

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MINUTES
11/06/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00 pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Nancy Mathias, Fiscal Officer; and William Duvall, Fire Chief. Chad asked that all cell phones be muted along with all fire radios except the Chief.

Visitors

Laurie Withem, Tracy Shahan, Asst. Chief Brian Irwin, Charlie Hockman

Rushcreek Township Regional Planning Representative Charlie Hockman was present and gave the Trustees a report from the last RPC meeting. He reported that the 2020 Budget was covered at the most recent meeting. The RPC budget for 2020 is \$298,000.00.

Minutes

The minutes of the October 16th meeting were presented to the Trustees for approval. Lisa made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea. Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #709-2019 -740-2019 and Warrants #41699-41715 in the amount of \$34,639.26 along with the October bank reconciliation were presented to the Trustees for signatures. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

The following budget reallocation was made to cover the expenses for hauling grindings:

2192-330-400	Supplies and Materials	-\$2,200.00
2192-330-360	Contracted Services	+\$2,200.00

Purchase Orders #33-2019 and 34-2019 were presented to the Trustees for approval.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,150.00: Repairs & Maintenance - \$1,000.00; Cleaning Supplies - \$50.00; Medical Supplies - \$1,000.00; and Office Supplies - \$100.00. Chad made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

In addition, they would like to use \$1,000.00 from the FM Global Grant that was awarded for fire prevention material. A Purchase Order for that grant is being presented for signatures since the funds have already been receipted and appropriated for this purpose.

A list of expenditures for the road department for the next period were presented to the Trustees in the amount of \$3,500.00 for: Culverts - \$1,500; and Misc. - \$2,000.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

Business

Chief William Duvall reported the following:

- Runs during the last pay period 10/16/19-10/31/19: 19 EMS including 12 transports and 4 fire runs. Mutual Aid: 4 given, 2 received.
- Chief Duvall participated in the chili cook-off at FMC on October 23.

- Hose testing is in progress, so far around 5000 feet have been tested. Approximately 700 feet of supply line has been taken out of service. Chief Duvall would like to donate to a business in the community so the hoses won't end up in the landfill.
- October 28th we had our second meeting with the public. Approximately 14 people were in attendance. The subject was mutual aid. Several questions were answered about mutual aid and EMS billing.
- The FEMA desk review has been completed. The final information has been sent, and accepted by BWC for the firefighter Exposure Grant.
- Both the Chief and Assistant Chief donated candy for trick or treat. Around 500 pieces were given out by duty crew.
- The Marcs radios have not been received. The state has extended the deadline since there has been so many delays. The check that had been prepared for the radios has been voided and will be re-issued once all radio and parts have been received and signed off on. The new delivery date for the Marcs radios are November 18.

Road Department Report:

- Working on tree and bush removal.
Nancy Mathias thanked the road crew for taking care of a tree on their property that was in the township right of way.
- Working on grading and patching.

Nancy reported the following:

- The Capital Distribution Check (refund) from OTARMA has been received and processed.
- The BWC claim for Matthew Graham which occurred on 10/12/19 has been closed. No compensation was allowed because he was not off work for an extended time. The paperwork will be filed in his personnel file.
- Received a reminder from Kathleen Whitlock that a Special DAC meeting will be held on Thursday, November 7 at 7:00 pm at the Fairfield County Courthouse in the 3rd floor hearing room. Dave Myers is the townships representative and plans to attend the meeting.
- The next fire department meet and greet is scheduled for 11/18 at 7 p.m. The topic will be the 2020 budget.
- Dave and Anne Myers attended the recent OTA meeting as Rushcreek Township's representatives. Dave reported that there were two speakers at the event. He and Anne took a Rushcreek Feed shirt and the history of the feed mill in our community to be placed in the basket for the OTA Conference later this year.

Trustee Reports

Dave –

- Approved fire and road departments payroll.
- Working with land owner on Sacred Heart about property owned by the Township.
The township owns two small properties which includes a small cemetery. Dave would like to work with the landowner to allow them the part of the property that they need while still allowing the township access to the cemetery to maintain it. The cemetery is closed. Chad and Lisa agree with Dave that we should work with the new landowners to find a mutual workable solution. Dave will check with Hocking Valley Title Agency to see what we need to do to make the transition and will then make an official motion at the next meeting.

Chad –

- Approved fire department payroll.
- Attended the safety meeting. The topic was Electrical Hazards.
- There have been 2 zoning permits issued since the last meeting:

Adam Shriner
7465 Stagecoach Rd
Rushville, Ohio
??

Mahlon and Paul Coblentz
11173 Webb Summit Road
Bremen, Ohio
New Residential Build

Lisa –

- Request Trustees go into executive session to consider employee compensation matters. The Trustees invited Chief Duvall and Asst. Chief Irwin to join the executive session.

Moved by Lisa, seconded by Chad for the Board of Trustees to move into executive session to discuss and consider employee compensation in accordance with ORC 121.22 (G)(1). Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea. Executive session began at 7.30 and ended at 9:02.

Lisa made a motion to elect Medical Mutual as the provider for health insurance for 2020 with the plan and employee contribution to be determined at the next meeting. Chad seconded the motion. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

Moved by Chad, seconded by Dave to approve the fiscal officer to seek assistance for year-end processing when required at a rate of \$16.00 per hour. Roll Call: Chad, Yea; Lisa, Yea; Dave, Yea.

Meeting Adjourned: 9:07 pm.
