

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
06/05/2019

Chad Ashbaugh, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Chad were: Dave Myers, Trustee; Lisa Burnworth, Trustee; Connie Moyer, Fiscal Officer. Chief Duvall was absent due to a prior commitment.

Visitors

Charlie Hockman, Earl Lehman, Tracy Shahan, Nancy Mathias

Treasurer's Report

EFT #337-2019 - #409-2019 and warrants #41536 - #41554 in the amounts of \$48,108.47 were presented for signatures along with the May bank reconciliation. There were two payroll cycles during this time. Dave made a motion to pay the bills and Chad seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

** Appropriation change \$80,000.00 from 2192-330-360 to 2192-330-400.

Per May 15 meeting purchase order #23-2019 was issued to Thomas Fencing. Then and Now purchase order #24-2019 and ** Purchase order #25-2019 were presented for signatures.

On May 25, OTARMA sent a check in the amount of \$500.00 which was for the 2019 MORE Grant towards the purchase of the stair chair which we had not received an invoice at that time. Therefore, it was placed in line item 2191-805-Other local grants. Receipts given to Chief and Trustee Burnworth.

A list of expenditures was presented from the road department for the next period in the amount of \$5,000.00 which includes \$3,500.00 for cold mix. Dave advised that the cold mix will come from the credit at Asphalt Materials. Lisa made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Fire Chief Duvall presented the Board with a list of expenditures for the next period in the amount of \$2,250.00. Chad made a motion to approve the list of expenditures and Dave seconded the motion. Roll Call: Lisa, aye; Dave, aye; Chad, aye.

Minutes

The minutes of the May 15th meeting were presented to the Trustees for approval. Chad made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Lisa seconded the motion. Roll Call: Chad, yes; Lisa, yes; Dave, aye. The minutes are available upon request at the Fiscal Officer's office and the website www.rushcreektwp.org.

Rushcreek Township Trustees held Work Sessions preparing the 2020 budget on May 24th and May 31st. Notices of both meetings were placed on our website and sent to the Eagle Gazette. Lisa made a motion to approve the minutes of the May 24th and May 31st Work Sessions and Dave seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

The 2020 Budget has now been completed. After discussing, the Board decided to have the Budget Hearing on June 19 at 6:30 p.m. Notice will be posted on website and sent to Lancaster Eagle Gazette.

Business

In the Fire Chief's absence Chad reported the following:

- Runs during the last pay period: 27 EMS runs including 11 transports and 7 fire runs. Provided 4 mutual aid runs and received 4.
- On May 16th the American Red Cross installed 98 smoke detectors in 46 homes in the Village.
- The fire department, along with law enforcement participated in safety day at Bremen Elementary school on May 16th. Assistant Chief Irwin, Captain Beery, Lt. Shahan, and firefighter Graham were involved with 392 students attending.

- May 21st Firefighter Tad Moyer turned in his resignation. Firefighter Paramedic Cameron Anderson responded with a verbal resignation from the letter sent by the Trustees. All gear has been returned.
- Medic 541 had to be taken to Fleetmaster for brake repair.
- Chief presented the Board with a letter asking permission to allow the Fire Chief to promote Firefighter Paramedic Kristen Krile to the position of Lieutenant with an effective date of Board approval. SOP Section 100.09 will need waived. He felt she is well qualified for the position and has previously tested for the position.

Lisa made a motion to waive SOP Section 100.09 and allow the Chief to promote Kristen Krile to the position of Lieutenant effective July 1st and Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

- A new pay rate schedule was presented to the Trustees for fire department hourly personnel.

