

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
October 1, 2025

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call of the Board: Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

NONE

MINUTES

The Minutes from the September 17, 2025 regular meeting **Motion to accept:** Trustee Moyer

Second: Trustee Downard

Roll Call: Chad: **Aye** Jim: **Aye** Rick: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

FINANCIAL SECTION

Warrant #'s 44061 through 44076 and EFT 429-2025 through 448 -2025 in the amount of \$41,014.95

Regular purchase order J. Smith electric for work to dorm room electric 2191 fire

Regular purchase order 22-2025 to All American Fire Equipment, South Central Grant funds for turnout gear.

Blanket purchase order 44-2025 and 45-2025 for 2191 other expenses and supplies and materials

Reallocate funds from 2191 Small tools to 2191 Bldg. Maint

September bank reconciliation

Motion to accept and pay: Trustee Downard Second: Trustee Ashbaugh

Roll Call: Chad **AYE** Jim **AYE** Rick **AYE**

Fiscal Office

OTARMA – provided a new quote that reduced the premium to approx. \$42,341.00 still over a \$7k increase even with changes made. Trustee Downard and Fiscal Office reviewed and found several more adjustments that could be made where Replacement cost coverage is not warranted based on age and usage along with upper limits of the RC cost payout. Emailed those adjustments along with increase in property deductibles to \$2500.00. Trustee Downard will also begin the process of contacting agents to search for improved coverage.

South Central Power Grant completed and invoice copies submitted to their portal.

MARCS is requesting document copies for prior grant, will begin working on submitting those copies.

Fire

Medic 541 engine discussion- Midwest stated to Chief the engine (6.7 diesel) needs to be replaced. They supplied Chief with an estimate to purchase a reman engine and install (attached) for \$22,751.03. The Township would purchase the reman engine directly from Ricart so the 2 year warranty would be listed to the Township. Discussions around the matter and where the funds would come from. We could reallocate funds in 2191 to cover the expenditure without requesting an amended certificate. Fiscal Office asked Chief to verify \$\$ and obtain a separate estimate directly from Ricart. The cost does have a \$3,500.00 core charge associated which can potentially reduce the final cost to \$19,251.03 depending any unforeseen issues when replacing. The Board elected to move forward with the replacement and issuing a purchase order once estimate is received from Ricart.

Outside of County Mutual aid and drug cabinet expenditures. Chief did some research indicating that Junction City's drug box is maintained by either FMC or Genesis depending on which facility they go to.

He is working to find information in ESO the # of ALS/BLS runs out of County. Trustee Moyer had some preliminary discussions with the Mayor of Junction City about the issue.

Replacement for Aladtec Software installation, Chief is checking on the installation/set up fee and the possible conversion date

FireCatt scheduled to test line on Saturday, October 5th

EMS	17	RUNS	TRANSPORTS	10
FIRE	4			
MVA	1			
MUTUAL AID	0	GIVEN	2	RECEIVED

	GIVEN	RECEIVED
Berne Township	0	0
Junction City	0	0
Marion	0	0
Lancaster	0	0
Pleasant	0	1
Richland	0	0
Misc. (Somerset, Hopewell, Straitsville, New Lex)	0	0
Walnut	0	0
Logan	0	0
	0	0
Air Evac	0	1

Zoning

Sells- New Construction permit Jerusalem Road

Vyas/Covell check returned for excavation and new construction. County Road does not require excavation permit from Township, in addition there is already an existing structure on the property.

According to zoning resolution the property should go through a lot split and regional planning. Ms. Vyas stated her intention to bring her counsel to an upcoming meeting. A gentlemen presented himself as the builder prior to the meeting seeking approval to move forward with pouring footers. Chad, Jim, and Rick all indicated to him they did not and could not grant the authority to proceed and that the permit application funds were being returned. All three advised him the property owner would need to purchase a lot split in order to proceed and once the split was approved through Regional Planning then the zoning permit application could proceed. Otherwise, without the lot split the Board of Zoning Appeals and Zoning Inspector cannot approve the new build and possibly incur fines.

Poling- deck permit – Logan Thornville Road

Road Department

ROW permit – McCullough Road

Culvert installed on Pleasant View Road

Dirt piles were removed on Durbin Run Road by owner

New steer tires installed on 2017 Freightliner

Fall mowing ¼ complete
Richard and David will be on Vacation from 10/6 through 10/10

Administration

The letter mailed to Pumpkin Vine Road address regarding the driveway culvert has a new owner. A letter will be reissued to the new property owner, possibly J. Mills. The Auditors website still has prior owner listed.

Contacted Lettie Schmidt regarding insurance quote for the Township
Has not received anything from Cheryl at CE Office for updated Force Account documentation

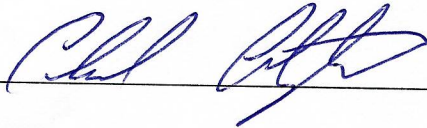
Further Business:

Purchase of a used plow truck is ongoing. Trustee Moyer presented another possible truck. 2013 F550 diesel with 36,000 miles. Has a plow with no extension. Trustee Ashbaugh wanted a little more information about the truck. The Board has agreed to purchase a used truck with a dump bed and possible plow. They approved to spend an amount up to \$45,000.00 for the purchase without requiring a special meeting. **Motion Trustee Moyer** to purchase a truck meeting basic requirements of 1.5 ton, gas or diesel, with dump bed and plow not to exceed \$45,000.00. The Board has the authority to issue a check and negotiate a lesser price and directs the fiscal office to issue a purchase order up to that amount. **Second: Trustee Downard**

Roll Call: Chad AYE Jim AYE Rick AYE

Trustee Moyer stated that Zoning Inspector sent a new letter to Pheasants Landing regarding a conditional use permit. Indicated there is now a correct mailbox to receive mail.

Trustee Ashbaugh moved to adjourn at 7:38 p.m.







ESTIMATE

Midwest Towing Recovery LLC
PO Box 968
Lancaster, OH 43130-0968

480midwest@gmail.com
+1 (740) 687-5063



rushcreek township

Bill to
Bremen Rushcreek Fire Departme
P.O.Box 88
Ohio
Bremen, OH 43107

Ship to
Bremen Rushcreek Fire Departme
P.O.Box 88
Ohio
Bremen, OH 43107

Estimate details

Estimate no.: 1006
Estimate date: 10/01/2025

P.O. Number: M541

#	Product or service	Description	Qty	Rate	Amount
1.	Labor	REMOVE AND REPLACE ENGINE COMPLETE ENGINE	34.6	\$149.99	\$5,189.65
2.	Parts	6.7 COMPLETE REMAN ENGINE delivered	1	\$13,200.00	\$13,200.00
3.	Parts	CORE	1	\$3,500.00	\$3,500.00
4.	Parts	MISC PARTS FLUIDS AND FILTERS	1	\$550.00	\$550.00
5.	Shop Supplies		1	\$311.38	\$311.38
Total					\$22,751.03

Accepted date

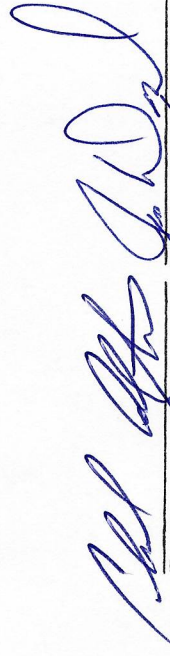
Accepted by

6.7
→ long block

Appropriation Supplemental

October 2025

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
10/06/2025	10/06/2025	1000-110-380-0000	\$3,500.00	1001minutes	Permanent	realloc for increase insurance premiums	No
10/06/2025	10/06/2025	1000-110-730-0000	-\$3,500.00	1001minutes	Permanent	realloc for increase insurance premiums	No
10/06/2025	10/06/2025	2011-330-381-0000	\$500.00	1001minutes	Permanent	realloc for increased property insurance premium see 10/01 min and	No
10/06/2025	10/06/2025	2011-330-420-0000	-\$500.00	1001minutes	Permanent	realloc for increased property insurance premium see 10/01 min and	No
10/06/2025	10/06/2025	2191-220-381-0000	\$500.00	1001minutes	Permanent	realloc for increased property insurance premium. see minutes from	No
10/06/2025	10/06/2025	2191-760-730-0000	-\$500.00	1001minutes	Permanent	realloc for increased property insurance premium. see minutes from	No

 Trustee
 Trustee
 Fiscal Officer

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose and was in the treasury or in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Payment Listing

