.00.

OLD BUSINESS

Yearly Allocation Update:

2020 Allocation:	\$18,765.00
Carryover:	<u>\$16,239.32</u>
Grand Total	\$35,004.32

Lisa has still not received any response to her request for the Allocation Funds. She was advised to contact County Commissioner Jeff Fix to see if he can help in any way.

Chad reported that the mower has been repaired and arrived back today.

There has been no update on the sale of the guard rails other than Tim mentioning that there are some farmers that could be interested.

Lisa reported that Nelson Township has picked up the equipment that was offered for sale.

Chad presented the quote from Ricart Ford for \$78,829.00 per Quote LDA01130 (state bid pricing) for a 2020 F550 Super Duty 4x4. He indicated that there are only four of these trucks currently available so a decision has to be made soon. Tim requested that Chad make sure undercoating is included and, if not, to get a price to have the truck undercoated. Funds have been in the budget for this purchase for the past two years. If agreed on, it will take 45 days for the truck to be outfitted for the Township's specifications.

After much discussion, Lisa made a motion to purchase the 2020 F550 Super Duty 4x4 at the amount of \$78,829.00 (plus any additional cost that it will take to undercoat should that not be included in the quote). Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chad reported that a culvert has been ordered and fill has been hauled to fix the problem on Lecrone Road.

NEW BUSINESS

Employee Handbook - The Trustees started to review the changes/updates/deletions, etc tonight on the Employee Handbook. They will review several pages at each meeting until they have covered it all. The changes and updates will then be made and copies will be made and distributed to the employees.

Chad reported that the 2nd Phase of Chip Seal will begin on 8/24 from 8-4 on the following roads: Pumpkin Vine, Pleasantview, Durbin Run, Pleasant Place, Borah Hill and West Point, weather permitting. The Fiscal Officer will get a notice onto the website.

ADJOURNMENT

Moved by Tim, seconded by Chad to adjourn the meeting at 8:22 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea;
