

RUSHREEK TOWNSHIP TRUSTEES
BOARD MEETING MINUTES
09/18/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:10 pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Nancy Mathias, Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Fire Chief.

Visitors

Andy Leitch of Burnham and Flower, Tracy Shahan and Asst, Chief Brian Irwin

Andy Leitch of Burnham and Flower/OTARMA was present and reviewed the CBIZ Valuation that was done for the township and fire department in December of 2018. The Board had questions on how the values of some of the buildings were determined and Andy explained the Valuation Comparison Report in detail. Additionally, he reviewed our current Summary of Coverages in detail so the Board of Trustees and Fire Chief and Asst. Fire Chief could make updates or deletions. A request was made for a quote for comparison costs to increase the 1999 Sutphen Rescue Engine to guaranteed replacement costs, increasing the limit from \$350,000 to \$500,000. Andy requested an updated list of computer equipment for review. Other items that were updated included:

Add 25 sets of turn out gear
Add 1 Lifepak 15 for a quantity of 2
Delete 1 Lifepak 12

Minutes

The minutes of the September 4th meeting were presented to the Trustees for approval. Lisa made a motion to approve the minutes and dispense with the reading as the Trustees had reviewed them prior to the meeting. Chad seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #607-2019 - 642-2019 and Warrants #41494 - 41666 in the amounts of \$94,219.25 were presented to the Trustees for signatures. This includes \$47,066.58 to complete the chip/seal project and \$27,406.00 for our annual OTARMA insurance premiums. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

The 2nd half real estate settlement has been received and posted from the State of Ohio.

The following appropriation change was made to cover OTARMA insurance bill for General Fund:

1000 110 312 0000	-\$200.00	Audit Fees
1000 110 380 0000	+200.00	Insurance and Bonding

Purchase Order #31-2019 was presented for signatures.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00: Repairs and Maintenance - \$1,000.00; Office Supplies - \$200.00; Cleaning Supplies - \$50.00; and Medical Supplies - \$1,000.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

A list of expenditures was presented the Trustees for the road department for the next period in the amount of \$4,500.00: Misc Stone - \$2,500.00; and Misc - \$2,000.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

Business

Chief William Duvall reported the following:

- Runs during the last pay period 9/1/19 thru 9/15/19: 20 EMS including 10 transports and 5 fire runs. Received 7 Mutual Aids – 6 Mutual Aids were given.
- Firefighter Eric North has verbally resigned. Chief reported all gear has been turned in.
- Radios are still on backorder. State has extended time line until December 1. Lisa requested a copy of the letter for the grant file.
- Will reported that the fire department's Facebook page is up and running.

Road Department

- Working on fall mowing.
- Culvert replacement on Turkey Run.
- Finished Phase 2 of Chip/Seal project.
- Road repairs as time allows.

Nancy reported the following:

- The request for driver's abstracts has been prepared and will be sent after the meeting.

Trustee Reports

Dave –

- Approved payroll for fire and road departments.
- Helped on culvert replacement on Turkey Run Road.
- Helped on Phase 2 of chip/seal project.
- Dave requested that a bid notice be prepared for hauling 800 tons of grindings from CRC on Hall Road, Columbus to 213 Marietta Road, Bremen. Bids will be opened at the October 16 meeting.

Chad –

- Attended Safety Meeting - the topic was Healthy Lifestyles.
- One zoning permit has been issued during the last period to the following:

Michael & Sonja Moore New Build
9080 Sacred Heart Road
Bremen

- Resolution to Mr. Agosta's concerns on West Point Road.

Lisa –

- Had discussion with OP&F regarding moving forward with fire department plans.
- Helped with Phase 2 of chip/seal project.

After the work session that was held prior to tonight's meeting with the fire department personnel, it was determined that we will move ahead with a trial period till the end of 2019 for a partial full time department to provide better coverage of scheduled shifts. Lisa made it clear that all required paperwork (waivers) from each employee involved must be received before the 10/1 pay period.

Lisa made a motion to set the hourly wages for the remainder of 2019 for the following 4 employees:

FF2/EMTP - \$18.00

Amber Flint
Jeremi Hedges
Kristen Krile

FF2/EMT - \$16.00

Steve Kilbarger

Dave seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

Meeting Adjourned: 8:13 pm.