Dave made a motion to adopt the new pay rate schedule effective July 1, 2019 for the hourly personnel at the fire department as presented by Chief Duvall. Chad seconded the motion. Discussion ensued with regards to pay since the current EMS officer is being recommended to become a Lieutenant. It was the Board's opinion that the EMS officer should receive the additional hourly twenty-five cents. Dave amended the motion to maintain per January 2016 motion the twenty-five cents per hour for the EMS Officer even if a rank change is made. Chad seconded the motion. Roll Call for original motion: Chad, aye; Lisa, aye; Dave, aye. Roll Call for amended motion: Chad, aye; Lisa, aye; Dave, aye. The new pay rate is included in the minutes. Fiscal Officer noted that the increase starts July 1st however the employees will not see the increase until the pay period of July 1st – July 15th.

Road Department Report:

- All cemeteries were mowed for Memorial Day. Extended a thank you to Earl Lehman and John Verdow for their help.
- Preparing Phase 1 roads for chip seal.
- Spring spraying complete.
- Working on prep work for first round of chip/seal.
- Contacted Frontier regarding the claim on Heyd Road. He requested that Frontier supply their Engineer so the area could be fixed. Dave stated an OUPS ticket from Frontier was not provided.
- Tractor repairs are complete and it has been returned. Spring mowing will begin once initial preparation for chip seal is complete

Connie reported the following:

- Bremen Drive-In advised that they were open for business for the season. Lancaster Fairfield Recycling was contacted to add an additional pick up.
- June 30th is my effective retirement date. Requested permission to contact Don Elkins and have all Township building locks rekeyed. The Trustees concurred. Don Elkins will be contacted.
- June Grassroots Clippings was distributed.

Rushcreek Township Regional Planning Representative Charlie Hockman presented his report which is attached to the minutes.

Trustee Reports

Dave –

- Helped the road department on various projects.
- Approved fire and road department payroll.
- In reviewing the contract with 20/20 Enterprises, Dave reported that he is calculated purchasing the emulsion directly from Asphalt Materials. Fairfield County bid out emulsion which came back at \$1.82 per gallon. Asphalt Materials will match the County bid which is lower than 20/20 Enterprise was going to charge. After speaking with Art Kunkler, owner of 20/20, a mutual agreement modifying the contract was reached with 20/20 Enterprises. The Township will purchase the emulsion directly from Asphalt Materials. Therefore, PO #21-2019 to 20/20 Enterprise will be reduced by \$80,000.00 and a new purchase order will be written Asphalt Materials. Lisa made a motion to purchase the emulsion from Asphalt Materials and modifying

the contract with 20/20 Enterprises. Dave seconded the motion. Roll Call: Lisa, yea; Chad, yea; Dave, yea. **

Chad –

- No zoning report was given.
- Attended the safety meeting on June 4th with the topic was Alzheimer’s and Dementia.

Lisa –

- The stair chair arrived at the firehouse therefore once the item is invoiced, closeout paperwork will be filed on the MORE grant.
- Filed the closeout paperwork on the ODNR grant which was sent to Aaron Kloss at ODNR. Anticipated reimbursement will be \$1,382.15. The original request on the 50/50 grant was \$1,662.00. We were able to save on the equipment but failed to install in the required time frame. Therefore, we were unable to take advantage of the full amount available.
- The fire department received a \$10,000.00 grant from Hunter-Barber Memorial Foundation for the purchase of a pediatric simulator mannequin. Total cost of the mannequin was \$15,280.65, therefore a grant application was sent to the Shriners to make up for the difference. We recently received notification from the Shriners that the request for funding was not approved. Discussion ensued on how to proceed with the handling of this situation. Lisa advised that it was previously discussed if we did not receive additional monies for this purchase we would be returning the funds. Therefore, Lisa made a motion to return the \$10,000.00 back to the Hunter Barber Memorial Fund with a letter of explanation and also express our sincere appreciation. Chad seconded the motion. Roll Call: Chad, aye; Lisa, aye; Dave, aye.

