

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
September 2, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

Charlie Hockman

Charlie Hockman was presented and reported that he has been staying up to date with the Regional Planning meetings but that most of the action has been centered around Violet Township. He did indicate that the Regional Planning Board is contracting with Prime AE in the amount of \$10,000.00. Their main objective is to review Subdivisions Regulations and Standards in an effort to make sure that we are in line with other entities in the state. The Fairfield County Subdivision Regulations were originally published in 1989.

MINUTES

The Minutes from the August 19, 2020 Regular Meetings have been printed and distributed for review prior to the meeting, and are being presented for approval. Tim made a motion to approve the minutes as presented and Lisa seconded the motion.

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

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EFT's #514-2020-541-2020 and Warrants #42035-42053 in the amount of \$44,057.14 were presented for approval:

The August bank reconciliation was presented for approval.

PO #18-2020 to Ricart Ford for \$78,829.00 was presented for approval.

Lisa made a motion to approve the Financial Section Items. Seconded by Tim.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,300.00:

Repairs and maintenance -	\$1,000.00
EMS supplies	\$1,000.00
Cleaning supplies	\$ 100.00
Office supplies	\$ 200.00

The Road Department presented the Trustees with a list of expenditures for the next period in the amount of \$4,180.00 for 200 tons of #8 limestone.

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department. Fire and Ems Runs for the period August 16 through August 31, 2020.

25 EMS	15 Transports	3 Fire	2 MVA
Mutual Aid Received 2		Mutual Aid Given 5	

Two resignations were accepted – FFP Jon Breunig and FFP Clay Hutton. The Trustees, Chief Duvall, and Fiscal Officer would like to thank them for their time of service.

Auto extrication class was conducted on Saturday August 22 with 7 members participating. Autos were provided by Frank's Towing.

Zoning

No new zoning permit have been issued since the last meeting:

Road

The road crew has still been patching, cleaning ditches and cutting berms of roads for second round of chip seal.

Second round of chip seal has been completed except for West Point Road from Borah Hill to the township line which will be completed when they spray part of Goss Road in a couple weeks.

Road spraying has been started and is currently about half way done.

Fairview Road sign has been stolen at SR 312 end and they took the post and all.

The mowing tractor is back and the road employees had it out today and everything seems to be working as it should.

David will be on vacation from September 8-11.

Recall on wheels on chipper – since our chipper is not experiencing any problems, we will not pursue the recall.

Fiscal Officer

The Department of Commerce, Division of Liquor Control sent notice of an application for a liquor permit for Harvest Adventures. Rushcreek Township has the right to object to the application for the permit and to request a hearing.

Discussion: Trustee Thomas and Ashbaugh did not see a need to request a hearing so the Fiscal Officer will complete and return the required paperwork.

Received paperwork from Vinton County Bank to get the credit card for the road department. Completed paperwork and returned with a copy of the previous meeting minutes to the bank.

Medicount Semi Annual Report has been received and made available for review. Lisa went over the report and deciphered the numbers for the Trustees. The Trustees are pleased that the revenue has steadily increased due to the full time coverage at the fire department.

OLD BUSINESS

Yearly Allocation Update:

2020 Allocation:	\$18,765.00
Carryover:	<u>\$16,239.32</u>
Grand Total	\$35,004.32

Lisa attempted to contact Jeremiah Upp two more times this week and was transferred to Cheryl Downour each time. She reached out to Josh VanDyke at the County Auditor's office for assistance and he suggested getting County Auditor Jon Slater involved before contacting the County Commissioners.

The Trustees and Fire Chief reviewed the OTARMA insurance invoice and made necessary additions and deletions of equipment we no longer have. The Fiscal Officer will forward the changes back to OTARMA for an updated invoice. The invoice is due on 9-26.

Update on plan for ways to dispose of guard rails. Trustees Thomas and Ashbaugh reported that they had no updates on the guard rails at this time.

We have not had any additional communications regarding the West Point Road fence issue.

Employee Handbook – Continue to review updates/changes to employee handbook. Several questions were raised regarding sick leave payout at retirement. The final approval of the employee handbook was tabled until we can get clarification from the prosecuting attorney's office regarding our responsibility on this matter.

Tim reported that the Miller fence issue has been resolved. The cows have been sold.

NEW BUSINESS

None

ADJOURNMENT

Moved by Tim, seconded by Chad to adjourn the meeting at 7:54 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea;