

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
10/03/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:05pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; and William Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Tracy Shahan, Laurie Withem

Minutes

The minutes of the September 18<sup>th</sup> meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Lisa seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

EFT #640-2018 - #680-2018 and Warrants #41293 - #41303 in the amounts of \$29,982.67 along with the September bank reconciliation were presented to the Trustees for signatures. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Appropriation Change: \$200.00 from 2191-220-230 to 2191-220-352

Purchase Order #29-2018 was presented for signatures.

The Township currently has a Money Market account at Citizens Bank which is earning .20% interest. The Board had previously discussed evaluating this account after the 2<sup>nd</sup> half real estate settlement was received. Due to the interest rates on Certificate of Deposits being around 2.75% it was Connie's recommendation that the Board approve transferring the funds in the Money Market account to a higher interest yielding Certificate of Deposit. Lisa made a motion to grant the Fiscal Officer permission to close the Money Market account #1469606 and place the entire amount in a Certificate of Deposit at the best yield. Dave seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Dave reported that Doug was on vacation from October 1<sup>st</sup> – 3<sup>rd</sup> and no financials were requested. However Dave made a motion to approve up to \$1,500.00 for miscellaneous expenses should the need arise and Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Business

Chief William Duvall reported the following:

- Runs during the last pay period: 17 EMS including 10 transports and 4 fire runs. As requested, the September mutual aids given were 19 and 6 were received. Lisa thanked Chief Duvall for providing the monthly totals on mutual aid.
- Captain Campbell drove the red & white fire truck in the Historical Society's antique tractor parade.

Lisa advised that she was at the Historical Society and saw the truck. There was a film on the vehicle and knew the department had cleaned the unit prior to the parade. Dave stated the same occurred when they cleaned the Rock Box after chip/seal project. It was brought to the Boards attention that Bremen is making some changes to the water system that is still underway. The Trustees agreed to wait until after the repairs are made and should there be a need revisit this in January for possible purchase of water filtering system.

- The fire department will again be assisting the Bremen Pumpkin Walk Committee. The walk will be held on October 13<sup>th</sup> at Howell Park from 6pm-8pm. Pumpkins are brought to the fire station and the personnel remove the insides as a community service to prepare for carving. Fire Fighter Hines will be working on a scarecrow for the Village event.
- Geek squad has installed the final computer. An additional software key for Microsoft Office for one year was purchased at an approximate cost of \$70.00.
- Chief thanked Trustee Ashbaugh for the donating a used clothes dryer.

Lisa suggested that during truck checks, the storage bins be added to make sure the rescue equipment is not leaking. She further questioned if the department had a chance to check for a water leak. Chief Duvall stated he did not feel there was a leak that the increase in usage was due to the ice machine and village increased water rate charges

In Doug's absence, Dave reported the following on behalf of the road department:

- The mowing is progressing. All Trustees advised that the crew is doing a great job.
- Various roads have been graded and spot stoned.

Connie reported the following:

- October Grassroots Clippings was distributed.

#### Trustee Reports

Dave –

- Approved payroll for road and fire departments
- The Amish expressed their appreciation to our fire department for disabling sirens and lights when passing the horses on our roadways.
- Attended the DAC meeting. By-law changes were made which changed the number of meetings from four to three per year.
- Attended the Bremen Chamber meeting.

Chad –

- One zoning permit has been issued since the last meeting to Cindy Aiello, 1911 Winnemucca Lane, new construction.
- Approved fire department payroll.
- Attended the safety meeting on October 2<sup>nd</sup> with the topic of Fork Lift Safety.

Lisa –

- Prepared and mailed a letter from the Board terminating the contract with Rescue Medic PCR (Emergidata). The fire department converted to ESO October 1<sup>st</sup>.
- Contact was again made with Jefferson Health Plan regarding return of run-out funds. An email confirmation was received with the same response as in the past “they are working on it”.
- Followed through with the questions discussed last meeting on the BWC Grant. Captain Beery was the only contact person on the grant therefore, BWC would not speak to an unauthorized agent. Chief Duvall was asked to have Captain Beery add the Chief and Fiscal Officer. Although the Board is grateful for Captain Beery applying for the grant, this is a great example of why it is necessary for alternate contacts. Chief Duvall stated he had advised Captain Beery to add the additional contacts however he did not have confirmation that was completed. The Board concurred that in the future on grant applications, contact should always be Chief with Fiscal Officer as alternate.
- 2019 Health Insurance rates are not available yet however those should be forthcoming soon.
- Michelle Crockett will forward the new rates since there are only three employees on the policy they are not demanding online renewals.
- Charlie Hockman called Lisa and advised that Fairfield County Regional Planning meeting held on October 2<sup>nd</sup> covered a lot split in another Township.
- The Prosecuting Attorney has not responded to our letter on the driveway culvert situation.

The Board entered into a discussion on maximum and minimum lengths for driveway culverts. It was decided that each will be evaluated on a case to case basis.

Meeting Adjourned: 7:46pm.