

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
09/07/2016

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7:00pm leading with the Pledge of Allegiance and dedicated it to the Military and Law Enforcement who defend and protect our freedom.. Those in attendance in addition to Hart were: Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Richard Campbell, Zoning Inspector; Robert Suer, Road Superintendent; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief's and Road Superintendent. Trustee Dave Myers was off due to an elective surgery and is doing well.

Visitors

Chad Ashbaugh, Earl Lehman, Ray Stemen, Mary Hoffman, Tracy Shahan, Debbie Moio, Dan Rutherford, Joe & Marie Jasper, Debbie Wolfe.

Work Session

On August 18th the following ad was sent to the Eagle Gazette and placed on our website: *Rushcreek Township Trustees will hold a work session at the township office, 213 Marietta Street at 7pm on August 24th. The purpose of the meeting is to review and evaluate specific features necessary for replacement of a dump truck.* At 7pm Hart Van Horn called the work session to order. In addition to Hart, the following individuals were present. Trustees Dave Myers, Bill Myers, Fiscal Officer Connie Moyer, and Road Superintendent Robert Suer. A list of features were compiled to have the dump truck built. It appeared that the cost would run approximately \$132,500 but that was before the specs were given to the company to compile a firm figure. Connie was instructed to meet with Bob to go over the finances and prepare their recommendations at the next board meeting.

Minutes

The minutes of the August 17th meeting were presented to the Trustees for approval. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes. Hart seconded the motion. Roll Call: Bill, aye; Hart, aye. Hart reminded everyone that the minutes are available online at www.rushcreektwp.org or upon request at the Fiscal Officer's office.

Financial Report

EFT #567-2016 - #606-2016 and Warrants #40409 - #40433 in the amounts of \$71,126.29 along with the August bank reconciliation were presented to the Trustees for signatures. Bill made a motion to pay the bills and Hart seconded the motion. Roll Call: Hart, aye; Bill, aye.

Purchase order #14-2016, #15-2016, and #44-2016 were presented for signatures.

Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,750.00. Bill made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Bill, aye; Hart, aye.

Superintendent Suer presented the Trustees with a list of expenditures for the next period in the amount of \$1,490.00. Bill made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Bill, aye; Hart, aye. Hart asked if there was any unused emulsion and Bob replied that there was not. Emulsion left after the roads scheduled for Chip Seal was used on additional road surfaces for dust control.

The 2016 budget was approved by the County Budget Commission in August of 2015. At that time, the

Trustees planned on purchasing a piece of equipment that would cost \$75,000 with a \$30,000 down-payment and financing \$45,000 over a 30 month term. It has now been presented to the Board to purchase a 2016 (*corrected at 9/21 meeting to read 2017*) Freightliner Dump Truck at an approximate cost of \$132,500.00. This will be adjusted accordingly by deleting some items along with trade-in values. Upon carefully reviewing the Road Improvement Fund it is both Connie and Bob's recommendation that the truck be purchased with no financing. The 2nd half of the Real Estate Taxes has arrived so the revenue budget is in line for the entire year. As of August 17th the remainder of finances to spend in order to stay within budget was \$172,963.40. With the amount in the Road Improvement Fund it was both Connie and Bob's recommendation that the Trustees could purchase the truck instead of seeking a loan. This would maintain the fund over the 30-40% carryover that the County recommends. Should the Trustees wish to purchase a note, the interest amount on August 24th was 2.04% up to 7 years with Bremen Bank. Should the Trustees wish to finance, other banks will be contacted for quotes. Bill made a motion to approve the purchase of a 2016 (*corrected at 9/21 meeting to read 2017*) Freightliner Dump Truck not to exceed \$132,500.00 with the purchase being done without financing. Hart seconded the motion. Connie advised that she had met with both Bill and Dave separately to show them the figures and to go over her recommendations prior to the meeting. Dave had responded that he was in full support of the purchase without financing. She again spoke with Dave today to make sure he was in support and was told to let the other Trustees know that was his decision. As a reminder, although Dave is in full support of the purchase without financing he could not vote without being present. Both Bill and Hart acknowledged that fact. Roll Call: Hart, aye; Bill, aye. Connie was instructed to contact the County Auditor for an Amended Certificate then prepare the purchase orders. Taking into account the \$9,400.00 that was already appropriated as principal & Interest payments for this year, and the \$30,000.00 that was already in the motor vehicle line item, the amended amount would need to be increased by \$93,100.00.

The following appropriation changes were made:

\$650.00 from 2192-830-830 to 2192-760-750

\$8,750.00 from 2192-820-820 to 2192-760-750

Department Reports

Fire Chief Duvall reported the following:

- Runs reported during the pay period: 14 squad which includes 10 transports and 2 fire.
- Received a donation of bottled water from Niagara Bottling Company LLC.. The Trustees and Fire Chief signed a thank you card for Niagara Bottling Company.
- Received an updated set of plans from the architect with regards to the fire house renovation.

