

RUSHCREEK TOWNSHIP TRUSTEES
BOARD MEETING
09/21/2016

Hart Van Horn, Chairman called the Rushcreek Township Trustees Board meeting to order at 7pm leading with the Pledge of Allegiance. Those in attendance in addition to Hart were: Dave Myers, Trustee; Bill Myers, Trustee; Connie Moyer, Fiscal Officer; Robert Suer, Road Superintendent; and Will Duvall, Fire Chief. Hart asked that all cell phones be muted along with all fire radios except the Chief and Road Superintendent.

Visitor

Joe Jasper, Marie Jasper, Joe Lucas, Mary Hoffman, Spencer Remoquillo, Matt Berry, Earl Lehman, Renee Huffer, Chad Ashbaugh, Tracy Shahan, Lori Smith, Mary Foltz, Barb Hockman, Rick Clark.

Minutes

The minutes of the September 7th meeting were presented to the Trustees for approval. The September 7th meeting stated the Freightliner Dump Truck was a 2016 model however correction should be made as a 2017 model. Bill made a motion to dispense with the reading of the minutes because the Trustees had reviewed them prior to the meeting and approve the minutes as corrected. Hart seconded the motion. Roll Call: Dave, yes; Bill, yes; Hart, aye. Hart reminded everyone that the minutes are available on the Township website – www.rushcreektwp.org and upon request at the Fiscal Officer's office.

Financial Report

EFT #607-2016 - #642-2016 and Warrants #40434 - #40444 in the amounts of \$67,707.60 were presented to the Trustees for signatures. Dave made a motion to pay the bills and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Appropriation Change:

\$100.00 from 1000-110-230 to 1000-110-410 (office supplies)

Purchase order #45-2016 was presented for signatures.

On October 3, 2016 Certificate of Deposit #54156 with the Citizens Bank matures in the amount of \$100,000.00. Citizens Bank – 12 month .30%; 18 month .45%; Bremen Bank has an internet 17 month special .75%. After discussing, Dave made a motion to move the Certificate of Deposit from the Citizens Bank to the Bremen Bank for a 17 month term at an interest rate of .75% and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye.

Fire Chief Duvall presented the Trustees with a list of expenditures for the next period in the amount of \$2,250.00. Bill made a motion to approve the list of expenses and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Robert presented the Trustees with a list of expenditures for the next period in the amount of \$3,450.00. Bill made a motion to approve the list of expenses and Hart seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.

Department Reports

Road Superintendent Robert Suer reported the following:

- In preparation of placing the fence around the township yard, the road crew has been moving inventory.
- Stumps have been removed on Pumpkinvine as an ongoing project trying to improve a mile of roadway.
- Several trees have been cleaned up after storms.
- A soft area has been repaired on Locust Grove Road in front of the Denny property.
- Fall mowing will begin soon.
- More patchwork needs to be completed before bad weather.

- Pending unforeseen problems, there are at least three months of projects that are needed to be completed.
- At the last Board meeting the Trustees were presented a report on an incident that occurred on Bethel Road involving a local contractor. Since Trustee Dave Myers was not present, it was decided to wait until this meeting so all the Trustees could advise the Road Superintendent how to proceed.

Hart asked that Bob and Dave have a discussion before the next meeting on the Bethel Road situation and then bring the matter to the Board.

Bill asked Bob if the #304 grade stone is for berm work or pipe work. Bob responded that this order is for both berm and pipe work as material on several projects.

Chief Will Duvall reported the following:

- Runs reported during the pay period: 21 squad which included 16 transports and 4 fire runs.
- Attended the Safety Council Meeting with Trustee Bill Myers on September 13th.
- The contractual agreement with Firefighter David Kilbarger has been executed.
- Driver's Abstract forms are being completed in anticipation of the October 1st deadline.

Bill asked Chief Duvall if any of the forms were mailed and Chief Duvall responded that he did not feel that would be necessary. Hart advised that with our personnel on duty during hours that the bank was not open, he would make himself available to notarize any of the forms.

