

RUSHCREEK TOWNSHIP TRUSTEES
MEETING MINUTES
October 21, 2020

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

Pledge to American Flag

Roll Call: Chad: Present Lisa: Present Tim: Present
Nancy: Present Will: Present

Chad asked that all cell phones be muted except for the Chief's.

VISITORS

MINUTES

The Minutes from the October 7, 2020 Regular Meeting have been printed and distributed for review prior to the meeting, and are being presented for approval. Lisa made a motion to approve the minutes as presented and Tim seconded the motion.

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJUSTMENTS TO THE AGENDA

None

FINANCIAL SECTION

The Fiscal Officer recommends that the Board of Trustees take action on the following financial items:

EFT's #604-2020-630-2020 and Warrants #42089-42105 in the amount of \$104,123.10 were presented for approval:

Approve the following Appropriation Supplemental transfers:

2191-220-221-0000	Medical/Hospitalization FD	\$2,000.00
2191-220-420-0000	Operating Supplies FD	- \$2,000.00
2192-330-221-0000	Medical/Hospitalization Twp	\$3,000.00
2192-330-360-0000	Contracted Services Twp	- \$3,000.00

Approve the following purchase orders:

20-2020	Medical Mutual
21-2020	Medical Mutual

Chad made a motion to approve the items as presented. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,300.00:

Repairs and maintenance	\$1,000.00
EMS supplies	\$1,000.00
Cleaning supplies	\$ 100.00
Office supplies	\$ 200.00

REPORTS

Fire Department

Bremen Rushcreek Township Fire Department. Fire and Ems Runs for the period October 1 through October 15, 2020.

27 EMS	17 Transports	4 Fire	0 MVA
Mutual Aid Received	4	Mutual Aid Given	4

Zoning

No new zoning permits have been issued since the last meeting:

The Trustees have been contacted regarding an issue regarding an Amish cemetery. They are selling their farm and they would like to know if the cemetery goes along with property? Lisa will contact Amy Brown Thompson to see what the requirements are and who could end up responsible for the care of the cemetery. Zoning Inspector Nicole Schmelzer indicated that they need 175 feet of road frontage and 2 acres minimum.

Road

Fall mowing is approximately ½ way done.

All of the signs from the ODOT Grant have been received.

IH 7400 has been picked up by Midwest Towing for repairs. No updates on progress have been received.

Fiscal Officer

Driver's Abstracts have been received and will be presented for review by Trustees and Chief Duvall at this meeting.

Chris Heilman's name was omitted from the fire department roster for the past two years. Fiscal officer made another request of OBMV for Heilman's drivers abstract.

Received Capital Distribution check from OTARMA in the amount of \$2,217.24.

Received notification from Medical Mutual of Ohio indicating that we will be receiving our renewal packet for the upcoming plan year. If we choose this plan for renewal in 2021, the medical coverage will include pediatric dental services for covered dependents under 18. Currently this coverage could only be added for an additional premium.

OLD BUSINESS

2020 Allocation:	\$18,765.00
Carryover:	<u>\$16,239.32</u>
Grand Total	\$35,004.32
Received a portion of allocation	<u>- 13,811.52</u> Check #5317448
Balance Due	\$21,192.80

No additional information has been received regarding the forced account money that is due from the county.

Lisa reported that she has heard back from prosecuting attorney's office regarding the West Point Road fence issue. Per her ruling, "electric fence is allowed as long as adjoining property owners agree in writing". She further noted that this issue is not a Township problem and should be settled by property owners or consult private legal counsel. Tim will relay this information to the property owner.

Employee Handbook - there has not been any correspondence or updates received regarding the questions that were posed to the prosecuting attorney's office for clarification.

As mentioned at the 10/7 meeting, we received a certified letter from Frontier Communications, Claim #1653520, regarding damage done at 720 Thomas Road. The Fiscal Officer sent the above mentioned letter to Wendy French at OTARMA on 10/8. Received notification/phone call from Gus Katschka from PERSO on or about 10/14 indicating he would be handling claim. Lisa contracted him to follow up per Nancy's request. On 10/21, Nancy contacted Chelsea from the original registered letter with Gus' name and the claim number (via phone message). Once we receive the invoice for the damage we are to forward to Gus.

Review the presented previous notice/request for bid for grindings. After discussion, it was determined that the Fiscal Officer will place the following information on the Township website and also send to Towne Crier to be published in their October 30 Eastern edition.

Rushcreek Township is accepting bids for hauling 800 tons of crushed asphalt from CRC, 399 Haul Road, Columbus to 213 Marietta Street, Bremen. Bids will be opened on November 18, 2020 at 7:00 p.m. at the Township office. A minimum of 800 tons must be delivered by December 15th. Bid specs available upon request by contacting Trustee Chad Ashbaugh or Road Department at 740-569-7181 Extension #11.

Bid Specs for hauling 800 tons crushed asphalt from CRC, 399 Haul Road, Columbus to Rushcreek Township facility located at 213 Marietta Street, Bremen, Ohio.

- Sealed bids clearly marked **BID** must be at the Township (213 Marietta Street, Bremen, Ohio) office for the bid opening.
- Sealed bid must include Proof of Liability Insurance (1 Million) AND Ohio Bureau of Workers Compensation Certificate.
- Bid Opening will be on November 18, 2020 at 7:00 p.m.

- A minimum of 800 tons must be delivered by December 15, 2020 at 3pm which should include all material, billing, & weight tickets.
- All weight tickets must be received and details finalized by Trustee Chad Ashbaugh and the Road Department. 740-569-7181 Extension #11.
- CRC will directly bill Rushcreek Township for the material.

Will requested permission from the Trustees to apply for State Fire Marshal Grant to cover Marcs radio fees? The Grant due date is at the end of October. Will explained that the grant could be used to purchase replacement batteries, lapel microphones, and annual subscription fees.

After discussion, Lisa made a motion to give Will permission to apply for the State Fire Marshal Grant to cover Marcs radio expenses. Tim seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

NEW BUSINESS

Chad presented an estimate from D&K Overhead Doors for a new overhead door for the road department barn.

After discussion, Chad made a motion to approve the quote in the amount of \$2,868.94 for garage door and door opener with two remotes. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

The contract/invoice from Ben Kitchen/Wells Pest Control for 2021 was received in the amount of \$1420.50 (same rate as last year). Tim made a motion to pay the pest control contract for 2021. Lisa seconded the motion.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.

ADJOURNMENT

Moved by Tim, seconded by Lisa to adjourn the meeting at 7:48 p.m.

Roll Call: Chad, Yea; Lisa, Yea; Tim, Yea.
