

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
11/07/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; Doug Hintz, Road Superintendent; and William Duvall, Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors

Tracy Shahan, Laurie Withem, Scott Davis, Gene Miller, Charlie & Barb Hockman, Earl Lehman, Steve Wolfe.

Work Session

The following ad was sent to the Eagle Gazette and website on October 17th at 7:57pm: *Rushcreek Township Trustees will hold a Work Session on November 7th at 6:30pm. The meeting will be held at the Township office, 213 Marietta Street. The purpose of the meeting is to discuss Fire Fighter hour requirements.* At 6:30pm, Trustee Myers called the work session to order with the following in attendance: Chief Duvall, Assistant Chief Irwin, Trustees; Myers, Ashbaugh, Burnworth, and Fiscal Officer Moyer. Discussion was held on the 1500 maximum hour limit and the new minimum hour requirements. One employee has reached the 1500 maximum hour limitation. Connie stated she has not received the signed waiver necessary. Lisa explained that the Fiscal Department is where employee files are to be stored. If the fire department wished to keep a copy of the original record, that would be fine, but again the original waiver must be turned into the Fiscal Department. Chief Duvall assured the board the original document would be at the Township prior to November 14th. There is an employee on the fire department roster that wishes to go back to volunteer work. Although the matter was discussed, no decision was made. Meeting adjourned: 6:59pm.

Bid Opening

The following ad was sent to the Towne Crier and placed on our website on October 26th: *Rushcreek Township is accepting bids for hauling 1,500 tons of crushed asphalt from CRC, 399 Haul Road, Columbus to 213 Marietta Street, Bremen. Bids will be opened on November 7th at 7pm at the Township office. A minimum of 800 tons must be delivered by December 14th with the remainder completed by January 31, 2019. Contact Doug Hintz, 740-569-7181 Extension #11. Bid specs available upon request.* At 7:03pm the mailbox was checked along with emails. The following bids were opened: Wolfe Trucking - \$10.00/Ton, Keith Taylor Trucking - \$6.75/Ton, Down Hill Trucking - \$7.00/Ton, Miller Hauling & Trucking - \$8.00/Ton.

Lisa made a motion to review and accept bids for the hauling of grindings and Dave seconded the motion.

Dave made an amendment to the motion to accept the bid from Keith Taylor Trucking to haul 1,500 Ton of crushed asphalt at \$6.75 per ton and Chad seconded the motion.

Roll Call on original motion: Chad, aye; Lisa, aye; Dave, aye.

Roll Call on amended motion: Chad, aye; Lisa, aye; Dave, aye.

Minutes

The minutes of the October 17th meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Lisa seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Treasurer's Report

EFT #716-2018 – #755-2018 and Warrants #41318-41333 in the amounts of \$28,379.59 along with the October bank reconciliation were presented to the Trustees for signatures. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

OTARMA sent a refund in the amount of \$394.00. Since the home located on Mulberry Street was demolished and used as a temporary fire personnel facility this money was placed back into the Fire Fund as a payment adjustment on Warrant #41270.

Purchase Order #47-2018 was presented for signatures.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,600.00. Chad made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Chad, aye; Lisa, aye.

Road Superintendent Doug Hintz presented the Trustees with a list of expenditures for the next period in the amount of \$5,800.00. Dave made a motion to approve the list of expenses and Lisa seconded the motion. Roll Call: Dave, aye; Lisa, aye; Chad, aye.

Appropriation changes:

\$3,500 from 2192-760-74 to 2192-330-323-1000 & \$866.54 from 2192-760-740 to 2192-330-360
Purchase Orders #30-2018 & #48-2018 for grindings and vehicle repairs will be prepared after meeting.

Business

Rushcreek Township Regional Planning Representative Charlie Hockman provided the board with his attached report.

Chief William Duvall reported the following:

- Runs during the last pay period: 25 EMS including 10 transports and 2 fire runs. Mutual Aid: 12 given, 9 received.
- Reviewed the open burn laws which are banned September through November and March through May of each year.
- Randal Winegardner is going through the pre-employment process. Chief advised his qualifications are Firefighter/EMT and requested the Board's approval for hiring once pre-employment is complete. Based upon his certifications the rate of pay will be \$12.00 per hour. Dave made a motion to approve adding Randal Winegardner to the fire department roster once all pre-employment requirements have been met at a pay rate of \$12.00 per hour. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.
- Medic 541 has an airbag leak, compressor problems, and possibly the steering box needs rebuilt. The unit is being repaired at Fleetmaster.
- November 15th from 9am-3pm the fire department will be hosting a training class through the Fairfield County Chief's Association. Lisa requested that the personnel clean the firehouse prior to hosting this event.

