

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
08/17/2016

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:02pm leading with the Pledge of Allegiance. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Robert Suer, Road Superintendent; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitor

Denise Beery, Mary Hoffman, Ray Stemen, Chad Ashaugh, Joe Jasper, Tracy Shahan, Debbie Moio, Tad Moyer, Toni Harper, Mary Foltz, Deborah Wolfe, Earl Lehman, Wendy Pritsel, Barbara Hockman.

Work Session

The following was sent to the Eagle Gazette and posted on the Township website on August 11th: *Rushcreek Township Board of Trustees will meet at the office of Hocking Valley Title Agency, 136 E. Main Street, Lancaster, Ohio on August 16th at 8:30am. The purpose of this meeting is to close on a property purchase.* At 8:30am on August 16th Trustees Hart Van Horn, Bill Myers, Dave Myers, Property Owner Timothy VanAtta, Hocking Valley Title Representative Traci Fox met to close on the property located at 127 Mulberry Street Bremen, OH.

Minutes

The minutes of the August 3rd meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Dave seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Hart reminded everyone that the minutes are available on the website or upon request at the Fiscal Officer's office.

Financial Report

Appropriation Change:

\$909.00 from 2191-820-820 to 2191-220-230

\$558.16 from 2021-330-420 to 2021-330-230

Due to the change in reporting and payments to Workers Compensation there is a final payment that is due.

\$2,242.95 from 2191-820-820 to 2191-220-314

\$441.39 from 2191-830-830 to 2191-220-314

\$1,500.00 from 2192-330-400 to 2192-330-314

Due to tax collection fees.

\$20,300.00 from 4902-760-730 to 4902-220-317

During the August 3rd meeting the Trustees approved the architect fees to be paid from the Capital Fund resulting in the above appropriation change.

Purchase Order #13-2016 was presented for signatures.

EFT #529-2016 - #566-2016 and Warrants #40386 - #40408 in the amounts of \$80,094.70 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

ORC 5705.34 requires that the Board pass and file a Resolution Accepting The Rates & Amounts as set by the County Budget Commission (as a result of the August 1st Budget Commission meeting) , with the County Auditor no later than October 1, 2016. Resolution #2016-12 was presented to the Trustees for signature. Bill moved to adopt Resolution #2016-12 which authorizes the Fairfield County Auditor to apply and collect the levies listed in the resolution on Page 2 and Dave seconded the adoption. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Will presented the Trustees with a list of expenditures for the next period in the amount of \$4,050.00. This expenditure includes a \$1,200.00 EMT class for an employee discussed later in the minutes. Bill made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye

Robert presented the Trustees with a list of expenditures for the next period in the amount of \$46,000.00. Dave made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Last year emulsion was \$1.80 per gallon and this year cost is \$1.60 per gallon.

Business

Chief Will Duvall reported the following:

- Runs reported during the pay period: 23 squad which included 16 transports and 3 fire runs.
- A Request For Training form was submitted from employee David Kilbarger to attend EMT class at Hocking County EMS office in Logan, Ohio on September 6th. The end date is unavailable at this time. Requested amount is \$1,200.00. David Kilbarger has been employed since December of 2009. He one of the most active on call employees and is available to work full time once his certification is complete. Last year he received the Blue Coat Award during the Knights of Columbus event. After discussion Dave made a motion to approve the EMT basic training court starting September 6th to David Kilbarger and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Chief further noted that as previously reported we have been awarded the state EMS training grant and this will be a reimbursable expense through that grant.
- Architect Pat Kelly did a site inspection on August 16th taking additional measurements and evaluating the structure.
- Trustee Dave Myers and Chief did a final inspection of the property located at 127 Mulberry on August 10th with nothing changed from the original inspection.
- Clayton Hutton has completed all pre-employment requirements and is available for hiring. Bill made a motion to place Clayton Hutton on the Bremen-Rushcreek Fire Department effect August 17, 2016 and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye. Chief stated this brings total fire department employees to thirty-eight.