UAN v2025.2

10/2/2025 to 10/15/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
429-2025	10/02/2025	10/01/2025	EP	CHAD M ASHBAUGH	\$565.76	O
430-2025	10/02/2025	10/01/2025	EP	LISA A BURNWORTH	\$823.49	O
431-2025	10/02/2025	10/01/2025	EP	DAVID G CAMPBELL	\$1,220.61	O
432-2025	10/02/2025	10/01/2025	EP	RICHARD CURTLENN CAMPBELL	\$1,619.39	O
433-2025	10/02/2025	10/01/2025	EP	LISA A CRINER	\$174.00	O
434-2025	10/02/2025	10/01/2025	EP	JAMES S DOWNARD	\$646.31	O
435-2025	10/02/2025	10/01/2025	EP	WILLIAM M. DUVALL	\$937.63	O
436-2025	10/02/2025	10/01/2025	EP	AMBER LEE-ANNE FLINT	\$1,712.09	O
437-2025	10/02/2025	10/01/2025	EP	MATTHEW GRAHAM	\$316.84	O
438-2025	10/02/2025	10/01/2025	EP	JEREMI W HEDGES	\$2,418.60	O
439-2025	10/02/2025	10/01/2025	EP	JORDAN P IRWIN	\$394.13	O
440-2025	10/02/2025	10/01/2025	EP	ANTHONY M. KERR	\$1,430.49	O
441-2025	10/02/2025	10/01/2025	EP	STEVEN PHILLIP KILBARGER	\$1,399.62	O
442-2025	10/02/2025	10/01/2025	EP	RICHARD E MOYER	\$652.79	O
443-2025	10/02/2025	10/01/2025	EP	BRADEN L SHULL	\$1,525.44	O
444-2025	10/02/2025	10/01/2025	EP	PIERCEN L SHULL	\$647.03	O
445-2025	10/02/2025	10/01/2025	EP	RYAN M SMITH	\$1,511.96	O
447-2025	10/02/2025	10/01/2025	EW	DEPT OF TREASURY - IRS	\$3,764.53	O
448-2025	10/02/2025	10/01/2025	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,911.27	O
449-2025	10/08/2025	10/06/2025	EW	Ohio Police & Fire Pension Fund	\$10,774.45	O
44076	10/03/2025	10/01/2025	AW	ALLIED BENEFIT SYSTEMS, INC.	\$7,641.55	O
44078	10/08/2025	10/07/2025	AW	OTARMA - SERVICE CENTER	\$40,928.00	O
44079	10/08/2025	10/08/2025	AM	ROCKET PREOWNED MOTORS	\$41,900.00	O
44080	10/15/2025	10/13/2025	AW	PERRY AND ASSOCIATES, CPA	\$1,410.00	O
44081	10/15/2025	10/13/2025	AW	MWG ADMINISTRATORS -	\$350.42	O
44082	10/15/2025	10/13/2025	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$80.00	O
44083	10/15/2025	10/13/2025	AW	SPECTRUM BUSINESS/CHARTER COMMUI	\$219.98	O
44084	10/15/2025	10/13/2025	AW	FREEDOM ENTERPRISES	\$13.50	O
44085	10/15/2025	10/13/2025	AW	HERITAGE FIRE EQUIPMENT	\$48.57	O
44086	10/15/2025	10/13/2025	AW	Armstrong Medical Ind. Inc.	\$1,306.56	O
44087	10/15/2025	10/13/2025	AW	FIRE CATT LLC	\$1,643.50	O
44088	10/15/2025	10/13/2025	AW	OHIO DEPARTMENT OF COMMERCE	\$81.00	O
44089	10/15/2025	10/13/2025	AW	COLUMBIA GAS COMPANY	\$1,003.13	O
44090	10/15/2025	10/13/2025	AW	AMERICAN ELECTRIC POWER	\$979.55	O
44091	10/15/2025	10/13/2025	AW	MIDWEST TOWING & RECOVERY LLC	\$642.42	O
44092	10/15/2025	10/13/2025	AW	VISA	\$910.75	O
44093	10/15/2025	10/14/2025	AW	VERIZON WIRELESS	\$80.22	O
44094	10/15/2025	10/14/2025	AW	VERIZON WIRELESS	\$14.22	O
Trustee 44095	10/15/2025	10/14/2025	AW	Napa Auto Parts	\$65.51	O

Total Payments: \$134,765.31

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$134,765.31

We hereby certify that the amount required to meet the contract, agreement, obligation, payment, or expenditure for the above, was lawfully appropriated for such purpose

and was in the process of collection to the credit of the appropriate fund(s) free from any previous encumbrances or obligation.

Type and Abbreviation: AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual Warrant, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, Special.