

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING MINUTES  
08/21/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00 pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Nancy Mathias, Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Chief.

Visitors  
Lou Agosta

Mr. Lou Agosta addressed the board regarding a zoning issue at 2190 West Point Road. Zoning Inspector Nicole Schmelzer has spoken with Mr. Agosta but he would like some additional research into what constitutes a commercial riding stable. Lisa advised that it will be necessary to involve the Prosecuting Attorney and Regional Planning Board in order to get a decision on his questions. He was agreeable to this and asked to be kept in the loop. Chad stated that he would contact Nicole and ask her to contact both the Prosecutor's Office and Regional Planning for a definition.

Minutes

The minutes of the August 7th meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye; Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

EFT #545-2019-577-2019 and Warrants #41620-41633 in the amounts of \$24,180.29 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye;

Purchase Order #30-2019 for time clocks for the fire department and road department as approved in the August 7 meeting minutes was presented for approval and signatures.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2250.00 Repairs and Maintenance - \$1,000.00, Office Supplies - \$200.00, Cleaning Supplies - \$50.00, and Medical Supplies - \$1,000.00. Dave made a motion to approve the list of expenses and Chad seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye;

A list of expenditures was presented from the road department for the next period in the amount of \$8,000.00 for culvert, cold mix and misc. Lisa made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye;

Ohio Revised Code 5705.34 requires that the Board pass and file a Resolution Accepting the rates & amounts as set by the County Budget Commission (as a result of the August 5th Budget Commission meeting) with the County Auditor no later than October 1, 2019. Resolution #2019-08 was presented to the Trustees for signatures. Dave moved to adopt Resolution #2019-08 which authorizes the Fairfield County Auditor to apply and collect the levies listed on Page 2 of the Resolution. Lisa seconded the adoption. Roll Call: Dave, aye; Chad, aye; Lisa, aye;

Business

Chief William Duvall reported the following:

- Fire and EMS runs for the period August 1-August 15: 18 EMS including 14 transports and 1 fire run. Received 2 mutual aids and 2 mutual aids were given.

- Received a letter of resignation from Firefighter Jessica Barnhart on August 16. All gear and equipment has been turned in.

Road Department Report:

- Fall spraying is approximately 75% done.
- Working on ditches and berms and road repairs.
- Starting culvert replacements.

Nancy reported the following:

- Received an email from Rachel Elsea, Clerk of Fairfield County Commissioners indicating that the 2019 Leadership Conference will be held in two parts. The first conference, opened to all county elected officials, will be held on Thursday, September 26 at the Wigwam (10190 Blacklick-Eastern Road NW, Pickerington). The first conference will be shorter and focus on providing CORSA and county trainings (texting and Public Records, Ethics, Unlawful Harassment; and Loss Control). The conference will start at 8:30 am and is expected to conclude around 12:00 pm. Breakfast will be provided. Please RSVP by September 20.
- There will be a TID Board Meeting of the Fairfield County Transportation Improvement District at 9:00 am on Thursday, August 22, 2019 at the Fairfield County Engineer's office.
- Received a letter from Carrie Woody, Director of Lancaster-Fairfield Public Transit requesting support for the county wide public transit service for FY2020. Any level of support will be matched by State and Federal Transit grants to ensure vehicles running throughout the entire county. Although they do not ask for the actual disbursement of fund until after January 1, 2020, they need written confirmation of local commitment by September 30, 2019. A copy of the letter including stats on how many people have been served since 2011 was provided to the Trustees.

Trustee Reports

Dave –

- Payroll for fire department and road department.
- Working with road department as needed.
- Road closures for Young Road and Sacred Heart were announced for August 23 and August 26, weather permitting.

Chad –

- Approved fire department payroll.
- No zoning permits have been issued since the last meeting:

Lisa

- Lisa reviewed potential fire schedules for remaining 2019 with the Trustees and fire chief.
- Lisa has been reviewing the Employee Handbook & Benefit Package and reminded the Board these need to be reviewed and updated in a timely manner, prior to year-end in order to move forward with a fire department 2020 schedule.
- Inquired whether the Marcs Radios have been received. Will indicated that they don't have the portable radios yet.
- Imperial Telephone bills – An invoice was received from Tom Medburgh of Imperial Telephone Company for repairs dating back to 2014 and 2018 for the fire department and township building. Lisa asked Will to review and research the bills and to contact Mr. Medburgh for further justification for these invoices.

Meeting Adjourned: 8:10 pm