

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING MINUTES
10/16/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00 pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Nancy Mathias, Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Chief.

Visitors

Bill Myers, Gene Miller, Asst. Chief Brian Irwin, Laurie Withem, Tracy Shahan

Bid Opening

The following was sent to the Lancaster Eagle Gazette and placed on our website on September 24. Rushcreek Township is accepting bids for hauling 800 tons of crushed asphalt from CRC, 399 Haul Road, Columbus to 213 Marietta Street, Bremen. Bids will be opened on October 16, 2019 at 7:00 p.m. at the Township office. A minimum of 800 tons must be delivered by December 15th. Contact Trustee Dave Myers, 740 569 7181, Ext. 11 for any questions. Bid specs available upon request.

The mailbox and email was checked at 7:00 p.m. for any additional bids. The following bids were opened:

Keith Taylor	\$6.90 per ton
Miller Hauling	\$7.75 per ton

Dave made a motion to hire Keith Taylor for hauling 800 tons of crushed asphalt from CRC, 399 Haul Road, Columbus to 213 Marietta Street, Bremen by December 15th at \$6.90 per ton and Lisa seconded the motion. Roll Call: Dave, Yea; Lisa, Yea; Chad, Yea.

Minutes

The minutes of the October 2nd meeting were presented to the Trustees for approval. Dave made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Chad seconded the motion. Roll Call: Dave, Yea; Lisa, Yea; Chad, Yea. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #675-2019-708-2019 and Warrants #41678-41698 in the amounts of \$29,289.81 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Lisa seconded the motion. Roll Call: Dave, Yea; Lisa, Yea; Chad, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,150.00 for: Repairs and Maintenance - \$1,000.00; Cleaning Supplies - \$50.00; Medical Supplies - \$1,000.00; and Office Supplies - \$100.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, Yea; Lisa, Yea; Chad, Yea.

A list of expenditures was presented the Trustees for the road department for the next period in the amount of \$8,500.00 for: Misc Stone - \$4,500, Repairs to 2001 International - \$2,500.00, and Misc. - \$1,500. Lisa made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, Yea; Lisa, Yea; Chad, Yea.

Business

Chief William Duvall reported the following:

- Runs during the last pay period 10/1-10/15: 29 EMS including 13 transports and 5 fire runs. Mutual Aid Received – 3 Mutual Aid Given – 11
- On October 4th we had approximately 75 first graders tour the fire house. We have used up all of the fire prevention material for children. Rich Lines and the Vinton County Bank donated carry bags. We received \$1,000 from FM Global Protection that should be used to replace that type of

material. Brian Irwin reminded the Trustees that we still need to have a photo taken with FM Global Protection officially accepting the grant.

- Last week crews worked on prepping 125 pumpkins for the pumpkin walk.
- After completing Columbia Gas survey, it has been determined that our service needs replaced. The cost quoted by Columbia Gas is \$1,423.36.

After discussion, Lisa made a motion to upgrade the gas line and meter at the fire house at the quoted amount of \$1,423.36 and Dave seconded the motion. Roll Call: Dave, Yea; Lisa, Yea; Chad, Yea.

- Met with Hocking County EMS and Marion Twp Fire at Hide Away Hills and their committee on October 8th to discuss how to improve EMS and Fire Response inside of Hide Away Hills. The number one item was getting residents to use 911 first and the gate guard second. There is a gate opener in all fire department vehicles but Chief Duvall has an extra one because of his close proximity to the HAH's back gate. There are approximately 850 residents in HAH and the fire department is responsible for 1/3 of those residents.

Road Department Report:

- Fall mowing
- Working in shop/maintenance work
- Removed tree from Holiday Road

Nancy reported the following:

- Grassroots Clippings distributed for October.
- Report from Hunter Dossett on the training he attended.
- Reminder of the OTA meeting on 10/26. Dave and Ann Myers will be attending the meeting.

Trustee Reports

Dave –

- Payroll for Road Department and Fire Department
- Working on materials for winter, including the grinding bid.
- Graded on Ireland, South Sacred Heart, Avalon, and Turkey Run Roads.

Chad –

- There were 0 zoning permits issued for the past period.
- Payroll for Fire Department

Lisa

- Requested health insurance quotes from Med Mutual and Blue Cross/Blue Shield. Dave will ask his provider if they are interested in giving a quote.
- Worked on Time Trax issues with Amber Flint. Still has a few glitches but are working to get those worked out. Issues regarding staff that was working a 24 hour shift with the change of date at midnight and there is an issue when personnel are reporting for a fire run, they don't have time to swipe in,
- Responded to BFG regarding computer inventory.
- Memo regarding firefighter hours: Lt. Krile asked for clarification to provide to her previous employer.

The Trustees agreed on a date and time for the next Fire Department Meet and Greet. It will be held on 10/28 at 7 p.m. The topic of discussion will be Mutual Aid.

Meeting Adjourned: 7:25 pm.