

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
09/05/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; Doug Hintz, Road Superintendent; and Brian Irwin, Assistant Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Assistant Chief and Road Superintendent.

Visitors

Laurie Withem, Tracy Shahan, Earl Lehman, Jeff Fix, Charlie Hockman

Minutes

The minutes of the August 15<sup>th</sup> meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Chad seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

The insurance renewal from OTARMA was distributed to the Trustees last week. All of the fire vehicles are now at Stated Amount which means if the vehicle is declared a total loss reimbursement will be that amount less the deductible. If Replacement Cost is desired the insurance company would need notified of the actual new replacement cost value. The cost would be close to \$4.50 for every \$1,000 value. Connie stated she discussed the replacement cost with the Chief. His concern was the increase in cost and pointed out that we have two medic units and multi functioning fire vehicles. Mutual Aid is available and departments often lend out vehicles when there is a need as we have done in the past. After discussion the Trustees agreed to continue with the current coverage instead of adding replacement cost. Dave made a motion to accept the renewal policy from OTARMA for the policy period 9/26/18 – 9/26/19 and Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Appropriation Changes: 392.00 from 1000-120-420 to 1000-110-380 along with Purchase Order #28-2018 was presented for signatures. Purchase Order #27-2018 was signed by the Board following the August 15<sup>th</sup> meeting for the purchase of the skid unit for the grass truck.

EFT #521-2018 - #594-2018 and Warrants #41248 - #41270 in the amounts of \$108,667.22 (amended to include the OTARMA check) along with the August bank reconciliation were presented to the Trustees for signatures which includes two payroll cycles. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Ohio Revised Code 5705.34 requires that the Board pass and file a Resolution Accepting the rates & amounts as set by the County Budget Commission (as a result of the August 6th Budget Commission meeting) with the County Auditor no later than October 1, 2018. Resolution #2018-16 was presented to the Trustees for signatures. Dave moved to adopt Resolution #2018-16 which authorizes the Fairfield County Auditor to apply and collect the levies listed in the resolution on Page 2 and Lisa seconded the adoption. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

The Trustees were presented with a list of expenditures from the fire department for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Road Superintendent Doug Hintz presented the Trustees with a list of expenditures for the next period in the amount of \$8,500.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

## Business

Charlie Hockman, Rushcreek Township Representative on the Board of Regional Planning reported the following from their last meeting:

- Awards were given from the Community Block Grant which is funded through the State of Ohio and administered through the County. Millersport received \$500,000; Sugar Grove \$200,000 with \$300,000 distributed throughout Fairfield County. Specifics of each project were unknown however Mr. Hockman advised the Trustees they should submit in the future.
- Tourism was a large topic during the meeting.

In Chief Duvall's absence, Assistant Chief Irwin reported the following:

- Runs during the last pay period: 21 EMS including 10 transports and 8 fire runs.
- Training on ESO is near completion and with going online as of September 15th.
- The skid unit was ordered from Finley Fire with an anticipated arrival the first week of October.
- The pump engine off the old grass unit was taken to Foltz Ag for repairs. Discussion was held on proper disposal of the unit. Dave made a motion to sell the unit at Foltz Ag Auction on September 8<sup>th</sup> with a minimum amount of \$130.68 in order to recoup the repair cost. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye. Dave agreed to make the proper arrangements and attend the auction.

Road Superintendent Doug Hintz reported the following:

- New rear tires were purchased and installed on backhoe.
- New rear brakes were installed on the gray freightliner.
- McCullough, Rutter Hill, and Graffis Rds. were patched in preparation for chip seal.
- Just under 6 miles of roads were chip sealed last week. Thank you to all the Trustees and Chief Duvall for their help. It was greatly appreciated. Per the Board's instructions, the list of roads were placed on the website and taken down after the project was completed.
- Left over emulsion was used to seal a few bad places on Upper Marietta Rd., Heyd Rd., and Locust Grove Rd.

Connie reported the following:

- Since closing the Frontier account and switching to Spectrum we now have a Township credit of \$78.82 and Fire credit of \$57.25. Frontier was contacted to have them issue a warrant with a response that there is a waiting period of 90 days.
- The September Grassroots Clippings was distributed.
- The Office of the Auditor of State (AOS) has approved the extension of the January 1, 2013 through December 31, 2016 Rushcreek Township, Fairfield County audit contract for the biennial fiscal period ending December 31, 2018 and 2017, and for the subsequent one (1) periods as previously discussed and mutually agreed to by AOS, Rushcreek Township, and BHM CPA Group, Inc.

## Trustee Reports

Dave –

- Approved payroll
- Helped the road crew with chip/seal project for four days.

Chad –

- The following zoning permit was issued since the last meeting: Chris Wells, 2800 West Point Rd., Porch roof.
- Approved fire department payroll.
- Helped the road crew with chip/seal project for four days.

Lisa –

- Helped with road crew with chip/seal project for four days. During that time, discussions were held on the Durapatcher. The viability of the durapatcher will need discussed at a future meeting.

- Contacted the Geek Squad to repair the Chief's computer and possible modem problems. This will be handled no later than the middle of next week.
- Since a refund from Jefferson Insurance has still not been processed a voice-mail was left again.
- Multiple complaints have been received on drainage of Bethel Road. Two letters have been composed, with all Trustees approval, regarding driveway culverts that need replaced. These letters will be sent to the Prosecuting Attorney for review prior to going to the residents.

Meeting Adjourned: 7:35pm.