Road Superintendent Bob Suer reported the following:

- Road crew has completed approximately 80% of the preparation for the chip/seal project.
- The crew is also doing maintenance work on the equipment for chip/seal.
- Hart Van Horn and Dave Myers completed mowing the berm area on all Township roads.
- A culvert was replaced on West Point road.
- The chip/seal program will begin on August 29th with workload anticipated to run 7 or 8 days from daylight to dusk.
- Truck specifications are ready to be reviewed. Dave stated he has reviewed and is ready to purchase the dump truck. Discussion ensued. A work session was scheduled for August 24th at 7pm to review and evaluate specific features necessary for replacement of a dump truck. Notice will be posted.

Connie asked that discussion be held regarding the chip/seal project. Bob has spoken to Will Duvall who has agreed to help during the project at \$15.00 per hour. This employment would be considered a "seasonal" position under OPERS. Should the Trustees wish to hire Will for this seasonal position, it was recommended that compensation be paid from 2021-330-190. This figure was appropriated for one employee with calculations lasting till year end. Once the chip/seal project is complete the board can make the necessary appropriation changes. After discussion, Dave made a motion to accept Will Duvall as a seasonal employee for the chip/seal project at an hourly rate of \$15.00 per hour utilizing line item #2021-330-190 and Bill seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye.

Connie reported the following:

- The August Grassroot Clippings was distributed.

Trustee Reports

Dave

- Helping the road crew with ditch work in preparation of the chip/seal project.
- Finished berm mowing throughout the township.
- Helped Bob install the driveway culvert for Mitchel Arnold on West Point after payment was received.

Bill asked if the cross culvert south of Mitchel Arnold's needs rock. Dave stated there was no need for rock then Bob responded that they are cutting the berm and rock will be placed once the berm is complete.

Bill

- The following zoning permits have been issued since the last meeting: Brad McNeal, 10890 Locust Grove Rd, above ground pool; Richard Moe, Lot 892 Yana Court, room addition; and Cole Gordon, 7575 Bremen Rd., fence.

Hart

- Regarding the grant application; financial data is being prepared by the contractor for Connie's review prior to submission to Trustees for final approval before submission.
- Architect contract - Completed contract has been exchanged by both parties and work has begun as reported by the Chief Duvall.
- 127 Mulberry property - received notice, today that the official records of purchase have been conveyed by the county. In addition, Notices were received today that utilities accounts have been transferred out of the previous owner's name. On behalf of the Board of Trustees, we thank the seller, Tim Van Atta for his efforts and cooperation to help Rushcreek Township advance its abilities to serve the community.
- Each Trustee received a list of the chip/seal plan. Hart presented the following notice to be sent to the Eagle Gazette and placed on the website.

Road Superintendent, Bob Suer has reported that the resurfacing (aka Chip Seal) of roads in Rushcreek Township for 2016 has been scheduled to begin on August 29 for a period of approximately five to seven days depending on weather conditions and other variables.

The procession of the project will require intermittent closures on the designated roads to allow equipment to move and operate in the safest and most optimal manner. Temporary traffic control devices will be placed accordingly and must be obeyed while in place. All person traveling these roads should be aware that loose gravel and hot oil will present for a period of time during and after the process.

The tentative order of roads to be resurfaced is:

Purvis Rd., west of Locust Grove Rd.

Heyd Rd., east off Jerusalem Rd.

McCullough Rd., west of Bethel Rd.

Ruter Hill Rd., south of Rt. 312

South Sacred Heart Rd., west of Rutter Hill Rd.

Sacred Heart and Geneva Rds., east of Rt. 664

Marietta, west of Holiday Rd. to W. West Rushville Rd.

West Rushville Rd., from Marietta Rd. to Rt. 37

Marietta Rd., south of Rt. 37 to the east

Tent Church Rd., from West Rushville Rd. to Tent Rd.

Pumpkinvine Rd., from Old Bremen Rd., south one mile

Hart advised that the board has an employee situation that will need to be done in Executive Session. The Board will go into Executive Session and once completed there will be no further business.

At 7:50pm Dave made a motion to enter into Executive Session under ORC 121.22(G)(1) to consider

complaints against an employee and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Hart invited both Road Superintendent and Fire Chief to join Executive Session. Executive Session Ended: 9:33pm.

Meeting Adjourned: 9:34pm.