Road Superintendent Robert Suer reported the following:

- Road crew completed the prep work for the chip/seal project.
- The equipment used chip/seal was serviced and repairs made as needed by road crew.
- The chip/seal project was completed in four long days. This was completed ahead of schedule by the road crew, seasonal help by Will Duvall, and all three Trustees.
- On the second day of the chip/seal project the clutch was damaged making the chip box inoperable. In order to continue with the project the roll gate spreaders were installed on all three dump trucks. The stone was then applied by the dump trucks running backwards. This is how the roads were chip/sealed in earlier years. The application increased the amount of stone distributed. Therefore, two operators were relieved for the rest of the project. 8.5 miles were completed which is the largest chip/seal project that Rushcreek Township employees have done to date. The clutch in the chip box will be replaced in house.
- Bob will be on vacation from September 12th – September 23rd but will be available by cell phone. He will also be in attendance at all standing meetings.

- A drawing of the proposed fence placement was presented to the Trustees for review. The fence permit was picked up from the Village of Bremen and will be submitted along with the \$50.00 application fee.
- Connie and Bob completed the Force Account estimates on August 27th. The remainder of the force account paperwork (cost data) will be completed prior to the next meeting. These will be on file available for audit.

Hart and Bill expressed their appreciation to the employees for completing this large job. Hart also pointed out that Trustee Dave Myers had the most experience on this type of application and we were fortunate to have his expertise.

Connie reported the following:

- Fairfield County Board of Elections again requested verification to utilize the township garage as a voting machine transport garage for the upcoming November 4th election. Road Superintendent Robert Suer validated the form which was returned to the Board of Elections.
- Ohio Township Association provided our membership insurance package for 2016-2017 insurance which covers auto, property, and liability coverage. The Trustees were given the packet of information to review several days prior to the meeting. Bill made a motion to accept the OTARMA policy for the 2016-2017 policy period and Hart seconded the motion. Roll Call: Hart, aye; Bill, aye.
- The OTA meeting will be held at Pleasant Township fire house on September 17th at 6pm.
- The Public Records Class and Ohio Ethics Class that Rushcreek Township is hosting will be held on September 23rd at 8am at the Bremen Area Historical Society. Two directional signs were ordered. Bill agreed to handle the water and ice. Hart advised he sent out a reminder to all members of Fairfield County OTA and publications appeared in the Grassroots Clippings and the September Ohio Township magazine.
- The September Grassroots Clippings was distributed to all members.
- Rushcreek Township annually requires a Driver Abstract on all employees and elected officials. These forms require a notary signature which Bremen Bank has again agreed to provide at no charge. The forms were distributed to all department supervisors. The Trustees and Supervisors agreed to have the forms back to the business office by October 1st and if problems were anticipated, the forms should be mailed to the respective employees to assure completion by the established deadline.

Trustee Reports

Dave - Connie read Dave's report in his absence.

- Helped the road crew prepare the roads for the chip/seal project.
- Mowed Rutter Hill and Pumpkinvine Roads.
- Chip/Sealed August 29th – September 1st.
- Met with Chief Duvall and went over the renovation plans for the firehouse.

Bill

- Permits: Ron Harmon, 6701 Pleasantview Rd, porch; Charles Henderly, 10903 Avalon Rd, new home.
- Saturday office duty on August 27th and September 3rd.
- Spoke with Randy Paul regarding his variance request with Regional Planning. Several years ago Mr. Paul was approved a variance from Rushcreek Township Board of Appeals on his property located at 5996 West Point – North Berne Road which Mr. Paul failed to file with Regional Planning. This property is located in both Rushcreek and Berne Townships. If Rushcreek Township Trustees are opposed, they are to notify Regional Planning by September 16th. Richard Campbell, Rushcreek Township's Zoning Inspector, sent a letter to the landowners which Bill read aloud. Hart advised he spoke with Dave prior to his surgery to inquire if he had any opposition to this situation and Dave responded that he did not. Bill stated he was not opposed. Hart stated he was not opposed. Bill advised he will notify Richard directing him to send Regional Planning a notice. Connie was instructed to attach the entire packet as part of

the minutes.

- Chip/Sealed August 29th – September 1st.

Hart

- Locks were changed on the property located at 127 Mulberry Street.
- An email was sent to Wendy French to add the property to our insurance policy. Wendy responded with two options. 1) Replacement Value \$116,677.00 at an annual premium of \$350.00; 2) Actual Cash Value -\$32,670.00 at an annual premium of \$98.00. Hart made a motion to insure the property located at 127 Mulberry Street at the replacement cost value at an annual cost of \$350.00. Since this property is going to house fire department personnel during renovation, the equipment in the home will need to be scheduled. Connie stated that some policies require that the buildings be rebuilt if there is a loss. Since this is a consortium maybe this would not be the case. Hart agreed to make sure that is not the case. Hart explained how Replacement Cost Value works. Bill seconded the motion. Roll Call: Hart, aye; Bill, aye.

Will reminded the Board that he will be changing the phone lines from the station to the house along with internet. Hart asked if we were going to do a preventative extermination or hire the job. Will responded that currently Well's Pest Control has a contract with both the Township and Fire Station and he would just ask them to cover the matter.

Bill questioned how the Board was going to handle the report that Bob had given them. Hart stated that the matter is within the purview of the Road Superintendent and Bob responded that he wished to wait until Trustee Dave Myers was back so that all the trustees could review.

Meeting Adjourned: 7:53pm