**BREMEN-RUSHCREEK FIRE DEPARTMENT
PAY SCALE**

Effective 7/1/19

		<u>BASIC</u>	<u>MEDIC</u>	EMS OFFICER
No Fire	N/A	\$11.00	\$11.50	N/A
36 HOUR	\$11.00	\$11.50	\$12.00	\$15.00
120 HOUR	\$11.50	\$11.75	\$12.25	\$15.25
240 HOUR	\$12.00	\$14.50	\$15.00	
Lieutenant 240		\$15.00	\$15.25	Assistant Chief
Captain 36		\$14.50	\$15.00	\$16.00
Captain 240		\$15.25	\$15.50	

Meeting Adjourned: 7:49pm

Fairfield County Regional Planning Commission Report
From R.P.C. meeting 6-4-19 Representative Charles Hockman

- President Phil Stringer brought the meeting to order at 5:30 p.m. After the May 7th minutes were approved, James Mako talked about the upcoming Community Development Block Grants. James also reminded us how these CDBG grants are given by H.U.D. through the Ohio Development Services which gets the requests from the Regional Planning Commission, on behalf of the county commissioners, which gets their requests from local communities and townships. Our area gets grant money on even numbered years which means we are for consideration in 2020. Applications should be available by Feb. of 2020. It is important to note, grant money is issued partly based on census information, and the poor to moderate income areas have an advantage. In our area, Bremen and Rushcreek Twp. as well as W. Rushville, Clearcreek Twp., Carroll and Millersport meet poor to moderate criteria. James stated fair housing complaints are part of these H.U.D. Grants, and he talked about how maybe 2% of housing complaints were discrimination and the other 98% of complaints are landlord tenant disputes. The number of fair housing complaints does not directly influence the grant applications, but to get grant money, the county must have a Fair Housing Plan in place. Complaints are recorded and sent to the State yearly. With fair housing antidiscrimination, it is interesting to note, not only does that include race, color, sex, religion, and families with kids, but that protected class now includes military people and people with helper dogs. Therapy dogs and handlers are a grey area. More information on the Ohio Landlord Tenant Act can be seen in the Ohio Revised Code 5321.04
- Another agenda item was the request for a recommendation of a parcel along S.R. 158 in Greenfield Twp. to be rezoned to allow Walter Beatty to place a storage facility in the area of River Valley Highlands. Currently there is a cul-de-sac at the end of Rolling Hills Street. The request was to continue that street into the proposed storage facility. We addressed this back in December of 2019 and recommended it not to proceed. Now it is back under consideration, because the Greenfield Twp. Trustees apparently feel there is no objection. At our R.P.C. meeting last night we had about fifteen residents objecting quite loudly. They said they were not informed prior, and were unaware of any trustee meeting where they could voice their concerns. My take-away from all this is to be sure, we as a township, notify residents in the area of any proposed zoning changes, and not just the one or two adjacent property owners. Last night we recommended to get the prosecutor involved and voted to shelve this until we get more information from Greenfield Twp.
- Another agenda item involved Liberty Township zoning amendments. There were several pages and involved everything from agri-tourism to solar panels. Most of our discussion revolved around accessory structures on lot splits. Liberty Twp. proposed to change zoning text to allow a preexisting accessory building on 2 to 5 acre parcels, with the accessory building up to 2400 square feet. Our R.P.C. committee recommended we strike that section. We regular members voted with the committee last night. By definition an accessory structure should be on the same lot as a primary building. These situations arise when a developer splits up a farm and separates the house from a pole barn, for example.
- We recommended a rezoning for M.I. Homes in Violet Twp. on Pickerington Road in Violet Twp. It is in an expected growth area.
- There is a Leadership Conference Part 1 2019 on Cybersecurity, Ethics, CORSA related Training on September 26th, 8:30 a.m.-12:15 p.m. at Wigwam, 10190 Blacklick Eastern Road NW, Pickerington. The purpose of the Leadership Conference is for county leaders to further the mission of Fairfield County and improve the organizational knowledge base. This session fulfills three training requirements (Cybersecurity, Ohio Ethics Law, and Unlawful Harassment) and offers additional, relevant training. RSVP: <https://surveymonkey.com/r/Sept26LC>