

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

August 19, 2026

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's

VISITORS

Charlie Hockman- RPC representative

Regional Planning

Charlie advised the Board there was a public meeting on 9/1 regarding the proposed revisions. He stated he was willing to attend with a letter outlining the concerns of the Board or a Board member could attend.

CHAIRMAN:

Discussion regarding the township office building. Reconsider the project and build a building in phases, initially for storage. The Board agreed this may be a more practical approach.

Discussion regarding the hoop building for the road department. The Board agreed to add this project to the 2027 budget.

Discussion regarding EMA damage assessment and overtime – email received from Jon Kochis. Initial assessment must be completed by September 10th. Trustee Moyer and Chief will make sure to provide the call in to back fill staff sent on mutual aid to Crooksville.

MINUTES

August 5th minutes have been distributed for review prior to the meeting and are presented for approval. Motion to approve: Trustee Moyer Second: Trustee Downard

Roll Call: Chad **AYE** Jim **AYE** Rick **AYE**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 44383 through 44399 and EFT 400-2026 through 426 -2026 in the amount of \$ 63,238.81 Then and Now purchase order 17-2026 to Bound Tree Medical for Training and Equipment Grant in the amount of \$1,959.55

Motion to accept and pay: Trustee Downard Second: Trustee Ashbaugh

Roll Call: Chad **AYE** Jim **AYE** Rick **AYE**

Fiscal Office

Received 2027 Schedule A/B from County Auditor

Training and Equipment grant from Fire Marshall, approved for \$1,200, purchased items totaled \$1,959.00 purchase of Training adult torso from Bound Tree. Purchase order 17- 2026 issued as a Then and Now in order to keep grant reimbursement separate. Fiscal Office reiterated the need to advise of changes in pricing and quotes for ALL grants. Requested that reimbursement be submitted timely. Chief indicated we have failed to spend enough in the past on this particular grant and it lessens the amount we are eligible for on the next round. Fiscal Office is asking to be advised of these changes at a meeting prior to just purchasing equipment in order to stay within State Auditor guidelines for purchasing and grant tracking. Fiscal office also indicated the importance of quotes and shipping/freight charges when spending and applying for grants.

Fire

- Medicount billing process has been resolved and the responsibility is not with Full time staff.

- Medic dispatched to Crooksville during flooding as part of state wide EMA protocol, we called in personnel to make sure we maintained adequate staffing. Checking to see what reimbursement the state may provide under the protocol for the OT paid.
- Fire Chief job posting made to our website in published in the August 13th issue of the Towne Crier
- After conducting interviews, the department would like to extend an offer to Isaiah DeLong. Isaiah is currently a part time firefighter/emt with the department. Effective date of hire to full time status would be 9/1/2026. Discussion regarding reimbursement of portion for his physical \$350.00 is the amount the Board will pay. We have 30 days to complete all OPF forms without penalty. Isaiah can schedule the physical with OPF paperwork anytime after his full time date of hire on 9/1.
- Fire Catt hose testing revealed only 1 section of hose that failed.
- The crews are training at the old Shuttleworth home.

EMS	14	TRANSPORTS	8	
FIRE	13		0	
MVA	2			
MUTUAL AID	9	GIVEN	2	RECEIVED

	GIVEN	RECEIVED
Berne Township	3	<u>0</u>
Junction City	4	<u>0</u>
Marion	0	<u>0</u>
Lancaster	1	<u>0</u>
Pleasant	0	<u>1</u>
Richland	0	<u>1</u>
Misc. (Somerset, Hopewell, Straitsville, New Lex	1	<u>0</u>
Air Evac		<u>0</u>

Zoning

Received zoning application for Coblenz – deck

Received zoning application for Freeland – accessory building- check amount incorrect does match square footage.

Received conditional use application for short term rental for Coblenz. Zoning Inspector will contact the Appeals Board and schedule hearing and send notices.

Road Department

Checked all roads and removed trees/limbs and cleared several culverts over several days of heavy rains. Tree removals during the night with Trustee Ashbaugh on Young, Pumpkin Vine and Rutter Hill. Thank you to both Richard and David that worked through the night to clear and open back up Thomas and Young Roads.

Maintaining high water signs on Locust Grove Road, east side of Purvis, Young, Fairview and Rutter Hill roads.

Continuing to patch on chip seal roads

Tree limb fell on the perimeter fence of the Township. Top rail will need to be replaced. A cross culvert on Borah Hill Road needs replaced, letter to HAH about cost share culvert is 66' long 24" diameter. Replacement culvert is approximately \$441.00 per joint of pipe. Trustee Downard will contact HAH to discuss a possible cost share.

11715 Purvis Road poured cement around their mailbox- Trustee Downard will address 2377 Pumpkin Vine noxious weeds in the ROW, should a letter be sent or simply mow with the fall mowing. New property owners at the location. Trustee Ashbaugh thanked Mike Burnworth for utilizing their mini hoe to clear a 36" culvert during the heavy rains/

Administration

Trustee Downard attempted to visit 3250 Mt. Zwingli regarding the multiple campers on the site. No one has been available to discuss the matter. Contacted Health Department via email on 8/18 regarding the lot sizes, septic and well requirements for the small preexisting (Geneva) lots on Sacred Heart Road. Response received was that County Health Department does not require minimum lot size, just access to accommodate a system on either that or adjoining lot(s) under the same ownership. Trustee Downard would still like to gain a better understanding for the Board about the lots and how the building process would work moving forward. He will address the issue with the PA office.

Motion by Trustee Ashbaugh to enter into executive session under ORC 122G(1) to discuss employee compensation and employment matters. Second: Trustee Downard. Time: 7:52 p.m.
Return from executive session at 8:16 p.m.

Further Business

None

Trustee Ashbaugh moved to adjourn at 8:16 p.m.




