

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
10/04/2017

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:15pm leading with the Pledge of Allegiance dedicating it to the military who defend this nation, the law enforcement who protect our freedoms, and the lives who were affected from the tragedy in Las Vegas. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Road Superintendent Doug Hintz; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Laurie Withem, Mary Hoffman, Craig Dennis, Raymond McCandlish, Bob Suer, Chad Ashbaugh, Tracy Shahan, Earl Lehman, Lisa Burnworth.

Special Meeting

The following announcement was sent to the Eagle Gazette and our website on October 3rd at 12:47pm: *The Rushcreek Township Board of Trustees will hold a Special Meeting at 6:00pm on October 4, 2017 at the township office, 213 Marietta Street. The Board will immediately convene an Executive Session under ORC 121.22 (G)(1) - to consider the compensation of a licensee.* The meeting began at 6:10pm on October 4th with the following present: Trustees Bill Myers, Hart Van Horn, Dave Myers, Chief Duvall, and Fiscal Officer Connie Moyer. At 6:10pm Bill made the motion to go into Executive Session under ORC 121.22(G)(1) to consider the compensation of a licensee and Dave seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye. Executive Session Ended at 7:11pm. Meeting adjourned: 7:12pm.

Regular Session began at 7:15pm. Hart explained to the public that in order to satisfy criteria to comply with State Fire Code and electrical safety regulations on the firehouse renovation project, the General Contractor Seifert Construction /Kelly Architectural Services have submitted change orders #6, #7, #8, and #9 in the total amount of \$7,835.96. Dave Myers gave the following breakdown of each change order: #6 - \$4,497.00 to replace standard breakers; #7 - \$630.71 fire wrap range hood; #8 - \$2,121.75 HVAC fire damper; & #9, \$586.50 – dryer booster exhaust fan. Dave Myers made a motion to approve the change orders and transfer \$7,835.96 from the Fire Fund (2191) to the Capital Project Fund (4902) and authorize the appropriation in the amount of \$7,835.96. Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Connie was instructed to file the documents with the County Auditor for an amended certificate then prepare the purchase order.

Minutes

The minutes of the September 20th Regular Meeting and were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes, Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Hart reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #605-2017 - #634-2017 and Warrants #40856 - #40867 in the amounts of \$20,707.62 were presented to the Trustees for signatures. The September bank reconciliation will be ready at the October 18th meeting. Dave made a motion to pay the bills and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Purchase Order #25-2017 was presented for signatures. Appropriation change: \$2,500.00 from 2191-220-240 to 2191-760-740.

Road Superintendent Hintz presented the Board with a list of expenditures for the next period in the amount of \$3,900.00 which includes new brooms. Bill made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,150.00. Dave made a motion to approve the list of expenditures and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Chief advised he still has not received the repair bill on Engine 540.

On March 23, 2015 the Ladies Auxiliary dissolved and provided \$5,475.80 to the fire fund. On April 13, 2017 the Bremen-Rushcreek Firefighters Association dissolved and provided \$1,612.31 to the fire fund. To furnish the firehouse with beds, kitchen furniture, and lounge chairs, and other furnishings will cost approximately \$6,000.00. This purchase should come from account number 2191-760-740. **Therefore the following appropriation change was made: \$2,500.00 from 2191-220-240 to 2191-760-740.

Hart reported that the Bremen Area Chamber of Commerce has offered to purchase forty chairs and 10 tables for the conference room at the firehouse. The purpose of the conference room is for trainings and professional meetings with an occupancy capacity of forty nine persons. Bill asked if the Chamber wished to hold their meetings in the conference room and Hart responded the donation was being given with no strings attached.

