

RUSHCREEK TOWNSHIP TRUSTEES

MEETING MINUTES

December 17, 2025

Chad Ashbaugh, Chairman called the Rushcreek Township Trustee Board meeting to order at 7:00 p.m.

**Pledge to American Flag**

**Roll Call of the Board:** Chad: Present Rick: Present Jim: Present

Lisa (fiscal): Present Will (fire): Present Richard (roads): Present

Chad asked that all cell phones be muted except for the Chief's.

**VISITORS**

Sydney Strite

**MINUTES**

The Minutes from the December 3, 2025 regular meeting **Motion to accept:** Trustee Downard **Second:** Trustee Ashbaugh

**Roll Call:** Chad: **Aye** Jim: **Aye** Rick: **Aye**

Chad reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website.

**FINANCIAL SECTION**

Warrant #'s 44131 through 44157 and EFT 545-2025 through 569-2025 in the amount of \$64,773.44 Resolution 2025-14 Supplemental Appropriation for Fire Full Time Salaries in the amount of \$7,000.00 2026 Temporary Revenue and Appropriations Budget to be submitted to County Auditor through DocLink. County Budget Commission no longer required for Appropriation only adjustments but still must submit.

Fund Balance adjustment to fund 2181 in the amount of \$1.60 for a check issued to B. Freisner in 2024 for overpayment of Zoning Fee. Check not cashed or returned. Void check and return funds.

**Motion to accept and pay:** Trustee Moyer Second: Trustee Downard

**Roll Call:** Chad **AYE** Jim **AYE** Rick **AYE**

**Fiscal Office**

All invoices that require payment in 2025 must be submitted by December 26<sup>th</sup>. All open purchase orders will be closed on that date

Final EOY meeting approving final payments etc and swearing in of new Trustees on 12/31 at 8 a.m.

1<sup>st</sup> payroll of New Year on January 1<sup>st</sup>.

1<sup>st</sup> meeting of New Year January 7<sup>th</sup>.

Received a large refund from the IRS for 2<sup>nd</sup> quarter 2025 941's. Contacted to advise amounts remitted were correct and matched quarterly remittance. Refused return of funds. Also received a notice for a penalty for 4<sup>th</sup> quarter 2023. Our remittance and reporting match and were timely, sending penalty amount.

**Fire**

Santa event cancelled due to weather

EMS	12	RUNS	TRANSPORTS	4
FIRE	4			
MVA	4			
MUTUAL AID	7	GIVEN	1	RECEIVED

GIVEN

RECEIVED

Berne Township	2	0
Junction City	2	0
Marion	1	0
Lancaster	0	0
Pleasant	0	0
Richland	1	1
Misc. (Somerset, Hopewell, Straitsville, New Lex)	1	0
Walnut	0	0
Logan	0	0
Hocking	0	0
Air Evac	0	0

#### Zoning

No well or septic permit copies received for 715 Zion Road, Stalford. Trustee Downard indicated he can address the concern with PA office. His initial contact was regarding the VYAS property on Mt. Zwingli Road. He has not had any information from them since 12/10.

Welty Cemetery – Notice received from PA office that EC Anderson scheduled hearing in front of Judge Vandervoort 1/12/2026 for vandalism. Trustee Moyer contacted victim assistance to discuss why only 1 of the boys was being prosecuted. No effort has been made to repair or clean the damage as the mother of one of the young men indicated. Rick is waiting on a response.

#### Road Department

4 new chain saws were purchased through AgPro.

E. Davis from Zion Road contacted Richard regarding the driveway culvert

Tree Clean up on Pumpkin Vine

Plow and Treated Roads with Trustee Ashbaugh during recent snow event

Maintenance on Trucks and Plows

Approved lot split on Zion Road for Dawson.

#### Administration

Supplied PA office looking for a response and copy of the section of the Zoning Resolution that prevent more than one residence per parcel for 2715 Mt. Zwingli Road, Vyas property. See notes in Zoning report.

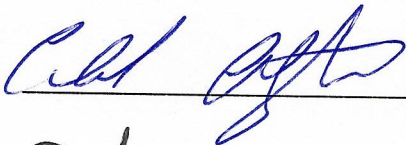
715 Zion Road (Stalford)

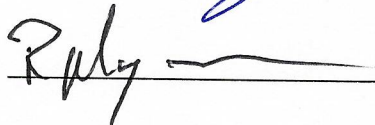
Jim noted the section of the ORC that will allow us to impose penalties but will need to ascertain how and when those penalty amounts can start and what appropriate amounts should be for both VYAS and STALFORD properties.

#### Further Business:

Should be considering any salary and benefit changes or increases  
Chief added that demolition of property on Geneva School Road was complete

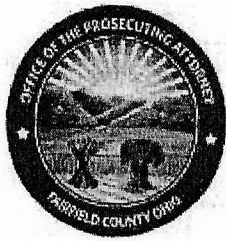
Trustee Ashbaugh moved to adjourn at 7:20 p.m.











R. KYLE WITT  
FAIRFIELD COUNTY PROSECUTING ATTORNEY

12/09/2025

Rushcreek Township  
213 Marietta St, PO Box 88  
Bremen, OH 43107

Defendant: Ethan Chase Anderson

Charges:

Case: / Judge: Terre-L. Vandervoort

Dear Wendell H Coleman:

I would like to inform you about the following information regarding your case:

Date	Event	Defendant
01/12/2026 1:30 PM	Juvenile - Pretrial	Ethan Chase Anderson

This hearing is typically where the attorneys discuss the status of the case and potential resolutions. Often times, a Pretrial will result in the resolution of the case, it is imperative to stay in contact with your Victim Assistance Specialist to stay updated on the case.

Please contact your assigned Victim Assistance Specialist, Samantha S. Heinlein, at (740) 652-7563 or [samantha.heinlein@fairfieldcountyohio.gov](mailto:samantha.heinlein@fairfieldcountyohio.gov) if you have any questions.

Sincerely,

Samantha S. Heinlein  
Victim / Witness Division

DEC 15 2025

**Post Fund Balance Adjustments**

<b>Fund:</b>	2181	<b>Type:</b>	Prior year warrant adjustment
<b>Post Date:</b>	12/17/2025	<b>Status:</b>	O
<b>Tran Date:</b>	12/15/2025	<b>Warrant/Receipt #:</b>	43668
<b>Amount:</b>	\$1.60	<b>Adjusted Year:</b>	2024
<b>Reason:</b>	over payment of original permit application. issued refund. contact attempts made to ask resident to cash check.		

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