Connie reported the following:

- Ohio Insurance Service Agency sent the medical insurance policy renewal for 2017 which were distributed to the Trustees prior to the meeting. There are two available options. To include the health savings account Option #1 comes at an annual payment of \$41,277.32 and Option #2 annual payment is \$41,558.52. Hart made a motion to renew the medical insurance policy with Ohio Insurance Service Agency for the 2017 year choosing Option #2. Dave stated he contacted Ann at the agency and was advised that option #2 is a locked-in figure. The renewal for 2018 will be based on where we end up in 2017. Connie advised the Trustees that although the billing states monthly fee, Rushcreek Township pays the premium by-annually. Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.
- Fairfield Medical Center – Reference Lab is the company that we use for drug/alcohol testing for our drug free workplace program. The new annual contract was presented to the Board for approval. No changes have been made from the old contract. Bill made a motion to approve the agreement between FMC Reference Laboratory Services and Rushcreek Township and Dave seconded the motion. Roll Call: Dave, aye; Bill, aye; Hart, aye.
- The Force Account paperwork for the chip/seal project has been completed in its entirety and filed for audit.
- Correspondence was received from the Village of Bremen and distributed to the Trustees.
- Received an email from the Pumpkin Walk Committee requesting permission to utilize the firehouse on October 6th & 7th from 6pm-8pm for community carving. This is the 15th Annual event and will be held on October 8 at Howell Park. Hart stated that the Fire Chief is the facility manager of the firehouse and should make that decision. Chief Duvall stated that he believed he is also having Bremen Elementary children on a school tour that day however he is happy to accommodate the Pumpkin Walk Committee. The duty personnel usually gut the pumpkins in preparation of the carving as time allows.

Trustee Reports

Dave

- Approved payroll
- Met with Chief Duvall and went over the renovations plans for the firehouse.
- Reviewed the minutes from September 7th.
- Reviewed the new insurance policy and the agreement with Fairfield Medical Center.
- Attended the DAC meeting on September 12th. The health department is moving forward with the accreditation process. Fee pricing has been presented and will be dropped off at the office for the Trustees to review. Dave believes the DAC will approve the fee schedule at the March

meeting. Lancaster is part of the DAC however the Village of Pickerington joined the Franklin County Health Department.

Bill

- Nothing to report

Hart

- On Sunday, September 11th he received a Citizen Complaint from Mr. Betler regarding a project in Hide-A-Way Hills that could impact our roads. After speaking with the Hide-A-Way Hills manager it was found that a large project had been started. Soil & Water was contacted and it was found that Ohio EPA had no knowledge of the project. This job is not part of the project that Igel Construction is handling. On Monday, September 19th EPA held a site inspection and found that the haulers had began without the proper permits however over one acre of land had not been disturbed at that point. Therefore, a stop-work was instituted until the Ohio EPA receives and application from the contractor and a permit is granted. Rushcreek Township will need a Road Maintenance Agreement which the county prosecutor is drafting. The scope of the work has been reported at between 800 up to 2,000 ton of debris is being moved. Residents on the road, Rick & Mary Clark along with Joe Lucas continue to relay concern. This could be a breach in a court ruling involving Hide-A-Way Hills which is being investigated.
- On September 17th Fairfield County OTA held the meeting at Pleasant Township Fire Department. Guest speakers included John Barker, President Ohio Restaurant Association, and Deputy Meloy with K-9 Kahr. Presentations were very interesting.
- Fire Department renovation progress: The lighting recommendations were received from the architect who is putting together a cost. The next area that the architect will be working on is plumbing. The architect is looking at providing a model of the entire project. Bill questioned if we had an estimation or time frame for this project. Hart explained that there are thresholds to consider and will be determined once the architect is finished. We will rely on the architecture for guidance. An example was given, Monitory Threshold, Structural or Design Threshold, Open Bids. Chief Duvall stated that since this is an inside job winter would be the best possible time for better pricing. Local contractors have told him it could be a possible four month time frame.
- The original insurance quote for the 127 Mulberry Street property was \$350.00 for replacement cost as what was discussed at the meeting on September 7th. However, that did not include coverage for building and contents which was an additional \$30.00. Bill made a motion to approve the expenditure of \$380.00 to cover building and contents for the property located at 127 Mulberry Street and Dave seconded the motion. Roll Call: Hart, aye; Bill, aye; Dave, aye. Hart advised that the insurance is activated.

Hart announced that the Trustees have several items which will need to be handled in Executive Session. Since only one item can be handled at a time, we will be going in and out of Executive Session.

At 7:47pm, Hart made a motion to enter Executive Session under ORC 121.22 (G) (1) complaint against an employee and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Connie asked that Bob be included in the session. Executive Session Ended: 8:46pm

At 8:47pm Bill made a motion to enter Executive Session under ORC 121.22 (G) (1) to consider the appointment or dismissal of an official. Hart asked that Richard be included in the session. Dave seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Executive Session Ended: 9:12pm

At 9:13pm Hart made a motion to enter Executive Session under ORC 121.22 (G)(5) to consider pending court action and Bill seconded the motion. Roll Call: Hart, aye; Dave, aye; Bill, aye. Hart asked that Richard be included in the session. Executive Session Ended: 9:38pm

Meeting Adjourned: 9:39pm.