Business

Chief Will Duvall reported the following:

- Runs during the last pay period: 9 EMS including 7 transports and 3 fire runs.
- Codey Kimble has completed all of the pre-employment requirements except the urinalysis which is pending. Bill made a motion to place Codey Kimble on the fire department roster with a start date effective the day following receipt of the test results. Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.
- Attended the Fairfield County Chief's meeting on September 27th at Greenfield Township. The main topic was changing over the County fire radio system to the MARCS radio system. The new State Fire Marshall was present and gave direction on applying for a State grant for each department to be submitted as one application. The MARCS system is being used in surrounding counties. Noone in Fairfield County has the system except Lancaster and Violet Township. The application process opens October 1st and closes November 15th. Each department will submit an individual application in the amount of \$50,000.00 but the grant will be processed as a County group. The total radios for Rushcreek Township was determined by the number of jump seats which totals 48 radios. On September 28th attended the MEC meeting at Whitehall. The subject was problems with EMS reporting.
- Attended the weekly renovation project meetings.
- The Farm Rescue class that was scheduled on September 30th was rescheduled for October 21st and will be held off-site.
- FD is obtaining paperwork for drivers' abstracts with a deadline of October 9th.

Road Superintendent Doug Hintz reported the following:

- The chip/sealed dust mats on Thomas Rd. and Fairview Rd. were repaired and patched.
- The fence is complete on both sides of the main yard. We still have the rear of the property to do. Work will continue as time allows.
- A driveway culvert was installed on Westpoint Road with resident covering the cost.
- Trees were trimmed at the intersection of Westpoint and Borah Hill.
- Berms and ditches were cut and culverts opened up on all of Westpoint and Borah Hill Roads.
- Richard will be on vacation the week of October 9th. The road crew will not be working October 9th – Columbus Day and October 13th - Fair Day.

Bill went over the road department report.

Connie reported the following:

- As reported on September 21st the FEMA award contract was delivered to the Prosecuting Attorney on September 8th. The Prosecuting Attorney responded that there was nothing objectionable in the award requirements so Rushcreek Township Board of Trustees can proceed with accepting the award. Details of the award#EMW-2016-FO-04762 under the Fiscal Year 2016 Assistance to Firefighters Grant have been approved in the amount of \$47,104.00. As a

condition of this award Rushcreek Township must contribute a cost match in the amount of \$2,243.00 (5%). \$1,500.00 was included for the grant writer fee. The Township paid \$2,250.00 on April 20, 2016 warrant #40260. The award contract was placed in the Trustee's folder for their review on Friday, September 29th. Hart further clarified that the \$1,500.00 grant writer fee was a cost recovery. Hart made a motion to accept the award through the Assistance to Firefighters Grant Program #EMW-2016-FO-04762 which is for the purchase of the compressor system. Fund #2901 shall be established to handle the grant with revenue in the amount \$44,861.00. Transfer \$743.00 which is the remainder 5% Township portion from the fire fund (2191) to the new fund (2901) and expend the appropriation amount accordingly. Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Connie was advised to file the proper paperwork with the County Auditor and the Department of Homeland Security.

Hart thanked Chief Duvall and Connie for the work that they contributed in order to achieve positive results on the grant award.

- The October Grassroots Clippings was distributed.
- Kathy Thimmes who works for UAN and has aided in closing the books in the past has been contacted to help with some housekeeping accounting.

Hart stated that the Board has received citizen's complaints on two vacant properties which is covered by Rushcreek Township's Noxious Weed policy. 1) 6615 Pleasantview Road 2) Webb Summit Road Parcel #034-004-7941. The trustees concurred that they have viewed the properties. Bill made a motion to authorize Connie to initiate procedures to file noxious weed notices for property owners and lienholders for the following properties: 6615 Pleasantview Road, and 0 Webb Summit Road Parcel #034-004-7941 and Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Discussion was held whether these properties along with another would qualify under the recent Land Bank and how access to the property could be acquired. Dave responded that he felt the Health Department and Fire Chief should be included in the evaluation and probably a Sheriff Deputy would need present to access. Dave agreed to take responsibility on obtaining the necessary steps and present to the Board.

Trustee Reports

Dave – Approved payroll for fire and road departments. Helped the road crew on Westpoint road and attended the DAC on September 25th.

Bill – Attended the safety council meeting on October 3rd where it was explained there were four different types of fires and three different types of fire extinguishers.

Hart – Nothing further to Report

Connie asked that an Executive Session be called under ORC 121.22(G)(1) regarding a complaint against an elected official and she did not feel further business after Executive Session would be necessary. Bill asked Connie when she found out about this with Connie responding right before the meeting. At 8:03pm Bill made a motion to enter Executive Session under ORC 121.22(G)(1) regarding a complaint against an elected official and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 8:29pm.

Meeting Adjourned: 8:30pm