

RUSHCREEK TOWNSHIP TRUSTEES  
BOARD MEETING  
12/19/2018

Dave Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02pm leading with the Pledge of Allegiance. Those in attendance in addition to Dave were: Chad Ashbaugh, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer; Doug Hintz, Road Superintendent; and Brian Irwin, Ass't. Fire Chief. Dave asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitors  
None

Special Announcement

Trustee Myers announced that Chuck Elick passed away on December 17<sup>th</sup>. Mr. Elick served as a Trustee and then as the Road Supervisor for Rushcreek Township. The Board expressed their condolences to the family and a moment of silence was observed.

Minutes

The minutes of the December 5<sup>th</sup> meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. Dave reminded everyone that the minutes are available upon request at the Fiscal Officer's office and the website [www.rushcreektwp.org](http://www.rushcreektwp.org).

Treasurer's Report

A letter was received from Rushcreek Township Zoning Inspector advising that the property on West Rushville Road owned by Eyman & Shaffer has been inspected and found to be in satisfactory condition. It was recommended the Trustees release the demolition retainage being held. Chad stated he has viewed the property and made a motion to release the demolition retainage in the amount of \$13,333.20 to Donald & Philip Eyman and Cindy Shaffer which was received from Perry County Mutual Fire Insurance Company on March 12, 2018 Receipt #76-2018. Dave seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Appropriation Change:

500.00 from 2021-330-730 to 2021-330-190  
105.50 from 2181-130-131 to 2181-130-230  
225.50 from 2021-330-420 to 2021-330-230

Purchase Order #49-2018 was presented for signatures.

EFT #846-2018 - #886-2018 and Warrants #41360 - #41383 in the amounts of \$69,780.66 were presented to the Trustees for signatures. This includes the demolition retainage. Lisa made a motion to pay the bills and Dave seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

On December 21<sup>st</sup> three Certificates of Deposit expires from the Citizens Bank in the amounts of \$500,000.00. These Certificates had a 24-month term with an interest rate of .65%. Both Citizens & Bremen Bank were contacted for updated interest rates. They are both currently offering 24 months at 2.75%. Connie recommended that since both banks are offering the same, we continue with Citizens Bank in order to keep finances in a couple different banks. Dave made a motion to re-invest the certificates of deposits into Citizens Bank for a 24-month term at an interest rate of 2.75% and Chad seconded the motion. Lisa expressed her concern with locking down the money for a 24-month term with Fed rates changing. In the past year, our banks have worked with us and brought the rates to current amounts but this might not always be an option. Connie will place notes in the files for the new Fiscal Officer to randomly check interest rates. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Due to the end of the year, no expenditures were presented to the Board. Should any emergencies arise proper protocol will be followed.

#### Business

In Chief Duvall's absence Ass't. Chief Irwin reported the following:

- Runs during the last pay period: 20 EMS including 12 transports and 1 fire run.
- The duty crew helped unload groceries for the Bremen Food Pantry holiday baskets.

Chad advised that he had received a message thanking the Fire Department for stuffing the candy bags and announcing the "Santa In The Village" holiday event.

Road Superintendent Doug Hintz reported the following:

- Trees and brush were cleared from the sides of Heyd Road.
- The problem driveway culvert on Bethel Road has been replaced at the resident's expense.
- Trees were removed from Thomas and Rutter Hill Roads.
- The crew continues to repair potholes throughout the Township.
- One of the hydraulic lift cylinders on the bucket truck is leaking fluid badly. The truck is out of service until repairs are made.

Discussion ensued on the bucket truck. Doug felt that repair costs could have potential to be \$15,000. The Board advised Doug to have the truck taken to Utility Trucking Company for an evaluation.

Connie reported the following:

- Both Connie and Trustee Burnworth attended the Auditor of State End of Year Training on Friday, December 7<sup>th</sup>.
- Preparations have begun on closing the 2018 books. Kathy Thimmes was contacted to aid in the closing and opening of the books and she has agreed to do so.
- End of Year meeting was discussed. Lisa made a motion to hold the End of the Year meeting on December 31st at 9:00am and Dave seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.
- Due to the first meeting in January being scheduled on the second, Connie asked that the 1<sup>st</sup> meeting of January be scheduled later on in the month. After discussion, Dave made a motion to hold the first meeting in January on the 9<sup>th</sup> at 7pm and Lisa seconded the motion. The Township will then return to the regular schedule of the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 7pm. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Notification of the meeting changes will be sent to the Eagle Gazette and placed on the website immediately.

#### Trustee Reports

Dave –

- Approved payroll.
- Helped the road crew on culvert clean-up and driveway culvert on Bethel Road.
- Attended the Ohio Township meeting on December 9<sup>th</sup>. Heidi Fought will be taking the Executive Director position of the Ohio Township Association on January 1, 2019 since Mr. DeTemple will be retiring. Heidi reported at the meeting there are some ORC changes in Township government beginning in 2019 that each Township should be aware of.

At the last Board Meeting discussion had been held on pay increases for 2019. Employee evaluations were presented to the Board by Road Superintendent Hintz. Dave made a motion to increase Richard Campbell's hourly pay by twenty-cents per hour Lisa seconded the motion. Discussion ensued. Lisa advised that she does not agree with automatic raises and believes raises should be determined on merit. Chad stated he did not support automatic raises. Roll Call: Chad, No; Lisa, No; Dave, Yes. Motion Failed.

Lisa made a motion to increase Richard Campbell's hourly rate from \$17.45 to \$17.60 which is a fifteen cent per hour increase. This hourly increase would be in effect pay period beginning January 1, 2019. Chad seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, no.

Dave made a motion to increase David Campbell's hourly rate from \$15.60 to \$15.80 which is a twenty cent per hour increase. This hourly increase would be in effect pay period beginning January 1, 2019. Lisa seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

Chad –

- One zoning permit has been issued since the last meeting to Brian Mollenkopf, 6400 Tent Church; new building and resident.
- Attended the Ohio Township meeting on December 9<sup>th</sup>.
- Approved payroll.

Lisa –

- Nothing to report.

Trustee Myers expressed his gratitude to Earl Lehman and John Verdow for their help in mowing several of the Township cemeteries during 2018. He continued thanking all of the personnel of Rushcreek Township, and Board members for a great job.

Rushcreek Township Board of Trustees extended Holiday greetings by wishing everyone a Very Merry Christmas and a Safe and Prosperous New Year.

Meeting Adjourned: 8:07pm.