Road Superintendent Doug Hintz reported the following:

- All mowing is complete.
- Numerous culverts and ditches have been cleaned around the township.
- Almost all of the gravel roads have been graded again. The rainy weather has wreaked havoc on them.
- Stone has been hauled to all the roads that have been graded.
- Brush and debris have been removed from the right-of-way. Recent storms have caused more branches to fall and will be cleaned up as time allows.
- The JD 5425 has been repaired and is back at the township barn. Waiting to see if the clutch will be covered under warranty. Foltz's will invoice township once warranty coverage is determined.

Connie reported the following:

- On October 19th the FEMA site was checked to see if the close-out report on the 2016 grant could be completed. FEMA does not have this ready yet.

- Fairfield County OTA sent notice that the Annual Meeting will be held at 6pm on December 9th at the Liberty Center. Everyone received individual invitations and are responsible to respond. Connie advised she will not be attending as she will be out of State.
- November Grassroots Clippings was distributed.
- OTARMA has scheduled the onsite visit for December 4th at 8am by Mr. Eric Markovic. He will be reviewing the buildings that Rushcreek Township has insured and establishing their appraised value. Trustee Burnworth has agreed to meet with Mr. Markovic and extended Chief Duvall an invitation to attend. The meeting will begin at the firehouse.
- The culvert letter was sent per the Prosecuting Attorney's guidance on October 29th. This was mailed certified with a return receipt requested. To date, the receipt has not been returned.
- The fire department's water bill has now returned to the normal usage.

Trustee Reports

Dave –

- Approved fire and road departments payroll.
- Helped the road crew on various projects.
- On November 15th at 7pm he will be giving The State of the Township address at the Bremen Historical Society on November 15th at 7pm.

Chad –

- The zoning inspector gave birth to a healthy baby girl and will be off for a couple of weeks. Chad advised he will be filling in during her absence.

Lisa –

- Letters were sent to all fire department employees regarding the mandatory hour requirements. Two letters were returned with incorrect addresses (Z. Gompf & C. Douglas). The Chief was advised to update the database on addresses.
- Letters were received from the American Legion and Calvary United Methodist Church. The Bunn coffeemaker was donated to the American Legion and the pasta maker was donated to Calvary United Methodist Church. Both organizations are committed to the residents of our community.
- A couple of trucking contractors contacted the township regarding our bid for hauling of grindings and the requirements for Worker's Compensation coverage. Kelly Austin from KLA Risk Consulting was contacted. Per her guidance, Ohio law does make Bureau of Worker's Compensation coverage optional for a business operating as a Sole Proprietor however a certificate of liability insurance naming the township as an additional insured and requiring the contractor to sign a hold harmless agreement is requested. KLA was asked to provide us a template of a Hold Harmless Agreement.

Meeting Adjourned: 7:56pm.

Rushcreek Twp. Board of Trustees Meeting 11-7-18

From R.P.C. Meeting 11-6-18 Representative Charles Hockman

- President Phil Stringer brought the meeting to order at 7:30 p.m. Phil reported Jeff White took a job as Village Administrator in Galena, which is between Westerville and Sunbury. He was Village Administrator here in Bremen and attended, plus supported R.P.C. meetings. Phil made it a point to thank him, for the record, as he was not at last night's R.P.C. meeting.
- The Chesapeaks' Subdivision Section 1, located in Violet Twp. along Milnor Road was approved. That includes 23 lots on 10 acres. The complete goal is for 80 lots on 40 acres. The approval was subject to numerous conditions recommended by the Subdivision Regulations Committee.
- Keith Dennis applied to rezone 5 acres at the intersection of CR-33A and Horns Mill Road in Berne Twp. That particular 5 acres was previously cut off of 39 acres by the 33 bypass. It is currently R-R, Rural Residential. His desire is to convert the 5 acres to General Business District to establish a carry out and convenience store plus gas station. The Fairfield Co. Land Use Plan shows this area as being a growth area. So this goes along with the comprehensive plan. R.P.C. voted for it, subject to Berne Twp's zoning, and the R.P.C. staff recommended buffering due to 2 houses SW of the proposed development.
- Due to residential building contractors not having equal standards, the county has experienced poor building practices in some cases. Different examples were cited. So we are now getting people requesting county wide code regulations on residential properties. At this point a work group is being put together to define the problem and to consider the need, and or solution. The work group needs volunteers and input of ideas before the year ends. R.P.C. is asking for ideas, comments and volunteers for this work group.