

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
08/06/2014

Bill Myers, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance. Those in attendance in addition to Bill were: Dave Myers, Trustee; Hart Van Horn, Trustee; Connie Moyer, Fiscal Officer; Bob Suer, Road Superintendent; and Will Duvall, Fire Chief. Bill asked that all cell phones be muted along with all fire radios except the Chief's.

Visitor

Tracy Shahan, Joe Westenbarger, Ray Stemen, Joel Denny, Loy Householder

Minutes

The minutes of the July 16th and July 22nd meetings were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Hart seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Bill reminded everyone that the minutes are available upon request at the Fiscal Officer's office.

Treasurer's Report

EFT #387-2014 – 418-2014 and Warrants #39580-39605 in the amounts of \$85,745.76 were presented to the Trustees for signatures along with the July bank reconciliation. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Business

Fire Chief Duvall reported:

- Attended the County Chief's meeting on July 30th with the topic of a combined emergency communication center (Lancaster Police Dep't. & Sheriff Office) going into the new jail.
- BWC Safety meeting was attended by Will since Bill was not available. Topic being "bed bugs"
- Tanner Kline has been deployed with the US Division of Forestry for an unlimited amount of time.
- The Life-Pak 15 arrived and a photo shoot will be scheduled with the Shriner's displaying the equipment.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$3,400.00. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Runs reported during the pay period: 14 squad and 1 fire. Will asked the Trustees how they wanted complaints handled and it was responded that there is a citizens complaint which documents incidents and should be utilized.

Road Superintendent Suer reported:

- The road crew is preparing the roads for chip/seal.
- A citizen's phone complaint was received regarding Borah Hill being rough. Focus is being kept on preparing for the chip/seal project.
- The Township building has a broken water line that will be dealt with sometime next week. When not occupied, the water will be turned off at the street to reduce water waste.
- After placing an ad in the Eastern Edition of the Towne Crier and placing job posting at fire department, township, and post office, to date the Township has received three applications. One applicant has a current CDL however he is a relative to Richard. Due to one applicant qualifying, Bob suggested the Trustees waive the employee handbook policy one time, and hire David Campbell upon completing his pre-employment steps. If David is willing to work, Bob would like to utilize him until the end of September to complete several unfinished projects. Since no one applied for the general laborer, it was Bob's suggestion that instead of using a flagger, the road be closed while chip/sealing with no through traffic. The average time needed to keep the road closed would be approximately six to seven hours.

Bob presented the Trustees with a list of expenditures for the next period in the amount of \$76,600.00 which includes materials needed for chip/seal. Hart made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Bob, stated he would keep Fairfield Union Schools informed.

Connie reported the following:

- The following permits were issued since the last meeting: Joe Jasper, 1511 Webb Summit – new garage; Andre Schmelzer, 1730 Pumpkin Vine, - garage & room addition; Harry Deahl, 11386 Webb Summit Rd. – covered bridge.
- A letter was received from Mrs. Fetty contesting the invoice dated May 16th. The Trustees advised the matter has been turned over to legal counsel for filing.
- The fiscal officer, Trustees, and Fire Chief attended the 2015 Budget Hearing held in the Commissioners' Hearing Room on Monday, August 4th @ 11:05am. Fairfield County Budget Commission was pleased with our presentation and the 2015 Proposed Budget was approved.
- Bill Myers signed up for the two hour safety training seminar that is required to remain in the group rating under BWC. The class will be held on August 12, 2014 at Zanesville, Ohio at a cost of \$40.00.
- On July 28th Connie and Chief Duvall submitted the close-out report to FEMA on Grant #EMW-2012-FO-07027 for the SCBA gear. Documentation is in the FEMA file.
- Ed Pool provided final documentation supporting the work agreement between he and the Township with regards to him hiring a private contractor to install drainage on the front of his property and widening the road. This amount was paid in full and Ed asked if the Township would provide him with "donation documentation" in the amount of \$1,480.00 which was the portion he paid to widen the road. This matter was turned over to the Brian Bibler at the State Auditor office to advise how to proceed. His decision was distributed to the Trustees. We are to properly document in the minutes where the Trustees acknowledge and accept the donation and send a letter to Mr. Pool noting his contribution. Hart made a motion to acknowledge and accept Mr. Pool's \$1,480.00 donation to Rushcreek Township and expressed the Board's gratitude along with the citizens of Rushcreek Township for his contribution to maintain safety by widening Marietta Road. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, abstained and stated on the basis that he did not know or understand of this arrangement (Note: Prior meeting minutes indicate all trustees understood and ruled on these arrangements).
- A meeting was scheduled by the Fairfield Transportation Improvement District on August 6th at 9am. Notices were distributed to the Trustees.
- The August Grassroots Clippings was distributed to all members.
- Fairfield County Auditor sent notice that the Popular Annual Financial Report for Fairfield County for the year ended December 2013 is available online at the auditor's website.
- A report was submitted to Job & Family Services on employee Amber Flint who is seeking unemployment benefits through another employer. However, since she is part time employed with Bremen Rushcreek Fire Department it was necessary to complete the paperwork.
- Burpham & Flower Insurance Group sent notice our policy renewal will be forthcoming.

Joel Denny Regional Planning Commission the representative for Rushcreek Township presented a report of the most recent meeting of August 5th which is attached to these minutes.

At 7:32pm Hart made a motion to go into Executive Session under ORC 121.22(G)(1) for a personnel issues with regard to hiring the job position, Kristen Fetty, and Rick Hoffman and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session ended: 9:20pm.

A telephone call was made to the fire department along with citizen, Tracy Shahan, advising that Executive Session had ended and Open Session would begin.

Open session began at 9:27pm.

Hart made a motion to waive the employee handbook policy one time that prevents hiring a family relation of a current employee of the road department because after multiple posting of a job opening we have not received other qualified applicants. Dave seconded the motion. Roll Call: Dave, aye; Bill, aye, Hart, aye.

Dave made a motion to hire Dave Campbell at \$14.00 per hour to fill the job posting in the road department pending pre-employment certifications. Hart seconded the motion. Roll Call: Bill, aye; Dave, aye; Hart, aye.

Hart Van Horn made a motion to adopt Resolution #2014-10. Hart read the entire Resolution which creates an ad hoc committee named Fire Department Review Committee and Dave seconded the adoption. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Bill Myers made a motion to adopt Resolution #2014-11. Bill read the entire Resolution which appoints Lieutenant Todd Beery as the Chairperson of the Fire Department Review Committee. Hart seconded the adoption. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Hart Van Horn made a motion to adopt Resolution #2014-12. Hart read the entire Resolution which extends the hearing for Rick Hoffman for two weeks and Bill seconded the adoption. Roll Call: Bill, aye; Dave, aye; Hart, aye.

Dave Myers made a motion to adopt Resolution #2014-13. Dave read the entire Resolution which extends Rick Hoffman's suspension for two weeks and Hart seconded the adoption. Roll Call: Bill, aye; Dave, aye; Hart, aye.

The August 20th agenda was discussed and it was decided that it will be closed as there is already a full agenda.

Meeting Adjourned: 9:38pm.

A handwritten signature in black ink, appearing to read "David Myers". The signature is written in a cursive, flowing style.A handwritten signature in black ink, appearing to read "Bill Myers". Below the main signature, there is a second, smaller signature that appears to read "H. Van Horn".