

RUSHCREEK TOWNSHIP TRUSTEES  
SPECIAL MEETINGS (#1 & #2)  
03/07/2017

Hart Van Horn, Chairman called the Rushcreek Township Trustees Special Meetings to order at 3:30pm, leading with the Pledge of Allegiance dedicating it to the military that defend this nation and the law enforcement who protect our freedoms. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Fire Chief, Will Duvall, Road Superintendent, Doug Hintz; and Connie Moyer, Fiscal Officer. Hart asked that all cell phones be muted along with all fire radios except those present requiring the need.

Visitors  
None

Special Meeting Announcement

The following announcements were sent at 6:35pm on March 4<sup>th</sup> to the Eagle Gazette and placed on the website: *Rushcreek Township Trustees will hold a Special Meeting at 213 Marietta Street on March 7th at 3:30 pm for the purpose of contracting a Roofing Repair/Replacement for the Township Equipment Storage Building.*

*The Rushcreek Township Board of Trustees will hold another Special Meeting on March 7, 2017 immediately following the Special Meeting already scheduled at 3:30 p.m. for the purpose of contracting a Water Connection for Fire and a Fire Sprinkler System at the Bremen Rushcreek Fire Department fire house.*

SPECIAL MEETING #1

Road Superintendent Doug Hintz presented the board with three quotes for replacing the roof on the Township equipment storage building.

1. Lahr & Sons Construction - \$4,800
2. DG Enterprises Inc. - \$8,800
3. TEC Construction - \$4,750

Dave reported that he has been on the roof with all three bidders and went over the scope of the work required from each bidder. Each contractor was to submit proof of workers compensation, certificate of insurance, and EIN/W-9. Doug stated he misunderstood that requirement and thought it was required after the contractor was awarded the job. Hart advised he wanted the bidders qualified therefore he went on the Secretary of State's website to research each contractor. Some contractors were using names not associated with legal use according to the Secretary of State. In reviewing all three bids some were detailed while others were brief, and lacking necessary detail. A topic of conversation was how the disposal of the metal roof would be handled. Connie stated that the Township takes scrap metal to Polk in Zanesville multiple times each year and this money is deposited into the road fund. Bill said that the scrap should be taken to Foltz Ag's Auction this spring to receive the best price. Dave stated an employee was interested in purchasing the scrap. After much time was spent on how to dispose, no formal decision was made.

Dave made a motion to contract the roof repair and replacement with TEC Construction for the Northside of the main equipment building that measures 22' X 63' (nominal) for the quoted price of \$4,750. This is pending proof of workers compensation, certificate of insurance, and a verified EIN/W-9. Bill seconded the motion. Discussion was held on how to cover cost of the expenditure. Doug stated since he was new to the position he was unsure. Upon Connie's recommendation the Board agreed to make an appropriation change of \$4,800 from 2031-330-420 to 2031-330-323-1000. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Connie advised she will not have a purchase order prepared until the contractor provides the necessary paperwork.

Meeting Adjourned: 4:15pm.

RUSHCREEK TOWNSHIP TRUSTEES  
SPECIAL MEETING #2  
03/07/17

Meeting called to order at 4:16pm following Special Meeting #1.

Business

The minutes from the February 22<sup>nd</sup> Rushcreek Township Board meeting with relative information were reviewed along with the estimates that were attached to those minutes. To recap:

1. Guttridge Plumbing Inc. - \$64,800 for a dry system with water connection coming from Marietta.
2. VFP Fire Systems - \$68,200 combination of wet and dry system with water connection coming from Mulberry.

Since neither contractor provided the waterline to the property, Seifert provided Kelly Architectural a bid for 6" waterline from Mulberry at \$13,432.00 and 8" waterline from Marietta at \$21,713.00.

Since the facility has found to be non-compliant for many years, Hart asked for a due diligence review after the February 22<sup>nd</sup> meeting. Kelly Architectural conducted that review and recommended the 6" supply from the Village's Mulberry Street connection due to the volume of water that would be needed to operate the system. Bids were obtained by Kelly Architectural for the Fire Suppression System connection to maintain fairness and clarity on the job bid. This refers to a separate water connection to the village main supply as required by the State of Ohio and therefore the costs are handled separately from the actual Fire Suppression System as discussed at the February 22<sup>nd</sup> meeting. The following bids were submitted:

1. VFP Fire Systems - \$25,137.00
2. Seifert Construction - \$18,135.00

Chief Duvall explained that when the project began the Trustees transferred an extra \$40,000 to cover incidentals and possible changes in the project. Both he and Trustee Van Horn felt that we have the finances available to cover this project. A new generator and special lighting were discussed earlier in the planning, however since the State of Ohio is requiring the Fire Suppression System, the generator and special lighting will be delayed.

Bill made a motion to award Seifert Construction the bid for the Fire System Connection in the amount of \$18,135.00 and Hart seconded the motion. The Trustees discussed how the finances would be handled. It was decided to utilize this portion of the project out of the \$40,000 therefore requiring no additional paperwork from the County Auditor. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Purchase Order #16-2017 was presented for signatures.

Dave made a motion to accept the contract from VFP Fire Systems for a water sprinkler Fire Suppression System as quoted in the amount of \$68,200 pending an amended certificate from the Fairfield County Auditor and submission of the required insurance and workers compensation certificates. The monies are to be transferred from the Fire Fund to the Capital Improvement Fund which has been established for this project. Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Connie advised she will provide the proper paperwork to the County Auditor to obtain the amended certificate.

Meeting Adjourned: 5:02pm