

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
10/18/2017

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance dedicating it to the military who defend this nation and the law enforcement who protect our freedoms. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Road Superintendent, Doug Hintz; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Barb & Charlie Hockman, Chad Ashbaugh, Laurie Withem, Tracy Shahan, Raymond McCandlish, Earl Lehman, Lisa Burnworth, Mary Hoffman.

Minutes

The minutes of the October 4th Regular Meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Hart reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Chairman's Report

Communications – Hart advised that he has been informed that Dave is going around stating that things will change in the Township after the election and Dave advised he has not. Hart continued that the Township operates under the Ohio Revised Code and the laws will not change after the election or after the new Board is appointed.

Authority of Office – Hart again advised that politicking on Township property is not legal. Bill must cease campaigning at the fire department as that is Township property; that means no signs, no ball caps, and no engaging in political conversations. Hart will be passing the complaints onto the Board of Elections and Attorney General's office.

Treasurer's Report

EFT #635-2017 - #669-2017 and Warrants #40868 - #40882 in the amounts of \$104,582.74 were presented to the Trustees for signatures along with the September Bank Reconciliation. The warrants included a payment to Seifert Construction in the amount of \$77,720.24. Dave made a motion to pay the bills. Hart stated that he has noticed the payroll from the fire department has had employees working excessive hours straight in a row. Bill and Dave have approved this action and this should be a concern. Bill responded that he was concerned about people being there when he needs them, instead of how long they were working. Hart advised there are laws that prevent this from occurring. The Board should be aware that accidents occur due to over working employees so Bill's concern should be the safety of our employees. Bill seconded the motion. Roll Call: Hart, no; Dave, aye; Bill, aye.

Purchase Orders #26-2017 and #38-2017 were presented for signatures.

Road Superintendent Hintz presented the Board with a list of expenditures for the next period in the amount of \$1,500.00. Bill made a motion to approve the list of expenditures. Hart stated the amount was listed as miscellaneous and was hastily made moments before the meetings. He asked to be more specific. Doug responded that it was for incidentals should a truck break down. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,650.00. Bill made a motion to approve the list of expenditures. Hart asked about the outstanding repairs on the vehicles, Chief Duvall responded that all bills and the W-9 have been received and processed. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

## Business

Chief Duvall reported the following:

- Runs during the last pay period: 10 EMS including 7 transports and 3 fire runs.
- An Officer's meeting was held on October 17<sup>th</sup> to discuss options in replacing electronic data transfers of EMS runs.
- Supported the Pumpkin Walk Event by providing space for carving.
- Gathering information to submit for the MARCS radio grant which is due November 18<sup>th</sup>.
- Christopher Wells has completed additional training that will change his rate of pay to \$11.50 per hour.
- Codey Kimble has completed all pre-employment and is available for employment.
- Last week was fire prevention therefore the flags were at half mast.

Regarding the firehouse renovation, Hart advised that this payment that is being made to Seifert is the next to last payment that will be issued. The project is near completion with Koorsen wrapping up their work. The final item will be coordinating State inspections with the sprinkler system and the fire suppression around the range hood. When the inspections have passed, the department will be ready for occupancy. Dave asked about furnishings with Chief Duvall replying he is currently obtaining quotes then a Purchase Order will be completed as appropriation changes were made at a prior meeting. Connie advised she will be having Kathy Thimmes come again to go over the firehouse project prior to the closing of the books to make sure the retainage is correct for 2018. Hart agreed to attend and stated that there might be a need to go over final figures in a work session with the Board.

Road Superintendent Doug Hintz reported the following:

- New brushes were purchased and installed on the broom.
- Ireland, Purvis, and Avalon Roads were graded and stoned.
- Young Road was graded and stoned along with berms and ditches cut.
- Dave Myers drove the new dump truck to Gledhill for plow control calibration which is under warranty. Results should be forthcoming from Gledhill soon.
- A site inspection is scheduled at 9:00am on October 20<sup>th</sup> between the County Engineer's office, Rushcreek Twp., and the pipeline (Columbia Gas). The meeting is in regards to the pipeline installation at Bethel South & Rutter Hill roads.

Connie asked if Keith Taylor Trucking was close to completing the hauling of the grindings. Doug responded that the contract is very close to completion. As a matter of record, Connie reported that when the hauling contract was awarded Bill stated he would get a W-9 from the company. Upon several occasions Connie has asked Bill to get this completed and has even asked Doug. A W-9 has still not been obtained so payment will not be made until the W-9 is received.

Connie reported the following:

- 42 drivers abstract requests are being submitted to the Bureau of Motor Vehicles. Three employees were not included: DeCarlo; Peters; and Rennie.
- Noxious weed letters were prepared on the two properties discussed at the last meeting. However supporting documents were not provided so the letters have not been mailed and still setting on the table. Bill responded he did not realize the letter he signed stated the complaint form was needed. Hart advised he is searching for the complaint form on the other property.
- Per the October 4<sup>th</sup> meeting paperwork was submitted to FEMA accepting Award #EMW-2016-FO-04762. The Trustees advised Chief Duvall to contact the vendor and initiate the proper procedures. The service agreement came due on the old compressor however renewal was not submitted because of upcoming changes.
- Don Spangler dropped off a letter he had sent to his neighbor for a matter of record. A copy was given to the zoning inspector and Trustees. Bill & Dave advised they had read the letter however did not initial. Hart read the letter aloud and Bill agreed to follow through with the zoning inspector.

Charlie Hoffman reported on the Regional Planning meeting that was held on October 3<sup>rd</sup>. James Mako worked at Fairfield County Regional Planning and left shortly after Holly Matti moved. Mr. Mako has

returned. Connie stated that she is glad to hear the County recognized his significance as he is such an asset to the County.

#### Trustee Reports

Dave – Reviewed fire and road department payroll, helped grade and stone various roads. Several months ago the Board discussed placing some properties in the land bank program. Upon researching, two properties was suggested, 3120 Geneva School and 6615 Pleasantview. The Geneva School property is the worse of the two. Dave asked the Board if they wished him to proceed and he would contact the Prosecuting Attorney. Both Bill and Hart were most definitely supportive of Dave proceeding. However, Hart stated that Mike Kaper is in control of the land bank and he should be the first point of contact. Dave agreed to contact Mike .

Bill – Nothing to report.

Hart – Nothing further to report.

Meeting Adjourned: 7:45pm